

Minutes of the Explore Pahiatua Incorporated Society meeting held at the Tararua District Council Service Centre, 136 Main Street, Pahiatua on 5 February 2026 at 7pm

1. Present

1.1. Committee Members: Raylene Tredder (Chair), James Devoe (Treasurer), Georgina Morrison (Secretary), Ingrid de Graaf and Anaissa Mandal

1.2. Tararua District Council Representatives: Cr Elisabeth Kennedy

1.3. Public attendees: Nil

2. Apologies

2.1 Bex Brown, Mayor Scott Gilmore

3. Conflicts of Interest

3.1 Nil

Action: All Committee Members to fill in Conflict of Interest Tab in Meeting documents

4. Notification of Items not on the agenda / General Business

4.1 Explore Service Agreement

5. Confirmation of Minutes

That the minutes of the Explore Pahiatua meeting held on Wednesday, 3 December 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Carried

6. Matters Arising

6.1 Note that under Public Attendance the full name is Debs McKay

6.2 Pavers will be completed by the end of the month

6.3 An assessment will be carried out for the placement of CCTV cameras in Pahiatua CBD which will enable Explore to apply for funding.

7. Correspondence

Inwards

7.1 Items Arising - Tararua Sports Awards normally has the Chairs of the Community Group however given Raylene's COIBex will represent Explore.

Action: Georgina to continue to liaise with the Displaced Persons group.

That the inwards be received and outwards noted.

Carried

8. Council Report

- Submitted report from Cr Kennedy: Corin Haines has been appointed as CE and will start 1st March! He will be moving to Dannevirke - which I think is fantastic for the community as it shows the dedication he is going to have towards Tararua! He comes from Masterton District Council as a Group Manager - but he has held a range of leadership roles but importantly a sense of humour - which I think is going to be needed during the change due for Tararua in the next few years! (With the Water CCO and Government reforms for local councils.). On the 29th and 30th January, the elected members, senior council management and the interim CE and newly appointment CE, had a strategic retreat at the Woodville bowling club. Where we all shared our values, goals and priorities going forward for the council. It was a brilliant way to build our working relationships, for the positive future of Tararua. Some of the team also had the opportunity to demonstrate their sharp skills on the bowling green!
- Other updates:
 - The Polish Deputy Prime Minister may be visiting Pahiatua on Feb 20th to visit the marae & Polish Memorial, however, this is unconfirmed.
 - Tararua Alliance Meeting noted there is a new priority to address water leaks so that the risk of Pahiatua not having water is avoided.
 - The Councillors present welcome feedback from the Community on infrastructure projects

Action: Georgina to add Chris and Peter to distribution list

9. Financial Report James Devoe

9.1 Current status

- The balance of the main account is \$77,867.93
- The balance of the Business Group account is \$20
- The balance of the Term Deposit is \$136,800.12

9.2 Invoices to be approved for payment & 9.3 Invoices since last meeting for retrospective approval:

Invoice to be approved for payment on DEC 20th.	
	AMOUNT
Mitre 10	\$117.85
Bush Multisports	\$845.25
Total	\$963.10

9.4 Tagged funds

Tagged Funds	
Harvard Playground	\$20,000.00
Carnival Park (originally \$9,289.33 but reduced by invoices/charges; reflects \$2,708.33 received for weed management share)	\$3,212.16
Bush Telegraph Advertising	\$4,192.80
Community Garden remaining infrastructure works	\$1,055.51
Lawnmowing for Polish memorial (until Nov 2025)	
Discretionary funding (originally \$7,507 but reduced by allocations)	\$7,619.75
Meeting fees/7 members yearly 2026	\$12,150.00
Civil Defence Group – funds for generator plug for Bush Multisports Park	\$15,000.00
Explore Christmas	\$10,000.00
Dog Park maintenances	\$2,000.00
Total	\$75,230.22

- Ingrid asked for an increase to the Business Group up to \$2,000.
- Discussion about reducing Christmas given the purchase of the stage. Suggestion to look at the previous budget to see what needs to be prioritised.

Decision: The Committee agreed to tagged funds for the Business Group of \$1,500.

Action: James to add tagged funding lines for \$10,000 for Swimming Pool & Business Group.

Action: Raylene to organise an invoice from Bush Aquatic Trust for the \$10,000

That the financial report from James Devoe (Treasurer) for the preceding month be received and that identified invoices are approved for payment.

Carried

10. Grant Application

A grant was received on the day of the meeting from The Children's Day Committee and circulated at the meeting. It was agreed in principle to fund one large item from the quoted supplied.

Action: Ingrid to follow up with the Committee via email.

11. Portfolio Reports

Pahiatua Districts Business Group (PDBG) (Ingrid de Graaf)

- Please can I have the PDBG budget reset and an increase this year - didn't have quite enough in 2025. Also, should we align this to when we receive our grant from TDC each year? Should it be a percentage of this amount?
- 2025 was a great year for the PDBG, looking to maintain the momentum
- First event - Civil Defence in Business - planned for early March

Explore Pahiatua Marketing (Ingrid de Graaf & Anaissa)

- I have a stack of the Community Plans which Ali Romanos gave me after I asked for them for Explore Christmas - what do we want to do with them?
- I have (pending approval by committee) offered our February Bush Tele ½ page to Children's Day and booked this for Monday, 16 February (copy to come).

Facebook

- Over December 2025 - Pahiatua Crafter's group at Old Courthouse asked for help to look for their custodian. That was sorted and posted early January 2026
- Reposted the Tararua Sports Awards on our Explore page for nomination entries (end of January 2026)

Explore Christmas (Ingrid de Graaf)

- I'm keen to hand over this portfolio - I've done it a number of years but am keen to step back and enjoy it again with my kids. I am happy to do a full hand-over and even attend meetings to answer questions and give guidance but don't want any jobs!
- Should we get the bunting in now? (I have the rest at work)
- Last year's event came in at 10,256.98 inc GST.
- One final job to do - type up and upload notes of debrief meeting
- **Action:** Bex to take over portfolio from Ingrid

Swimming Pool (Raylene Tredler)

- Updated timeline:
- February 2026 - Building Consent, contract negotiation and finalisation.
- March 2026 Delivery and Construction
- December 2026 Project closure and handover.
- Comms have been posted on facebook with an update of progress.

Road Safety Committee (Raylene Tredler)

- First meeting to be held Monday 3rd March 2026 - can a committee member please attend or link in via teams to these meetings which will be held quarterly, as I'm unavailable Monday mornings due to work commitments.
- **Action:** Ingrid to attend this meeting for Raylene

Civil Defence (Georgina Morrison)

- Generator delivered to stadium 4th February by Tim Sorenson.
- Georgina setting up meetings
- **Action:** Georgina & Raylene to test what it will do & same with the marae

Harvard Playground Upgrade (James Devoe)

- as expected, is a few bits n pieces to upgrade to comply, worn parts to replace etc. (hence parts I've ordered & planned repairs)...
- mentioned the larger future issues (which we already knew about) we will need to plan to sort out (i.e. budget for) in next couple years including.
 - Need to completely dig out all the old bark and completely replace it all (vs last year's temporary fix of 'topping-up' bark)
 - Will eventually need to completely replace the 'Eagles Nest' ropework (vs repairs needed which were id in report) as is 'end of life' (I'd recently obtained a quote (even though currently not budgeted for) and is near enough to \$50k)
 - The old large horizontal swing does need a safety surface installed (and some other modifications) to comply
 - Some additional barriers are required at upper/launch end of flying fox
 - And as you're aware neither the 'monorail' (basically worn out) or the 'swinging seats' (frame has 'entrapment' areas) comply so will be good to continue to investigate replacing these pieces of equipment with you & team.
- ❖ Above is from Council, I am working to get another quote for replacing the old play equipment.

Stage (James)

- Please tentatively book the stage for Children's Day on Sunday, 1st March - no cost.
- Need to have a conversation to confirm the process and payments/vouchers for setup.

Cycleway project (Ingrid de Graaf)

- I have contacted Gerry Parker again to ask to speak with him regarding his knowledge (and where things got to) but he hasn't got back to me yet, I will try ringing him instead.
- Need to decide next steps:
 - Have a planning session with a small group? OR
 - Call a larger meeting with all of those who expressed interest?

Youth (Raylene)

- Attended two Tararua Youth Network hui's led by Tararua Community Services. Following from the previous meeting Leah from Tararua Youth Services developed a summary document outlining the key issues and needs raised.
- To take this work a step further, Sport Manawātū, alongside Dantayne - Diversity, Equity and Inclusion Advisor, has offered to deliver a series of youth focus sessions and a survey to be shared with rangatahi across the Tararua District. While Sport Manawātū is supporting this mahi, the survey and focus sessions are not sport-specific and will focus broadly on the wellbeing, needs, and aspirations of young people.
- This will allow us to better understand what rangatahi would like to see in their community. There is little value in developing a plan without the voices of our young people being heard.
- Sport Manawātū, alongside Leah from Tararua Community Services and Jarnan from Ngāti Kahungunu who have offered to assist. They will be visiting schools and engaging with young people, including those who are no longer attending school.

Dog Park (Raylene)

- Needs lime on the entrance.

No report received:

Carnival Park (Karolyn)

Swimming Baths (Karolyn Donald)

Community Garden (Emma Elliot)

Action: George to check in with Emma re Community Garden reports. Raz to talk to Karolyn.

12. Social Meeting - move to Mid March. To be discussed at the March Explore meeting.

13. TDC & Explore Service Agreement

Action: Georgina to check with Sandy Lowe's progress so far and bring back to the Committee for input.

Next meeting date: 7.00pm 4th March 2026 at Tararua District Council Service Centre, 136 Main Street, Pahiatua.

Meeting closed at 8.09pm.

Raylene Tredler (Chair): _____

Action List

Action for All Committee Members

Committee Members to fill in Conflict of Interest Tab in Meeting documents

Actions for Georgina

Georgina to continue to liaise with the Displaced Persons group.

Georgina to add Chris and Peter to distribution list

Georgina & Raylene to test what it will do & same with the marae

George to check in with Emma re Community Garden reports. Raz to talk to Karolyn.

Georgina to check with Sandy Lowe's progress so far and bring back to the Committee for input.

Actions for Raylene

Raylene to organise an invoice from Bush Aquatic Trust for the \$10,000

Georgina & Raylene to test what it will do & same with the marae

Actions for James

James to add tagged funding lines for \$10,000 for Swimming Pool & Business Group.

Actions for Ingrid

Ingrid to follow up with the Committee via email re Children's Day grant

Ingrid to attend the Road Safety meeting for Raylene

Decisions

The Committee agreed to tagged funds for the Business Group of \$1,500.