

Minutes of the Explore Pahiatua Incorporated Society meeting held at The Bush Community Centre 98 Main Street, Pahiatua on Wednesday 2nd November 2022 at 7pm and via zoom.

1. Present

1.1 Committee Members: Louise Powick (Chairperson), Gerry Parker (Treasurer), Rhys Punler, Karolyn Donald, Fiona Stokes (zoom), Ingrid De Graaf (zoom).

2. Apologies

Raylene Treder (Secretary), Cr Alison Franklin, Ali Romanos

3. Conflicts of Interest

3.1 Nil

4. Notification of Items not on the agenda

4.1 Koha for subcommittee members

4.2 Bush Community Centre donation

5. Confirmation of Minutes

5.1 **That the minutes of the Explore Pahiatua meeting held on 5th October 2022 (as circulated) be confirmed as a true and accurate record of the meeting.**

Karolyn Donald/Gerry Parker

Carried

6. Matters Arising

6.1 Purchase of Gazebos

One 3m x 3m and one 6m x 3m gazebo has been purchased to enable more versatility for event use.

7. Tararua District Council Report

7.1 Written report from Cr Alison Franklin

7.2 A request for Mayor Tracey Collis to attend the December meeting to report on actions regarding forestry in the Tararua District.

8. Correspondence

8.1 Inwards

- Creative Communities NZ – Grant approval for Explore Christmas
- TDC – Draft District Strategy 2050
- Woodville 1950's Organising Committee – Festival Weekend

That the inwards correspondence be received.

Louise Powick

Carried

9. Financial Report

9.1 Invoices to pay:

• Mitre 10	\$13.98	Community Garden
• NZME	\$1,063.75	Partner Programme/Fishing Carnival
• Rocketspark	\$573.85	Annual website fee
• Thicket	\$30.33	PDBG
	\$314.00	Explore Xmas
	\$31.63	PDBG
• Freedom	\$103.50	Explore Xmas
	\$138.00	Explore Xmas
	\$250.70	Explore Xmas
• Bush Community Church	\$100	Building Koha

9.2 Tagged Funds

- Community Garden Funds - Nil
- Carnival Park - \$6132.98
- Swimming Pool Project - \$30,000.00
- Explore Pahiatua-Signage - \$30,000.00
- Harvard Plane - \$ 20,000.00

9.3 That the financial report be received, and accounts approved for payment.

Gerry Parker/Rhys Punler

Carried

10. Portfolio Reports

10.1 Pahiatua Business Group

3 events scheduled for November:

- 10 November – Cyber Security Workshop at Digital Spaces in Woodville
- 17 November – BA5 at Colliers
- 30 November – Women in Business Dinner at Tui HQ

The plan for December is to have a social event at the Regent Cinema – yet to be confirmed.

Over the Christmas/summer break next year's events will be planned.

Member recruitment has slowed due to other priorities, but it is hopeful that the November events will encourage further membership.

A town-wide business email group will be set up to:

- Promote the above events
- Encourage further membership
- Promote Explore Christmas and particularly the Business Christmas Window Competition

10.2 Explore Pahiatua Marketing

The focus for November will be Explore Christmas and this will ramp up over the coming weeks.

The Bush Telegraph half page in November will be used to promote Explore Christmas and will include an editorial.

The Bush Telegraph half page in December will be used to “debrief” Explore Christmas with photos of the event, float and window competition winners announced.

10.3 Youth Centre

Ali to prepare a lease addendum to send through to TCYS in the next week.

Joss Tua Davidson available to do quote for building work in November.

10.4 Carnival Park

10.4.1 School Projects

St Anthony's school were unable to fix a date that worked for everyone in the last short term of the year so postponed the event until next year. Pukaha Predator Team on hold for now.

10.4.2 Playground Upgrade

Jessi McKenzie from TDC was present on the phone with another Council asset team member in person and the Carnival Park Board.

Differing opinions on the scale and focus of the playground means a bit more homework is required before any decisions can be made. Aiming to meet again before the end of the year.

Agreed work to date:

- Pavilion to be replaced.
- Playground to be replaced.
- BBQ to be inside the pavilion.
- Story boards to tell the colonial stories. Children to be involved in deciding the text for the story boards as they did for the skate park.

- Exotic specimen trees to compliment the upgrade and replace those that were planted originally. Plaques to tell these stories to be erected in front of those trees as well.

10.4.3 Weed Management

Peter Russell due back November. Date yet to be confirmed.

Funding required for ongoing weed management will be required after Peters autumn visit.

10.4.4 Community Agreement

DOC / EPI annual review has been completed and filed.

10.5 Harvard Plane

10.5.1 Progress to date

- Barriers are up and the site secured.
- Slide has been removed and exit blocked.
- Paul Angove will finish structural work this week.
- Supreme Blast and Paint booked for next week.
- Waterblasting the plane to follow.
- Insufficient funds in the Harvard Plane account will require \$2000 from the Main Account.

10.5.2 Next steps

- Community consultation to determine whether a slide is installed underneath the carriage of the plane or repurposed with Pahiatua wording as a photo opportunity.
- Cost to retrofit slide will be in excess of \$20,000
- Once completed the Harvard Plane will be ready to transfer to TDC

10.6 Road Safety Committee

Nothing to report

10.7 Community Garden

10.7.1 Garden Shed

Quote for garden shed with optional extras and security door upgrade is \$3639.10 excl GST. Rhys to price up plywood shed as a comparison.

10.7.2 Water catchment

Water tank foundations being prepared by Kent Daysh from Kenton and Hedges at Mangatainoka. He is donating his time and equipment.

10.7.3 Lime Path

PD workers are constructing a lime path. Timber edging (\$330.54) and lime required to be purchased.

10.7.4 Para Kore

Sam Te Tau presented the Para Kore (zero waste) initiative and benefits to Explore Pahiatua and the community garden.

That Explore Pahiatua enter into a partnership with Para Kore

Louise

Carried

10.8 Explore Christmas

10.8.1 Promotion

Event posters delivered to all Main Street businesses. Corflute Explore Christmas sign to be erected on the central lawn.

Patrick Baker to take a drone shot of Main Street for site planning. 20 market stalls and 7 food trucks have registered to date.

10.8.2 Elf Land

Lions to be approached about hay bales for Elf Land perimeter fencing.

10.8.3 Creative Communities NZ

Successful grant application of \$703.31

10.9 Swimming Pool

Nothing to report

11. Rotary Dog Park

Raylene Treder and Alison Franklin have carried out community consultation. Photographs and plans of the proposed park were presented to neighbours. A document has been compiled to get feedback from each resident visited and report will be submitted to Council.

12. Notification of Items not on the agenda

12.1 Koha for subcommittee members

That Louise Powick purchases 5 \$100 New World gift cards for volunteers

Fiona Stokes/Ingrid de Graaf

Carried

12.2 Bush Community Centre donation



Community Committee
committee@explorepahiatua.co.nz
www.explorepahiatua.co.nz

That a \$100 koha is paid to Bush Community Church for the use of their building this year.

Karolyn Donald/Gerry Parker

Carried

Meeting closed at 8:55 pm

Chairperson _____