

**Minutes of the Explore Pahiatua Incorporated Society meeting held at Bush Multisports Turf Pavilion, Huxley Street, Pahiatua on Wednesday 2<sup>nd</sup> August 2023 7pm.**

**1. Present**

1.1 Committee Members: Louise Powick (Chairperson), Raylene Treder (Secretary), Marie Kissick (Treasurer), Ali Romanos, Ingrid De Graaf and Rhys Punler

Tararua District Council Representative: Cr Scott Gilmore

Members of the public: Nil

**2. Apologies**

2.1 Cr Alison Franklin and Adele Small Tararua District Council Group Manager – Strategy and Community Wellbeing

**3. Conflicts of Interest**

3.1 No conflicts declared.

**4. Notification of Items not on the agenda**

4.1 Meet the candidate.

4.2 Discretionary grant from the Pahiatua museum

**5. Confirmation of Minutes**

5.1 **That the minutes of the Explore Pahiatua meeting held 5th July 2023 (as circulated) be confirmed as a true and accurate record of the meeting.**

Correct spelling of Ingrid de Graaf and Cr Scott Gilmore

**Maree Kissick/Ingrid de Graaf**

**Carried**

**6. Matters Arising**

6.1 PARS Strategy

- Lack of mention of the new pool in Pahiatua, and the benefits it would provide our ageing population.
- The document needs to be simplified, clear and concise for community groups. The pages of background preamble could be condensed significantly (pages 1-6).
- Under Supply 4.2, the Pahiatua Wheels Park is not included.  
EP agree that supporting volunteers is vital to the future of sport and recreation in our community.
- Questions were raised about how Bush Multisports would be resourced as a keystone hub and whether conversations had taken place to gauge their support.

- Regarding, priority needs, the Council should focus on doing the basics well at grassroots level. Tararua does not have the population base to provide local competition at a higher level, and competitive athletes are prepared to travel to meet this need.
- The values and principles are well written.
- The threshold for Gateway Criteria needs to be increased significantly. To provide a business case/feasibility study in exchange for \$20,000 from Council could be prohibitive.
- Review percentage distribution of Investment Principles. Some overlap with Community Need and Maximum Efficiency. Accessibility percentage too low.

## 6.2 Paul Lea – Main Street photo boards.

Paul Lea is happy to supply photos of the Main Street since inception. Ali Romanos to lead this project and look into the feasibility of placing a monitor in one of the empty buildings to display community events and photos of the Main Street history.

Paul Lea is also happy to provide photos and information on the Harvard Plane for an information board to be erected at the park – Ali Romanos to obtain quotes for the board.

## 6.3 Harvard Plane Photo opportunity

Paul Lea provided a couple of ideas for the photo opportunity, Ali Romanos and Rhys Punler to meet at the park to look at the feasibility of these options.

Capture signs have been asked to prepare a quote based on aspirational ideas as outlined at the last meeting. They were engaged one week after our last meeting and the vision explained. Capture Signs were followed up yesterday to be told that they have not done anything yet and the concept is with the owner. It was expressed that our desire to have something soon and if more input was required then the manager could call Rhys Punler directly. If no communication is received within the week, Freedom print will be engaged to provide a design.

The committee would like to move the Information sign from the park relocating it to the next block, permission for this to happen would need to be sought from Waka Kotahi and Tararua District Council.

## 6.3 BAT Fundraising sign

The sign has been completed and erected in the Pahiatua New World carpark. Thanks to Fletcher and Maree from New World for letting the committee place the sign on their property.

## 6.4 King Coronation Tree Planting

Raylene Treder to inform Jessi McKenzie – Tararua District Council that the tree and plaque gifted to the Tararua District for the Kings Coronation is to be planted at Carnival Park. The committee agreed to a pin oak - Karolyn Donald to be the contact to liaise with Jessi McKenzie TDC.

## 6.5 Defibrillator

Defibrillator has arrived. Ali Romanos to arrange Joss Roberts Builder to erect outside the public toilets in the Main Street.

## **7. Tararua District Council Report**

- 7.1 There was no Council meeting in July, but the Council has been busy with committee meetings along with workshops, mainly discussing the Long Term Plan.
- 7.2 Council are now recording our council and committee meetings, and these can be viewed on the council website (publications -> Agenda & Minutes -> Meeting Videos).
- 7.3 The Long-Term Plan pre consultation kicks off this week at the 7 aside tournament in Pahiatua (postponed to Friday) and there will be more opportunities in Pahiatua to share your views soon. This is a large piece of work, but an important opportunity to shape council and the services delivered over the next 10 years.
- 7.4 The Funders Forum will be held at The Hub in Dannevirke on the 16th August 2023, starting at 3pm. This event is all about funding opportunities for local clubs, groups, committees and organisations and will involve panel discussions and opportunities to network with funders.
- 7.5 Council is consulting on speed limit changes around our local schools. This is required under the Government's national road safety plan which is designed to ensure safe speed limits around schools by the end of 2027. Submissions can be made on the council website by the 20 August 2023.
- 7.6 The district plan review is being progressed. There will be consultation opportunities coming out soon to give everyone the opportunity to share their ideas and have their say.
- 7.7 Libraries in our district are now fine free. We hope that will encourage people who may have overdue books to return them and keep utilising our libraries. There is evidence to suggest that having fees can be a barrier to people using libraries and end up costing significant money to administer. Our team do not anticipate any significant costs to council with this change.
- 7.8 The Mayor, Cr Chase and Cr Gilmore attended the LGNZ Conference in Christchurch last week. It was a great opportunity to network with other councillors around the country and discuss challenges and opportunities. There were also great presentations on funding, futurism and AI that could present a lot of opportunity for us.
- 7.9 The Pahiatua Service Centre building is very near being ready to be used again. There is a minor electrical issue to be resolved which should be completed imminently.
- 7.10 The Mayor, Cr Chase, Cr Gilmore, the CE and the GM Strategy and Community Wellbeing visited King's Swim School and were very impressed with their new facility. It was particularly valuable for all of us to be able to better contextualise the proposed new Pahiatua School. Thank you to Louise and Raylene for connecting us with them.
- 7.11 Ali Romanos asked about the changes to building act in relation to earthquake strengthening and if this was discussed at the LGNZ. Cr Scott Gilmore explained that it

wasn't on the agenda, Ali Romanos was very disappointed to hear this as he believes it will have a huge impact on several communities across the country.

## 8. Correspondence

### Inward Correspondence

Horizons – Public Transport

### Outward Correspondence

Community plan to Kimberley Stevens

Lotteries Funding – Agility Equipment for dog park, Carnival Park, Community Garden.

Adele Small Communication – Annual Grant from Council.

**That the inwards correspondence be received, and outwards be endorsed.**

**Louise Powick /Maree Kissick**

**Carried**

## 9. Financial Report

### 9.1 Invoices to pay (20<sup>th</sup> August 2023):

NZME	\$513.19
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Retrospectively Invoice for July 2023.

Joss Roberts Youth Centre	\$16,649.93
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Freedom Design	\$878.60
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### 9.2 Tagged Funds

Swimming Pool Project	\$30,000.00
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Explore Pahiatua-Signage	\$20,000.00
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Harvard Plane	\$20,000.00
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Dog Park	\$22,000.00
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Carnival Park	\$985.00
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Annual Grant paid in 2022 from the Tararua District Council was \$62,624.70. Adele Small Tararua District Council informed the amount for 2023 is \$65,156.70. Noting that the retrospective amount for 2022 inflation has not been included, Explore Pahiatua request the Contract of Service Agreement is reviewed and the amount received annually is adjusted every year with inflation.

Maree Kissick met with the accountant and started the process of organising the draft accounts.

### 9.3 **That the financial report is received, and accounts approved for payment.**

**Maree Kissick / Ali Romanos**

**Carried**

## **11.0 Portfolio Reports**

### **11.1 Pahiatua Business Group**

- Committee and AGM profiled in Bush Telegraph and on Facebook with advert and editorial (late July)
- August Bush Telegraph to focus on Explore Christmas registrations.
- Explore Christmas marketing is a work in progress, first proof will be ready for meeting on 7<sup>th</sup> August 2023.

### **11.2 Explore Pahiatua Marketing**

- New membership structure (no annual membership fee) communicated to Pahiatua Districts Business Group members via email and Facebook on 1<sup>st</sup> August 2023.
- Working on events with Toni Chapman at Digital Spaces (Business FUNDamentals), CEDA and Bush Telegraph.
- Need to do some headhunting to see who is keen to help with the Pahiatua Districts Business Group.

### **11.3 Youth Centre**

- Stage one of the renovations has been completed.
- Stage two renovations to the backroom have been discussed and quotes to be obtained from three local builders Kyle Dench and Josh Roberts, Joss Tua Davidson. Each builder that submits a quote to be paid \$100.00 + GST.
- Rhys Punler to write the scope of works to be provided to each builder.

### **11.4 Carnival Park**

- Pete Russell has been back in town very briefly and while he hasn't done any further work in the Reserve, he did go down and is pleased with how it looks. He will be back in Oct / Nov for the next lot of weed management.
- A spreadsheet has been drawn up showing the next few years' expected budget for weed control. Carnival Park declined to commit to more than one year at a time but have for this year committed to \$5k which is more than the 33% proposed they contribute. Karolyn Donald to discuss at the next Explore Pahiatua meeting in September the commitment from Explore Pahiatua proposing 33% of each year's costs which is a decreasing amount each year of the 7-year plan.
- An application has been submitted to DIA for the remaining 33%.

### **11.5 Community Garden**

- The community garden stays closed with padlock until crops mature.
- Work continues with Pahiatua School enviro group on Fridays and on request by carers in the community.
- Front flower and herb bed continues to be work in progress with back boards and mulch to be applied next week.

- Notice board and front gate harvesting guide designs have come back from Freedom for discussion.
- Spring/Summer Planting Plan for 3 crops - plant end Sept/early Oct for mid Dec, mid Dec for mid Feb, mid Feb for May harvest.
- New growing area in stock pound for pumpkins and cucumbers and use fence between for runner beans agreed.
- Seedling to be discussed August committee meeting.
- August working bee on Saturday 19th will be followed by Worm Farm Wānanga with Para Kore including setting up our new Hungry Bin
- New contact at Wairarapa REAP; still planning 3x workshops for September.
- Bush Telegraph piece is still work in progress. Entry into Betacraft employee newsletter will follow.
- **DIA funding applied for** edging for beds, fence in the stock pound, compost bin lids from ply and wood, and weather cover over the picnic table.

### 11.6 **Swimming Pool**

- Date confirmed for LTP consultation is Wednesday 16<sup>th</sup> August @ 11am.
- Positive feedback from Mayor Tracey Collis about the visit to King's Swim School in Christchurch.
- Cr Scott Gilmour talked about the visit to King's Swim School.

### 11.7 **Rotary Dog Park**

- Jessica McKenzie TDC and Jessica Smith TDC are currently preparing a draft MOU for the dog park to be presented to Explore Pahiatua for approval.
- Obtained quotes for the equipment to be installed at the park, these quotes were submitted in the Explore Pahiatua DIA funding application.
- Ben Luders has completed a plan for the second stage of development - the equipment.

### 11.8 **Road Safety Committee**

- Committee members to send a request to Waka Kotahi to place a substantial barrier on the Ballance Bridge, numerous accidents have happened on the entrance to the bridge. Barrier currently damaged and needs repairing.

### 11.9 **Explore Christmas**

No meeting was held this month.

## **General Business**

- 12.1 Meet the Candidates – Discussion on holding a meet the candidates night for the general election. Explore Pahiatua will support Positively Woodville with their event.
- 12.2 Discretionary Grant application received from the Pahiatua Museum.

That Explore Pahiatua approve funding of \$1,650 to record the oral history of 2 Polish Children.

**Moved** Raylene Treder

**Seconded** Ingrid de Graaf

Carried

Meeting Closed at 9.35pm

Chairperson \_\_\_\_\_