

Minutes of the Explore Pahiatua Incorporated Society meeting held at the Tararua District Council Service Centre 136 Main Street, Pahiatua on Wednesday 1 May 2024, 7:00pm

1. Present

- 1.1. Committee Members: Ali Romanos (Chair), Louise Powick (Deputy Chair), Raylene Treder (Secretary), Marie Kissick (Treasurer), Ingrid de Graaf, Richard Hansen, and James Devoe.
- 1.2. Tararua District Council Representatives: Cr Alison Franklin and Cr Scott Gilmore, Mayor Tracey Collis, Kimberley Stevens and Colin Yonge (Economic and Community Development).
- 1.3. Members of the public: Nil

2. Apologies

- 2.1. Georgina Morrison

Louise Powick/Richard Hanson

Carried

3. Conflicts of Interest

- 3.1. James Devoe and Georgina Morrison to advise of any perceived conflicts to Raylene Treder for them to be added to the Conflict-of-Interest Register.
- 3.2. Raylene Treder and Marie Kissick will abstain from voting or participating in discussion on the application for a grant received from Tararua College CACTUS program.

Ali Romanos/Raylene Treder

Carried

4. Notification of Items not on the agenda

- 4.1. CACTUS grant
- 4.2. Community Plan

5. Confirmation of Minutes.

That the minutes of the Explore Pahiatua meeting held Wednesday 6 March 2024 (as circulated) be confirmed as a true and accurate record of the meeting with the below changes:

- 6.3 Correction – Lorraine Stephenson is happy to support the community with a public meeting once the developers have submitted the plans for the proposed wind farm at Makomako.
- 12.6 Correction – Bush Aquatic Trust meeting with a representative from Sprung had been held.

Ali Romanos/Ingrid de Graaf

Carried

6. Matters Arising

- 6.1. Ali Romanos liaised with Council to update committee members names and details on the Tararua District Council website.
- 6.2. Georgina Morrison and Ali Romanos to meet before the Explore Pahiatua June meeting to set up Google docs.
- 6.3. Ali Romanos purchased a restaurant voucher for Rhys Punler.
- 6.4. Civil Defence – Georgina Morrison to attend course on 5 June 2024 at Tararua District Council.
- 6.5. Louise Powick updated the website with the necessary changes.

7. Correspondence

Inwards

From: Email: Shirley Hull – re Civil Defence training course.

From: Email: Joanna Sheridan re application for grant from Tararua College's CACTUS programme.

From: Email: Tararua District Council – Invoices for the use of the Service Centre March/April.

From: Email: St John's – AED Information Form received.

From: Email: Kimberley Stevens – Tararua District Council – Debut of the Tararua District Community Development Newsletter.

From: Email: Jarryd Clutterbuck \$500 Buy a Block for the Swimming Pool.

From: Email: Tararua Refrigeration – Heat Pump quote for Youth Centre.

Outwards

To: Email: St John's to register AED.

To: Email: Joanna Sheridan re application for grant from Tararua College's CACTUS programme.

That the inwards be received and outwards noted.

Marie Kissick/Louise Powick

Carried

8.0 Tararua District Council Report

- 8.1. Cr Alison Franklin informed the committee the consultation document was out for submission for the Long-Term Plan. Explore Pahiatua Committee to submit a submission in favour of the new pool for Pahiatua, and will address the other issues canvassed.
- 8.2. Louise Powick and Raylene Treder gave a brief overview from the Bush Aquatic submissions.

- 8.3.** Cr Alison Franklin informed the committee that the Earthquake strengthening criteria maybe be extended by an additional two years.
- 8.4.** On 4 May 2024, the Polish Ambassador to visit Pahiatua before returning to Poland. Ali Romanos to attend on behalf of the Explore Pahiatua committee.
- 8.5.** Cr Alison Franklin shared the submission sent to Central Government for the Fast-Tracking Consent.

That Cr Franklin's Council Report be received.

Ali Romanos/Raylene Treder

Carried

9. Financial Report

9.1. That the financial report from Marie Kissick (Treasurer) for the preceding month be received and identified invoices approved for payment.

- NZME – Bush Telegraph Feature – \$513.19
- Freedom Designs – Committee Feature – \$151.80.
- Freedom Designs – Dog Park Signs – \$558.90
- Freedom Designs - Design for Polish Flag Day Celebration – \$328.90
- Mitre 10 – Community Garden \$1,242,31 (less previous credit of \$214.56)

Marie Kissick/Louise Powick

Carried

9.2. Tagged Funds

Swimming Pool – \$30,000.

Explore Pahiatua Signage – \$20,000.

Harvard Plane photo attraction – \$20,000.

Carnival Park – \$6,568.08.

Youth Centre Refurbishment – \$3,000.

9.3 Meeting fees

Meeting fees for Committee Members to be included in the tagged funds. Marie Kissick to action.

9.4 Other Financial matters

Discussion was held on the CACTUS discretionary grant application received. Ali Romanos to telephone Jo Sheridan at Tararua College to inform the CACTUS committee what can and can't be funded through the Explore Pahiatua grant funding. If the CACTUS group requires funding for equipment Explore Pahiatua are happy to help. Ali Romanos will inform the committee by email if there is equipment needing funding to seek approval.

10.0 Portfolio Reports

10.1 Pahiatua Districts Business Group (PDBG) (Ingrid de Graaf)

- Promoted CEDA event at Digital Spaces on 17 April.
- Combined Chambers Event on 15 May advertised.
- Canva Workshop, in collaboration with Digital Spaces, is booked for 12 June in Pahiatua.
- Expressed interest in being considered for a Reserve Bank money trial.
- Promoted the Polish National Flag Day celebrations in Pahiatua.

10.2 Explore Pahiatua Marketing (Ingrid de Graaf)

- Posted “Who’s Who” advert on FB, with wording by Louise Powick, regarding Rhys Punler and Karolyn Donald’s contributions to Explore Pahiatua
- Facebook posts regarding Tararua Sports Awards, Antenno app, PDBG Combined Chambers event, Polish Flag Day, “Who’s Who” on the committee and the new AED device installed on the public toilets.
- May Bush Telegraph – Advert for the Pahiatua Pool Submissions.

10.3 Youth Centre (Ali Romanos)

- Funding application to Eastern and Central Community Trust nearly completed and will be sent during the month of May.
- Funding application to be submitted to Central Energy Trust for the heat pump for the Youth Centre due 1 May 2024.

10.4 Carnival Park (Richard Hansen)

- The quote for removing pine trees on western boundary is \$150k. Moving to Plan B, we will approach forestry companies rather than fundraise. A work in progress.
- DOC is talking with neighbours about the fence on the North boundary. Work hasn't started yet.
- Fundraising applications from Fonterra are being submitted for works along the eastern boundary near the playground of Carnival Park Campground and for the remainder of the weed management costs for this year.
- Richard provided images of about 1,000 manuka and kanuka seedlings at marae. Some are 60cm tall and most need repotting very soon.
- All known ‘old man's beard’ in CPSR is now dead, with no seed production since 2022. Great to see native seedlings coming up amongst the decomposing vines.

10.5 Community Garden (Emma Elliott)

- Two committee-only working bees held to start work on the edging the in-ground beds. This project is the final part of the infrastructure build funded by DIA.
- Gate has been locked this past month to prevent early harvesting of produce that just needs time to mature. Produce drops to community Kai shelves will continue while the gates are locked.

10.6 Swimming Pools (Louise Powick)

- Nothing to report.

10.7 Rotary Dog Park (Raylene Treder)

- Signs for the dog park have arrived and will be installed during the month of May. Thanks to Louise Powick for liaising with Freedom Design to get this completed.
- Meeting with Grant Kauri and Cr Alison Franklin to discuss the removal of the mound and trees at Rotary Park.
- Awaiting to hear from Ben Luders when Lions will start the pathway.

10.8 Road Safety Committee (Marie Kissick – new portfolio holder)

- Nothing to report.

10.9 Harvard Plane Photo Attraction (James Devoe – new portfolio holder)

- James Devoe contacted Capture Signs to introduce himself as the new point of contact for this project, previously held by Rhys Punler.
- James Devoe to have a discussion with Waka Kotahi to see if approval will be given to put a photo opportunity in front of the Harvard Plane.
- If project not viable, a discussion to be held at the June meeting for other options.

10.10 Polish memorial / 80th Reunion (Gilda McKnight)

Information Boards

- The Pahiatua and Districts Museum is working with Explore Pahiatua to upgrade the Polish Layby area and the information boards, in time for the 80th Polish Anniversary in November. The present Information panels were erected 30 years ago, are dated, in poor condition and do not inform the public of the three different eras of the camp. The museum is working with designers of Polish descent from Wellington to create modern information boards. The display panels will consist of an introduction panel, and three hut-shaped panels on thick aluminium to represent buildings from the camp.
- The Polish Embassy has contributed \$1500. A request from the museum has been made to see if Explore Pahiatua can contribute money towards the project. Once a second quote has been received Explore Pahiatua will apply to Council for funding through the Pahiatua Community Arts/Heritage fund that was bequeathed to the Tararua District Council. Ali Romanos to write an application.

Hope Statue

- Explore Pahiatua have been asked if it they will be the commissioning agent/manager once all funding has been secured for the project. Explore Pahiatua require more information before confirming that they will be the commissioning agent. Explore Pahiatua informed that there has been two funding applications submitted to funders for \$83,000 each.

11.0 Item not on the Agenda

Community Plan

Further to discussion between Ali Romanos and Kimberley Stevens, it is recorded the next steps are to:

- Wait for 2023 Census data to be released on 29 May 2024.
- Review data and update the Community Profile section of the Plan.
- Update information on the individual projects.
- Insert new pages re committee profile.
- Final committee review.
- Adopt, publish, and print.
- Present to Council.

Meeting Closed at 8.42pm.

Ali Romanos (Chair): _____

Treasurer's report for May 2024

The balance of the main account is \$108,112.98.

The balance of the Business Group account is \$1,147.44.

The balance of the Harvard Plane account is \$13.20.

We have the following invoice to be approved for payment on 20 May:

	Payee	Description	Amount
1.	NZME	Bush Telegraph feature	\$513.19
2.	Freedom Signs	Design for Bush Telegraph (Committee feature)	\$151.80
3	Freedom Signs	Dog Park Sign	\$558.90
4	Freedom Signs	Design for Polish Flag Day celebration	\$328.90
5.	Mitre 10	Community Garden (Various) (Note, total expenditure for the month was \$1,242,31 less previous credit of \$214.56)	\$1,027.75*
		TOTAL	\$2,580.54

* Note, I am still waiting for the statement from Mitre 10 but I expect this should be the total based on the invoices for the month to date.

We have received invoices from TDC for March and April for the hire of the service centre for our meetings (\$41.00 each), but this has been clarified as Council is no longer charging for our use of the building.

The following amounts are tagged funds:

	Project	Amount
1.	Swimming Pool	\$30,000.00
2.	Explore Pahiatua signage	\$20,000.00
3.	Harvard Plane	\$20,000.00
4.	Carnival Park (originally \$9,289.33 but reduced by \$1,736.25 for Jan invoice and \$985 for seedlings)	\$6,568.08
5.	Youth Centre refurbishment	\$3,000.00
	TOTAL	\$79,568.08