

Minutes of the Explore Pahiatua Incorporated Society meeting held at the Tararua District Council Service Centre 136 Main Street, Pahiatua on Wednesday 1st November 2023, 7:20pm.

1. Present

- 1.1 Committee Members: Ali Romanos (Chair), Karolyn Donald (by telephone), Ingrid de Graaf and Rhys Punler.

Tararua District Council Representative: Cr Alison Franklin.

2. Apologies

- 2.1 Raylene Treder (Secretary), Louise Powick (Deputy Chairperson), Marie Kissick (Treasurer)

Ali Romanos / Rhys Punler

Carried

3. Conflicts of Interest

- 3.1 Mowing Polish Memorial – Ingrid de Graaf

4. Notification of Items not on the agenda

- 4.1 Discretionary Grant Application – from Tararua College students embarking on Japan Exchange

5. Confirmation of Minutes

Correction to 10.6: at the time of the previous meeting, Louise Powick had already met with Iain Anderson (Tararua College) and David Jackson (Pahiatua School) about options for summer swimming.

Clarification to 10.6: In respect of information regarding the Long Term Plan (LTP) and how it may bear on the new swimming pool, the Bush Aquatic Trust (BAT) is seeking a timeframe for the LTP process, in particular whether the swimming pool will be included in Year One of the LTP. With this information, funders can be informed of the project start date, and funds raised to date will be secured.

That, subject to the above correction and clarification, the minutes of the Explore Pahiatua meeting held 6th September 2023 (as circulated) be confirmed as a true and accurate record of the meeting.

Rhys Punler / Karolyn Donald

Carried

6. Matters Arising

Nil.

7. Tararua District Council Report

That the Council report from Cr Alison Franklin for the preceding month be received.

Ali Romanos / Karolyn Donald

Carried

7.1 Matters arising from Council report / Council business

- Cr Franklin has obtained a key for Explore Pahiatua's use for the Service Centre.
- Rhys Punler asked about the Growth Strategy and there was discussion around the new land classification requirements.
- Ali Romanos suggested that Explore Pahiatua publish on Facebook Cr Franklin's monthly reports. It was agreed that this will occur from February 2024, with a provisional title of "Pahiatua Council Monthly".

8.0 Correspondence

Inwards

- From Bevan Bisset: Quotation of services for maintenance of Polish Memorial.
- From Anna Howell (TDC): The Tararua Cyclone Gabrielle Recovery Plan.
- From Her Worship Mayor Tracey Collis: Invitations to Explore Pahiatua representatives to attend Charter Parade on 11 November 2023.
- Lottery Manawatu/Whanganui : Notice of outcomes of grant applications – \$3,200 approved for Community Garden; Dog Park and Carnival Park grants declined.

That the inwards correspondence be received.

Rhys Punler / Ingrid de Graaf

Carried

Outwards

Nil.

9.0. Financial Report

That the financial report from Marie Kissick (Treasurer) for the preceding month be received and identified invoices approved for payment.

Ali Romanos / Rhys Punler

Carried

9.1 Additional invoices received and approved for payment:

- To Ali Romanos: \$400 reimbursement for Louise Powick appreciation gesture.
- To Brush Bandits Ltd: \$201.15 (50% of invoice for face painting – Explore Christmas).
- To unsuccessful Youth Centre renovation candidate: \$115 for provision of quote.

10.0 Portfolio Reports

10.1 Pahiatua Districts Business Group (PDBG) (Ingrid de Graaf)

- Business FUNdamentals Workshop held on 11 October 2023.
- Social Quiz Night planned for 2 November 2023.
- Bush Tele Lunch at Tonic planned for 7 November 2023.
- CEDA Pop In at Thicket planned for 21 November 2023.
- TDC event (business engagement session) planned for late November/early December in conjunction with Colin Yonge.

10.2 Explore Pahiatua Marketing (Ingrid de Graaf)

- Thanks to Nikki O’Leary at the Bush Telegraph for repeating our AGM advert several times for no charge.
- PDBG events shared on Facebook.
- Outgoing/incoming chairperson advert shared in Bush Telegraph and on Facebook.
- Explore Christmas – two Bush Tele adverts booked for 13 and 27 November 2023).
- Explore Christmas event created and will be boosted 7.
- Explore Christmas call for stalls/food trucks; posted on Facebook, boosted and to be repeated.
- Explore Christmas editorial (written by Leanne, editor of Bush Tele, in conjunction with interview with myself) in Bush Tele this week.
- Explore Christmas corflute sign to be erected in town centre late this week/early next week.
- Explore Christmas flyers including main poster, parade, window comp and road closure delivered to nearly all businesses in Pahiatua.
- Ingrid to make Facebook update on the Dog Park.

10.3 Youth Centre (Ali Romanos)

- On 12 October 2023, Ali attended the Tararua Community Youth Services (TCYS) AGM in Dannevirke, as Explore Pahiatua’s representative.
- Ali has obtained two quotes for the internal works at the Youth Centre, which the Committee discussed, including emailed feedback from absent committee members.

That Explore Pahiatua accept the quote from ProScapes NZ Ltd (Fletcher Clark).

Carried

10.4 **Carnival Park** (Karoln Donald)

- Peter Russell to visit the site and make plans for his return.
- Kevin Nicholson available for the removal of the pine trees in March / April 2024 and for the next three years, as to remove the exotics.
- Geoff Charleson meeting to discuss logistics from Fonterra's perspective. Funding yet to be sought.
- Hiria Tua potting up the first tray of Manuka Seedlings supplied by Peter Russell. The Pahiatua Marae have covered the cost of the black potting bags and potting mix being used for these.
- Karolyn yet to transfer the \$5,000 from the Carnival Park Management Board to Explore Pahiatua as contribution towards the Weed Management for 2024 financial year. Karolyn to set this up at the end of November.
- Karolyn asked for Treasurer's Report to ensure tagged funds for Carnival Park project are recorded.
- Carnival Park project approximately a year ahead of the project plan.
- Karolyn to catch up with Richard about succession on the Explore Pahiatua committee.

10.5 **Community Garden** (Emma Elliott)

- Funding application approved for \$3,200 – to be paid to Explore Pahiatua.
- Gate is now open with stakeholders notified. Produce being delivered weekly for food parcels and pātaka kai.
- First October working bee well-attended; second October working bee less so. Both occasions, tasks were completed as planned.
- Compost purchased from Palmerston North and was applied to beds ready for planting summer crops during November. The November working bees are on 4 and 18 November. Sunday gardening sessions on 12 and 26 November aim to get attendees started on their gardening journey.
- Notice board, harvesting guide and red/green name sticks all in place.
- Committee working well together.
- Pahiatua School enviro group continue to visit Fridays. Busy Bees visits to be confirmed.

10.6 **Swimming Pools** (Louise Powick)

- The Pahiatua Swimming Baths Committee are working with Council to determine the outcome of the community pool for summer use.
- No further progress with funding for the new swimming pool. Discussion held around the fact that we are waiting on Council for the LTP (approximately June 2024). Explore Pahiatua and Bush Aquatic Trust are pushing for the pool to be in Year One of the LTP.

10.7 **Rotary Dog Park** (Raylene Treder)

- Due to commence last week, but inclement weather intervened.
- Bang it Fencing to start as soon as weather improves
- As noted, Ingrid to prepare Facebook post update.

10.8 **Road Safety Committee** (Rhys Punler)

- No updates.

10.9 **Harvard Plane Photo Attraction** (Rhys Punler)

- No updates.
- Rhys to follow up with designer.
- Rhys might also obtain another quote.

10.10 **Explore Christmas** (Louise Powick)

- 25 market registrations received, out of a maximum of 34. Plan is for minimal attractions in the Anzac Memorial area, to maximise available seating.
- Children's entertainment will be behind the stage. This will include an obstacle course, bouncy castle, soft play area, face painting, sawdust dig and Santa.
- The Passengers band has been confirmed; Brothers of Pap unavailable.
- Corridor Access Request (**CAR**) application and road closure approved. Bush Netball supplying 10 volunteers for intersections.
- As noted, Explore Christmas sign to be erected on the centre lawn.
- Four food trucks in New World carpark.
- Recycling to be coordinated by Emma Elliot.
- Parade to be managed by the Lions Club.

11.0 Items not on the agenda

11.1 Discretionary Grant Application – from Tararua College students embarking on Japan Exchange. Application declined owing to lack of community-wide benefit. Ali Romanos to advise applicants of decision.

Meeting Closed at 8:34pm.

Ali Romanos (Chair): _____