

PLEASE NOTE THESE ARE DRAFT MINUTES WHICH HAVE NOT BEEN CIRCULATED & NOTED AS A TRUE & CORRECT RECORD UNTIL THE FOLLOWING MEETING.

Minutes of the Explore Pahiatua Incorporated Society meeting held at the Tararua District Council Service Centre, 136 Main Street, Pahiatua on 2 June 2026 at 7pm

1. Present

- 1.1. Committee Members: Raylene Treder (Chair), Georgina Morrison (Secretary), Ingrid de Graaf, Bex Brown, James Devoe (Treasurer), Anaissa Mandal, Jo Laing
- 1.2. Tararua District Council Representatives: Cr Elisabeth Kennedy, Cr Peter Naylor
- 1.3. Public attendees: Nil

2. Apologies

- 2.1 Mayor Scott Gilmore

3. Conflicts of Interest

Action: Jo Laing will add her Interests to the register tab and Ingrid to update hers re Pahiatua School.

4. Notification of Items not on the agenda / General Business

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 No comments.

That the minutes of the Explore Pahiatua meeting held on Wednesday, 6 May 2026 (as circulated) be confirmed as a true and accurate record of the meeting.

Carried

6. Matters Arising

- 6.1 Raylene met with Tim Sorenson who said the RSA Committee would be very happy to explore options to slow traffic prior to ANZAC 2027.

7. Correspondence

Inwards

- i. Andrew & Glenda: Thyme to Rise: Re invoice for April 1st Morning Tea giveaway: Notice they want to donate the catering.
- ii. Community Operations I Hāpai Hapori: structure of lottery distribution committees (From July all current Lottery committees will be disestablished. This includes Community Facilities, Environment and Heritage, Health Research, Individuals with Disabilities, Oranga Marae and Outdoor Safety,

the eleven regional and one national Lottery Community committees. The Minister's Discretionary Fund is currently under consideration). In their place, six new regional committees and one new national committee will be established.

- iii. Keryn Brass: Responding appreciation to Explore re ANZAC figurines
- iv. TDC
 1. Request to share information about public meetings regarding Reform of Local Government
- v. Grant Requests
 1. Nil

Outwards

- i. Raylene Treder to RSA: Keryn Brass re ANZAC figurines

Action: Raylene to write a letter thanking Thyme to Rise for their donation of the Civil Defence Morning Tea shout.

That the inwards be received and outwards noted.

Carried

8. Council Report – Cr Kennedy

- The Committee highly commended the Council on the effort to engage with the public around both the local government reform and the budget.

Action: Raylene to circulate thoughts to the Committee regarding a stance from Explore Pahiatua on the Local Government Reform with a view to Explore making a submission to the council.

9. Financial Report

Noting that the year is coming to an end and there is unspent money in the Grant accounts.

Action: James to contact the accountant to organise the end of year financial report.

Action: James to arrange for payment of the Explore meeting fees.

Motion: That Jo Laing is added to the BNZ Bank Account.

Carried

That the financial report for the preceding month be received and that identified invoices are approved for payment.

Carried

10. Grant Application

10.1 Nil received

11. Portfolio Reports

Pahiatua Districts Business Group (PDBG) (Ingrid de Graaf)

- "Discussing The Future with TDC" event held on 26.05.2026. Only 3 members of the business community attended but some great discussions were held. Excellent intro on the Budget Challenge by Kimberley Stevens. (Event was postponed once and possibly slightly drowned out by the amalgamation meetings).
- Lots of events being considered - AI robotics in the workplace, Bush Telegraph BA5, MTech BA5, Side Hustles workshop, Joy Selection BA5
- Look to promote businesses/employees celebrating milestones - possibly offer some sort of package for this?
- Business of the Month focus? How to select? Nominations? Facebook overview & morning tea shout?

- Still need to order the flag (got a bit busy too sort this last year) - best option James' contact?
- An idea from the TDC event - what about a website that focuses on everything we sell in the Tararua District (who sells what)? Like a local directory, type in a product and the website will find out who sells it. Could we put up a (really decent) prize and have a competition to build a site? An incentive for youth to participate? What would it cost to run and maintain?

Explore Pahiatua Marketing (Ingrid de Graaf & Anaissa)

- May Bush Telegraph - Pahiatua Museum focus (half page advert) plus negotiated a free half page editorial too
- June Bush Telegraph - open for ideas
- Facebook - focus on TDC amalgamation meetings, museum spotlight and PDBG event
- Website- updated pages and put on more documents concerning the civil defence page

Cycleway project (Ingrid de Graaf)

- Currently working through writing a business plan.

Road Safety Committee (Raylene Treder)

- Ingrid - I meet with Glenn Connelly (NZTA) and Penny Sneddon (Pahiatua School) on 27.05.2026 to discuss safe crossing options for kids heading from Pahiatua School (or the west side of SH2) to the new town pool (+ Bush Multisport, hockey/netball, dance etc). A number of options were discussed and Glenn said he would forward by email his recommendations approximately a week or so after our meeting. Standing by to hear from him. The Mangahao Road/SH2 intersection was very busy and made for interesting observations during the time of our meeting.

Swimming Pool (Raylene Treder)

- Awaiting a signed contract - should be signed before the 12th June.

Youth (Raylene Treder)

- Writing of a District Youth Strategy is to be looked into.
- Identified gaps - Transportation, Education for 13-16 if excluded from High School and more activities for youth.

Harvard Playground Upgrade (James Devoe)

- The lady im working with the new design for the playground has been on holiday and has only just come back and have chased her up re; the design and she reckons should see something by mid June.
- Below is from Council,

The horizontal wood swing requires a safety surface. I had this quoted, and the builder advised they should be able to do this install around Aug/Sept. The idea is to install a wood edge around the swing and fill with bark to match the rest of the playground. Have been around to do some minor repairs that we were able to do. We replaced the big swing chains and swings. Have replaced the steering wheels on the junior playground. Installed a fall rail on the junior playground and did some other minor repairs.

- Harvard Plane Slide, Fontayne has sent an email to Playsafe to introduce Mr Alistair and for them to have their opinions regarding the slide, below is their response. My question is funding this project if it goes ahead?

Playsafe email: Sounds great, and I can certainly provide guidance from a playground compliance and design perspective to help ensure alignment with NZS 5828 / EN 1176 requirements.

The best way to start the process would be to sketch up a concept with some key dimensions (heights) of what you are thinking, and then we can review it and provide feedback. Also, where you propose to purchase or who would make the slide?

The main considerations with an open slide arrangement are achieving adequate free space and clearance when egressing from the plane structure, along with ensuring the slide width, side heights, entry section, and runout geometry comply with the standard requirements.

A tube slide would make things significantly simpler and likely more cost-effective, as it resolves the slide entry and body clearance and falling space considerations associated with the slide entry from the plane structure. It also helps minimise surfacing requirements to primarily the runout impact area.

For either option, the access system via stairs, ladders, handrails, barriers, and platforms will also have compliance requirements, however all of this is very achievable if we break the project down into its individual components and address each requirement systematically.

Once you have a concept together, feel free to send it through and we can provide our scope and fee and help guide the next steps.

Stage (James Devoe)

- There is a booking for July for the Cultural Festival

Civil Defence (Georgina Morrison)

- Developing the vulnerable persons list with Michael from Pharmacy.
- Met with Jacob (Mitre 10) and Ingrid re generator plan for Pahiatua. Really helpful chat. Generators will all need to be fueled so investigating how to keep this supply. It's possible to get a generator powering a fuel station that that's something I'm wanting to follow up. Disappointing to hear that the generator at the Council Service centre also is the backup data centre for Inspire and funded by Inspire (thanks for finding this out Peter). Potential opportunity to chat to Inspire about resilience in Pahiatua? Especially, given assets may change under TDC or a future amalgamated council.
- Thanks Annaisa for adding the guide to local emergency preparedness for Seniors on to the Explore website. I need to change the wording to ensure it's clear what it's there for.
- There has been a [new resource for People with Disabilities](#) created (first of it's kind so pretty cool) so will be sharing that locally and have asked Annaisa to add that to the website also.
- Have talked to Radio Tararua about doing a segment to advertise preparedness.
- Attended a conference in Wellington with a segment on Emergency Waste (waste generated in an emergency - some of which can be contaminated) so that was interesting to think about! It can't go in the normal landfill.
- Bexx advised that we've received the funding for the generator plug.

Explore Christmas (Bexx)

- Ingrid and Bexx meet on 08.05.2026 for a handover
- Ingrid to talk to Debbie Alabaster about road closure options
- Ingrid checked who would be staying on this committee - only 2 staying on this year, 3 retiring
- Ingrid added Bexx to Messenger group, Dropbox and Google Spreadsheet
- Ingrid happy to attend meetings, look after road closure and provide general guidance whilst committee transitions to a largely new team
- Bexx to look into recruitment of new committee and arrange first meeting in June/July

Dog Park

- Raylene ordering plants for the dog park.

Community Garden (Emma Elliot)

- No report received

- **Action:** Georgina to discuss with Emma Community Garden reporting.

Carnival Park (Karolyn)

- No report received. However the Committee discussed reaching out to offer support around repotting the native seedlings if required.

12. TDC & Explore Service Agreement

The Council had noted Explore's request for a wider remit that took into account supporting voluntary organisations and working with mana whenua, and have incorporated this under point 2.1. The Committee agreed to the changes and for Raylene to sign on behalf.

Action: Georgina to look into better communication with both the marae and consider mapping our voluntary groups.

13. Explore Midwinter gathering

Agreed that the gathering would take place on June 30th at 7.30pm with the Explore meeting commencing earlier at 6.30pm.

Action: Georgina to ask Thyme to Rise to provide catering for Tuesday 30th June.

Action: Georgina and Raylene to work on the Invite list for the Explore Midwinter gathering

Next meeting date: 6.30pm 30th June (Tuesday) 2026 at Tararua District Council Service Centre, 136 Main Street, Pahiatua.

Meeting closed at 8.20pm.

Raylene Treder (Chair): -----