

Minutes of the Explore Pahiatua Incorporated Society meeting held at The Bush Community Centre 98 Main Street, Pahiatua on Wednesday 1st March 2023 7pm.

1. Present

- 1.1 Committee Members: Louise Powick (Chairperson), Raylene Treder (Secretary), Gerry Parker (Treasurer), Ali Romanos, Karolyn Donald, Rhys Punler, Marie Kissick and Fiona Stokes.

Tararua District Council Representative: Cr Alison Franklin and Mayor Tracey Collis.

Ingrid de Graaf arrived at 7.15pm.

2. Apologies

Dan Snedden

3. Conflicts of Interest

- 3.1 Raylene declared a conflict of interest regarding the Bush Multisports Trust discretionary grant. Raylene to implement a conflict of interest register.

4. Notification of Items not on the agenda

4.1 Flood Relief

George and Co have approached Louise Powick to see if Explore Pahiatua would be keen to support a paid event to raise funds for people impacted from Cyclone Gabrielle. Louise Powick to see what they would require from Explore Pahiatua.

4.2 Help n Hand Signage

Fiona Stokes has been working with Kathy Braddick to obtain the logos for the new sign. These have been received and sent to the Freedom Design. Fiona Stokes to receive quote for one sign before approval of a second sign.

4.3 Main Street Garden Working Bee

Proposal from Louise Powick for the committee to have a working bee to clean up the gardens in the Main Street due to the number of weeds. The gardens have been partially weeded by the Council employed gardener. More bark needs to be added to the garden to suppress weed growth. Cr Alison Franklin to put in a request. No working bee planned at this stage.

5. Confirmation of Minutes

- 5.1 **That the minutes of the Explore Pahiatua meeting held on 1st February 2023 (as circulated) be confirmed as a true and accurate record of the meeting.**

6. Matters Arising

6.1 Summer Concert

The concert was well received by the community with a great crowd turning up, also an article featured in the Bush Telegraph. An idea for the next event in the town centre is an international food event.

7. Tararua District Council Report

7.1 Mayor Tracey and Cr Alison Franklin provided an update on the State of Emergency which has been extended for another week. Donations of food and support have been overwhelming and a Mayoral Relief fund has been set for donations. One third of the district was impacted by Cyclone Gabrielle with major infrastructure damage affecting bridges and the roading network.

7.2 Criteria for the funding is being determined and will be available for individuals and community organisations affected.

7.3 Mayor Tracey discussed forestry and how 17 Councils are currently working together to come up with solutions around consenting and slash that is impacting our communities.

7.4 With the resignation of Mark Maxwell the role of Group Manager of Economic Development has been disestablished and replaced as Strategy and Community Development. Adele Small has been appointed in this role.

8. Correspondence

8.1 Post Office Box is due for renewal. With an increase of cost the committee decided not to renew. The mail is now to be sent to the Tararua District Council office in Pahiatua. Raylene Treder to organize the cancellation of the PO Box.

That the inwards correspondence be received, and outwards be endorsed.

9. Financial Report9.1 Invoices to pay (20th March 2023):

KJ Mitre 10	\$94.37	
Louise Powick	\$226.85	Explore Christmas
Gerry Parker	\$50.00	Compost for community garden
NZME	\$488.75	
Bush Multisports	\$881.85	Discretionary grant

Invoices paid (February)

Brothers of Pap	\$2,000.00
Acute Promo	\$4,907.63

Beale Trucking \$278.14 Lime for community garden

9.2 Tagged Funds

Carnival Park	\$6,132.98
Swimming Pool Project	\$30,000.00
Explore Pahiatua-Signage	\$30,000.00
Harvard Plane	\$20,000.00

9.3 Discretionary Grant application

Bush Multisports Trust provided a proof of the sign to be located on the Cricket nets. The design is congruent with Explore Pahiatua branding.

That the discretionary grant for signage at Bush Multisports is approved

Louise Powick

Carried

9.4 Office of Treasurer

- Gerry Parker resigned as Treasurer. Louise Powick thanked Gerry for his service to the committee and the humour he has brought to each meeting.
- Budgets to be provided from each subcommittee.
- Louise Powick proposed to purchase some event signs and road cones for events held by Explore Pahiatua. Louise Powick to circulate quote by email for approval.

That Marie Patricia Kissick replaces Gerry Hamilton Parker as the treasurer of the Explore Pahiatua Community Committee. Gerry Hamilton Parker is to be removed as a signatory on the Explore Pahiatua Community Committee BNZ bank accounts, being replaced by Marie Patricia Kissick.

Karolyn Donald/Raylene Treder

Carried

9.5 That the financial report is received, and accounts approved for payment.

Gerry Parker/Ingrid de Graff

Carried

10.0 Portfolio Reports

10.1 Pahiatua Business Group

- Membership currently stands at 35 businesses and sole traders.
- The transition to Xero will make invoicing less manually intensive.
- First event for the year is today – a BA5 at Mangamaire Sunflower Field.
- Looking at these events as possibilities for the year:
 - CEDA and Business Mentors NZ
 - BA5 at MCI in May
 - Training at Digital Spaces – collaborate with Toni Chapman
 - HR, Recruitment, Employment Law night

- Women in Business dinner
 - Guest speaker
 - Social cooking night
 - Family social night at the cinema
- Feedback will be gathered from members for ideas on what they would like from the PDGB.
 - A number of new businesses have started up in Main Street, which is excellent to see, and they have been given promotion on Facebook.

10.2 Explore Pahiatua Marketing

- February Bush Telegraph was filled with the Bush Aquatic Trust “Buy a Block” campaign.
- March Bush Telegraph is to focus on Harvard Plane consultation.
- Facebook reasonably active with promoting various local events.
- Facebook and Bush Telegraph currently supporting the events of different portfolios.
- Children’s Day Committee have asked for a representative from Explore Pahiatua to join the committee. Ingrid has kindly offered to take on this role.
- Idea of Explore Pahiatua holding a photo competition to create interaction with the public and to have a stock of images available for future use.

10.2 Youth Centre

- Application submitted to Waireka Community Trust for \$10,000 contribution for building repairs. Mayor Tracey Collis informed the committee that the application has been declined.
- Ali Romanos to organise Joss Tua-Davidson to commence work, due to the urgent nature of this job needing to be completed before winter.
- Ali Romanos proposed offering tradespeople a fee to provide quotes for proposed works. Reason being that the committee will likely get timelier, better quality quotes if tradespeople don’t think it may be a waste of their time because of multiple quotes required for funding applications. Committee agreed with this approach for future quotes that are of a significant value.
- Ali Romanos requested that the Committee provide information and feedback earlier in the process.

10.3 Carnival Park

- Peter Russell’s ferry crossing booking was cancelled and rescheduled so there is a delay in him being here to get back into weed control.
- 104 possums to date - 26th February.
- Meeting confirmed for March 8th at 12pm with Fonterra and Peter Russell re: weed management of the boundary strip with Fonterra Farms.
- Boundary fences almost ready to go but communication with neighbours around their share of the costs was not received favourably. Karolyn Donald to continue working with them.

10.5 Harvard Plane

- Louise Powick and Marie Kissick have drafted a community consultation document about the future of the Harvard Plane slide. The consultation will provide the community with options to either build a new slide or repurpose the Harvard Plane as a photo opportunity to promote Pahiatua.
- Ingrid de Graff to organise a post on face book and advertisement in the Bush Telegraph.

10.6 **Community Garden**

- Compost and plants have been purchased to increase seasonal vegetable production following the devastation of crops from Cyclone Gabrielle.
- Good turnout of volunteers at the working bee on 18th February.
- Another working bee is set for 4th March due to the exceptional growing season.
- Emma Elliott is leading the committee and there is growing interest and engagement from the community.

10.7 **Swimming Pool**

- Meeting with CE Bryan Nicholson and Mayor Tracey Collis to discuss funding postponed due to Cyclone Gabrielle.
- Lottery Community Funding application almost completed.
- Corporate sponsors currently being approached.
- Proposed timeframe for project start is February 2024 with completion in September 2024.
- A fundraising golf tournament to be held at the Pahiatua Golf Club. Sponsorship and volunteers needed for the day. Thanks to Rhys for volunteering to help with the sponsorship and cook the BBQ on the day, and to Graeme Franklin for offering to drive a side by side to deliver food to the golfers on the day.
- Dana Broughton to date has fifteen sponsors for the golf tournament.

10.8 **Rotary Dog Park**

- Consultation to take place with Kauri Place residents within the next two weeks. Data from the responses will be sent to Council once collated. Thanks to Marie Kissick who has kindly offered to complete this task.
- A quote has been received from Omata Fencing for approximately \$22,000 for 240m of fencing. Still waiting for a second quote to discuss the amount of funding Explore Pahiatua will contribute to this project.

10.9 **Current Swimming Pool**

- Due to the weather, the pool has not been open very much this year and so the wages bill is reduced. This year it may sit inside the budget by skimping on chlorine and other chemicals. The committee are hoping to have another couple of weeks of fine weather for the kids to have some swimming before the end of the season. This demonstrates why it is crucial to get a new heated pool in Pahiatua.

10.10 **Road Safety Committee**

- No meeting held since elections in October 2022.

10.11 **Smith's Track**

- Rhys Punler to follow up with the Gerrit Arends to see how they are proceeding with the gates that were to be installed on Smiths Track.

11.0 **General Business**

11.1 **Regent Theatre / Cinema**

- Discussion about the face book posts circulating between the Cinema and Repertory Society, in which Explore Pahiatua remain neutral towards both parties.
- Louise Powick thanked Ali Romanos for all the work he completed researching and presenting a proposal to help both organisations. Unfortunately, the proposal was declined by the Repertory Society.

11.2 **Flag**

- The New Zealand flag that was donated by the Speaker of the House and MP Kieran McAnulty has been damaged from the flagpole being positioned incorrectly when installed.
- A suggestion was made that the committee design a new flag to replace the damaged one. Cr Alison Franklin to follow up.

11.3 **Para Kore**

- Emma Elliott, with the support of Sam Te Tau, has organised recycling of rubbish at both Explore Christmas and the Pahiatua Summer Concert.
- Tararua College leaders have been engaged and the community feedback has been positive.

Meeting Closed at 9.35pm

Chairperson _____