

Minutes of the Explore Pahiatua Incorporated Society meeting held at The Bush Community Centre 98 Main Street, Pahiatua on Wednesday 3rd May 2023 7pm.

1. Present

- 1.1 Committee Members: Louise Powick (Chairperson), Raylene Treder (Secretary), Marie Kissick (Treasurer), Ali Romanos, Karolyn Donald (on zoom) and Rhys Punler

Tararua District Council Representative: Mayor Tracey Collis, Cr Alison Franklin, Cr Scott Gilmore, Bryan Nicholson (CEO), Chris Chapman (ELT), and Nigel Brewin (Communications).

Members of the public: Graeme Franklin, Charles Foulds and Sally Dryland.

2. Apologies

Nil

3. Conflicts of Interest

- 3.1 Raylene Treder – Dog Park Discussion.

4. Annual Plan Consultation – Louise Powick welcomed everyone to the meeting, handing over the reins to Nigel Brewin to explain the process, Bryan Nicholson then spoke on the proposed rates increase for the Tararua District and the two options they are consulting on. To increase the rate to 13.18% and not fund all depreciation or raise rates by 16.72% including funding all depreciation. Bryan explained Council had started at 22% and have significantly cut back from where Council originally started from. Increase due to regulatory and compliance with three waters, inflation, insurance, infrastructure aging.

Topics discussed – Wastewater (composting toilets), leaving rates at 22%, underutilized assets, three waters reform, the current Pahiatua Swimming pools future, the proposed heated covered swimming pool, walking tracks, rural rates, general rate, community garden and the dog park.

Louise Powick to submit a submission on behalf of Explore Pahiatua, Louise Powick to email committee members for feedback on what they would like to comment on.

Louise Powick thanked Mayor Tracey Collis, Cr Alison Franklin, Cr Scott Gilmore, Bryan Nicholson (CEO), Chris Chapman (ELT), and Nigel Brewin (Communications) for attending the meeting.

5. Notification of Items not on the agenda

- 5.1 Succession planning
5.2 Sign outside New World

Explore Pahiatua approved to pay for the sign on behalf of the Bush Aquatic Trust, Louise Powick to discuss with the Bush Aquatic Trust at their next meeting to decide what they would like on the sign.

Ali Romanos/Marie Kissick

Carried

6. Confirmation of Minutes

- 6.1 **That the minutes of the Explore Pahiatua meeting held on 5th April 2023 (as circulated) be confirmed as a true and accurate record of the meeting.**

Marie Kissick/Rhys Punler

Carried

7. Matters Arising

7.1 Website

Louise Powick has updated the website with most of the recommended changes by committee at the April monthly meeting. Agreed to place on the home page the entrance signs to Pahiatua and the Business page to be updated with all businesses operating in Pahiatua.

7.2 Smith's Track

Rhys Punler to follow up.

7.3 Regent Pahiatua

The cinema is on a hiatus until the AGM 23rd May 2023 – 7.30pm.

8. Tararua District Council Report

- 8.1 Monthly report received from Cr Alison Franklin.

- 8.2 Cr Alison Franklin to follow up on why Explore Pahiatua have not been receiving the Tararua District Council monthly meeting minutes and request the minutes from all Council meetings.

- 8.3 Cr Alison Franklin updated the committee on the effects of Cyclone Gabrielle. The Council was holding community meetings at Weber, Akitio, Herbertville and Pongaroa to discuss the cyclone recovery.

9. Correspondence

- 9.1 Fiona Stokes emailed a resignation letter to Explore Pahiatua Community Committee.

- 9.2 Email received from Nigel Brewin TDC asking for the format of the Annual Plan meeting.

- 9.3 Letter received from the Trust Tararua kindly donating funds to purchase a defibrillator. Raylene Treder to order and organise a location for the defibrillator to be accessible to all members of the community in Main Street.

- 9.4 TDC mock rates for the Youth Centre to be picked up from the Service Centre.

That the inwards correspondence be received.

Louise Powick/Ingrid de Graff

Carried

10. Financial Report

10.1 Invoices to pay (20th April 2023):

Freedom \$195.50 - Harvard Park and Design

NZME \$488.75 - Monthly Fee

10.2 Tagged Funds

Swimming Pool Project \$30,000.00

Explore Pahiatua Signage \$20,000.00

Harvard Plane \$20,000.00

10.3 That the financial report is received, and accounts approved for payment.

Louise Powick

Carried

11.0 Portfolio Reports

11.1 Pahiatua Business Group

- The PDBG will hold a meeting in June to brainstorm ideas on creating a campaign to attract new business to Pahiatua, discussions will be held to see what the campaign might look like and how we market it. Perform a SWOT analysis on Pahiatua.
- PDBG to use Freedom to create a campaign that we can use on social media and in print and maybe a video.
- Louise Powick pointed out the lack of suitable premises as a potential hurdle. Discussion to be held on what other issues might there be.
- PDBG to bring finding back to Explore Pahiatua.

11.2 Explore Pahiatua Marketing

- Harvard Plane design competition – advertised on Facebook and in April Bush Telegraph – Facebook reminders and may have to pay for some boosts depending on responses.
- May Bush Telegraph not planned yet. Copy required by 17 May, prints 22 May.
- Work to begin on compiling a business directory for the Explore Pahiatua website.

11.3 Youth Centre

- Joss Tua-Davidson – JTD Building reported that he expects to start the work before the end of the month.
- Previously late April-early May was mooted.

11.4 **Carnival Park**

- Work completed at Carnival Park 2nd May the Lawson's Cypress Trees, Laurel Trees, Whitey Woods removed from North-eastern Boundary. Some trees still needing to be ringed up and rubbish to be chipped.
- Potential for the ringed trees to be sold for firewood as a fundraiser for further work.
- Peter Russell assessed by Kevin Nicholson as competent in Chainsaw use. Paperwork being completed as such and DOC to finalise approval before Peter allowed to work on his own under the Community Agreement and in harmony with the Weed Management Plan.
- Peter Russell returned to South Island today. Due back in the Spring.
- Fundraising still to be applied for next year's Weed Management.
- Carnival Park Board to meet late May to discuss annual funding contributions towards work in the Reserve.

11.5 **Community Garden**

- Committee continues to meet last Tuesday of the month with small committee working bees following. Working and communicating well.
- Mostly planted for winter including one third to cover crops.
- About to trial traffic light, ready to pick signage. Red and green labels for vegetables, supplying harvesting advice on Facebook and evidence of harvesting and use of compost bins obvious.
- Rainwater Collection now work in progress as trench for pipework dug 27th April. \$5k from Food Secure Communities steering group has been secured to fund hooking up tank, developing noticeboard and signage, and possibly roof over table for shelter from rain during courses.
- Working bee's 3rd Saturday each month through winter: Saturday 20th May, Saturday 17th June, Saturday 15th July, Saturday 19th August
- In discussion with Wairarapa REAP about course for September 2023 – beginners gardening – three-week course and March 2024 – winter gardening – one day workshop. Education to be part of marketing plan discussion in May meeting.
- Pahiatua School have expressed an interest in helping in the garden.

11.6 **Swimming Pool**

- Successful Golf Tournament fundraiser held on 15th April.
- Currently discussing with the Tararua District Council the best process for further fundraising and community consultation.
- Continuing to approach corporate funders.

11.7 **Rotary Dog Park**

- Tararua District Council has given approval for a dog park to be located at Rotary Park.
- Committee to meet with Jessica McKenzie and Eugene (TDC) to discuss the plans.

That Explore Pahiatua fund the construction of the fence for the dog park at a cost of approximately \$22,000.

Ingrid/Ali

Carried

11.8 Road Safety Committee

- Nothing to report.

11.9 Explore Christmas

- A meeting to be held at the end of May to appoint a project lead.
- Cr Alison Franklin to contact Dan Snedden to see if he is still interested in being involved.

12.0 General Business

12.1 Succession planning – Actions to attract new committee members to be discussed next meeting.

12.2 Sign outside New World – Marie Kissick has kindly offered the sign board in the New World car park for the Bush Aquatic Trust to use for a sign for fundraising purposes.

Meeting Closed at 9.40pm

Chairperson _____