

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 3rd February 2021 commencing at 7.00pm.

1. Present

Committee Members: Louise Powick (Chair), Fiona Stokes (Secretary), Gerry Parker (Treasurer), Jared Brock and Leeroy Harris

Members of the Public: Cr Alison Franklin, Cr Raylene Treder, Karolyn Donald and Stan Wolland

2. Apologies

2.1 John Arends

3. Notification of Items Not on the Agenda

3.1 Nil

4. Discretionary Grants

4.1 Pahiatua Shears - \$575 - Funding requested for sound equipment for the Pahiatua Shears.

That Pahiatua On Track approve a grant of \$575 to fund the sound equipment for the Pahiatua Shears.

Gerry Parker/Jared Brock

Carried

4.2 Pahiatua swimming pool (approved by email), with the invoice to be forwarded to the committee for payment.

That Pahiatua On Track approve a grant of \$1075.46 for a water testing kit for the Pahiatua swimming pool.

Gerry Parker/Jared Brock

Carried

5. Confirmation of Minutes

5.1 **That the minutes of the Pahiatua On Track meeting held on 2nd December 2020 (as circulated) be confirmed as a true and accurate record of the meeting.**

Fiona Stokes/Leeroy Harris

Carried

6. Matters Arising

- 6.1 Jessie McKenzie is happy to support writing a business case for the swimming pool.
- 6.2 Follow up of slippery wooden slats in the town on Main Street. This has been followed up by Louise Powick with project manager Stuart Malins. Stuart has confirmed this meets health and safety standards and has also been approved by Council. It is to be monitored in wetter weather for the level of risk.
- 6.3 Road maintenance on Inglis Road to Nikau corner is still to be followed up. Feedback requested from Council.

7. Tararua District Council Report 9th December 2020 and 27th January 2021

- 7.1 December Christmas road closure - there was discussion around the road closure, boundaries were not made clear to retailers and the road was closed for a very extended amount of time, from 8.00am to 4.00pm. This will be rectified with a change to plans for Explore Christmas 2021.
- 7.2 A report on the Council meeting from Cr Alison Franklin is received and circulated. Alison highlighted the new QV valuations and discussion held on rates calculations.

That the reports of the Tararua District Council meetings held on 9th December 2020 and 27th January 2021 (as circulated) be received.

Jared Brock/Gerry Parker

Carried

8. Correspondence Inwards

- Letter of thanks, certificate of funds spent and receipts from Tararua Community Youth Services
- Tararua District Council and Community Boards meetings calendar
- Notice of rating value for 183 Main Street
- Tararua District Council rates invoice
- New Zealand Post P O Box invoice
- Rocketspark invoice
- Pahiatua Regent Cinema invoice

That the inwards correspondence be received.

Fiona Stokes/Leeroy Harris

Carried

9. Financial Report

9.1 **That the financial report be received and the accounts approved for payment.**

Gerry Parker/Jared Brock

Carried

9.2 Invoices to be Paid

- Tararua District Council rates Invoice - paid by direct debit.
- Pahiatua Regent Cinema invoice - school patrol treat \$441
- Rocketspark \$57.50
- N Z Post - P O Box \$205
- Pahiatua Swimming Pool - discretionary grant \$1075.46
- Pahiatua Shears - discretionary grant \$575

10. Swimming Pool

10.1 Tararua Law Trust Constitution

Cr Raylene Treder and Erica Glesson have been working on this matter. The committee agreed to engage the professional services of Peter Lindstrom, Tararua Law, to review this document. Terms of engagement are to be completed.

10.2 Geotech testing has been completed. A report will be sent within two weeks from the site visit.

10.3 Dirt has been left on site from Geotech testing. Cr Raylene Treder is to contact Brian Mackail to get this moved.

10.4 Karolyn Donald has completed the draft of the staff roster for the business case.

10.5 Positioning of the pool is still to be determined.

10.6 Think about publicity once the pool design and location are finalised.

10.7 Update on current pool. Issues have been raised around the issuing of keys and the health and safety risks this poses. Karolyn Donald has been following up with those who have keys and the majority have first aid training.

11. Harvard Slide

11.1 Jared Brock has been meeting with Jeremy at Jackson's Engineering about designs for the slide and has sourced a replacement slide from Trevor Jackson. The design has been emailed to the committee. Waiting on a quote and start date.

12. Explore Christmas

12.1 Fiona Stokes gave feedback to the committee around developments in the organisation and planning for Explore Christmas for this year.

- 12.2 Explore Christmas 2021 will be a night market. Mark Maxwell is to be contacted for input.
- 12.3 Fiona Stokes will look to set up a subcommittee for the planning of Explore Christmas and discuss this and further plans with Pahiatua Rotary Club members.

13. Portfolio Reports

13.1 Carnival Park

Karolyn Donald reported that the Department of Conservation has updated their community agreements and Carnival Park is the first new one to be set up. This is in its final stages and needs to be finalised. Pahiatua On Track will engage Tararua Law for professional services.

Peter Russell's report is on the bush area to be received and Department of Conservation are going to pay for this. Department of Conservation are in support of community weed management, pest control and regeneration of the bush.

Karolyn Donald is going to approach Hiria Tua to invite iwi to be a part of this project and explore options around heritage funding for the restoration of the pond.

The boundary fence is in disrepair and trees are overhanging. Department of Conservation have been to look at this and replacement fencing is being looked into. The Wilding Pines need to be felled but they are not a priority at the moment as they pose no risk. Gerry Parker will source quotes for predator proof fencing.

13.2 Walkways/Cycleways

A meeting was held with Colin Yonge from Tararua District Council to coordinate walkways/cycleways in Pahiatua. Council support is very much appreciated to facilitate project momentum.

Rhys Punler reported back to the committee about discussions of multiple different walkway/cycle track ideas.

The walkways and cycle tracks can be used to promote healthy activity in the community and also as tourist attractions in the district.

13.3 Explore Pahiatua - Main Street Upgrade

Louise Powick is going to speak with the project team about the unveiling of the Main Street upgrade.

The meeting closed at 8.43pm.

Chairperson - Louise Powick