

**Minutes of the Explore Pahiatua Incorporated Society meeting held at the Tararua District Council Service Centre, 136 Main Street, Pahiatua on 4 March 2026 at 7pm**

**1. Present**

- 1.1. Committee Members: Raylene Treder (Chair), Georgina Morrison (Secretary), Ingrid de Graaf, Bex Brown
- 1.2. Tararua District Council Representatives: Cr Elisabeth Kennedy, Mayor Scott Gilmore, Cr Keshaan Te Waaka, Cr Peter Naylor
- 1.3. Public attendees: Nil

**2. Apologies**

- 2.1 James Devoe (Treasurer), Anaissa Mandal

**3. Conflicts of Interest**

- 3.1 Nil

**4. Notification of Items not on the agenda / General Business**

- 4.1 Nil

**5. Confirmation of Minutes**

- 5.1 Noted that Chris Corlett & Peter Naylor were in attendance

**That the minutes of the Explore Pahiatua meeting held on Wednesday, 5 February 2026 (as circulated) be confirmed as a true and accurate record of the meeting.**

**Carried**

**6. Matters Arising**

- 6.1 Raylene requested that all Committee Members fill in the COI tab and where there are no conflicts to note this.
- 6.2 Raylene has spoken to Karolyn re Treasure Carnival Park reporting. She noted her disappointment at not receiving funding for the pine removal. As a consequence of the pines remaining, the natives grown from the marae being transplanted are no longer viable. It was noted Karolyn has also been busy recently and no longer lives in the area.
- 6.3 Pavers update: Action: Raylene to forward an email to Mayor Gilmore regarding next steps.
- 6.4. The Polish Minister's visit went ahead. There a last minute request for support to clean the memorial area and empty the rubbish bins - thanks to Bex and Raylene for their support. Mayor Gilmore noted the Committee's ongoing generosity for lawn mowing and supporting the group.

**Action:** Add Emma and Karolyn to the meeting documents list.

## 7. Correspondence

### Inwards

- i. IRD: GST Return
- ii. Aon: Insurance Policy Schedule
- iii. Jared Gardner: Application for Project Crimson Tree Fund (below)
- iv. TDC
  1. Consent Processing Times: Timing delays
  2. Severe Weather Updates
  3. Event Traffic Management Webinar
  4. Request re Pool construction timing
  5. Request for Explore Grant Application form for Martha Field
- v. Grant Requests
  1. Pahiatua Shears
- vi. Invoices
  1. Trophy Specialists: \$84.00
  2. Bush Aquatic Trust \$10,000
- vii Report from Jess McNicol – Children’s day –see below

### Outwards

- i. Georgina Morrison – Jess McNicol: Confirming grant of \$1,500.00

7.1 Items Arising – Congrats to Ingrid, Jess McNicol and the team for Children’s day, the layout was great with excellent attendance.

**That the inwards be received and outwards noted.**

**Carried**

## 8. Council Report – Cr Kennedy

- The new CE Colin Haynes has started and is being welcomed by Council and Iwi.
- Council has made submissions on the Environment Planning Bill and Simplifying Local Government.
- The Council is starting workshops on the Long Term Plan which are livestreamed and recorded.
- Mayor Gilmore noted there will be some upcoming discussion on the Contestable Fund process. Council is considering delegating the decision making to the Community Boards. Explore would receive the same proportion of funding. It was noted the funds are heavily oversubscribed.

## 9. Financial Report

### 9.1 Current status

- The balance of the main account is \$ 64,351.47
- The balance of the Business Group account is \$0.00
- The balance of the Term Deposit is \$137,213.15
- Remainder of 2026 FY Grant funding:4619.75

9.2 Invoices to be approved for payment & 9.3 Invoices since last meeting for retrospective approval:



## 10. Grant Application

10.1 It was noted that between meetings, Committee made an email decision to a \$1,500 grant for The Pahiatua Shears. The Committee discussed that the livestream showed 36 people watching live just after lunch and 67 people during the Open Final. It was agreed that Georgina would request further insights from Shedtalk via The Pahiatua Shears Committee and ask for an evaluation.

**Action:** Georgina to seek evaluation from The Pahiatua Shears around usage and add these to a document tab in the Meeting Documents.

**Action:** Georgina to record the grants process and check where the form is made available.

10.2 The Committee considered a grant application from Pahiatua Information Centre that arrived on the day of the meeting and was circulated at the meeting. As several members were away it was agreed to continue discussion over email.

## 11. Portfolio Reports

### **Pahiatua Districts Business Group (PDBG)** (Ingrid de Graaf)

- Please can the agreed \$1500 be transferred to the PDBG account – or will it remain in the main account?
- Civil Defence lunch workshop to be held this Friday, 6 March – registrations are now starting to flow in
- Need to plan next event – “Side Hustles” – local examples, speakers etc
- Need to put my thinking cap on about other future events – always welcome ideas!

### **Explore Pahiatua Marketing** (Ingrid de Graaf & Anaissa)

- February Bush Telegraph advert – Children’s Day
- March Bush Telegraph advert – up for grabs – any ideas?
- Facebook Shares & Posts – TDC Contestable Fund, TDC Harvard Park temporary closure, Children’s Day, PDBG Civil Defence Workshop

### **Cycleway project** (Ingrid de Graaf)

- Planning to throw my focus into the Cycleway project now Explore Christmas and Children’s Day are completed for another year
- After speaking with Louise Powick, she encouraged me to find a contact person within TDC so currently trying to catch up with Fontayne Chase but she is on annual leave this week
- Still need to catch up with Gerry Parker – tried calling him today 04.03.26 but no answer, left a message

### **Road Safety Committee** (Raylene Treder)

- Ingrid booked in to attend online meeting on 09.03.26 on Raylene’s behalf

### **Swimming Pool** (Raylene Treder)

- Still working through design changes to get the consent variation to TDC by 7 April.
- Mike Dunn (TDC) is targeting a May start date with HMC ready to start.
- Mike Dunn (TDC) has not heard from ECCT, but Peter Wimsett has spoken to the new chairperson who seemed happy with the project status.
- A communication plan will be discussed with the new CE
- The TDC meetings with BAT will now be a week before the BAT meeting.

- The monthly report presented to Council in the project report will now be sent to BAT

### **Harvard Playground Upgrade** (James Devoe)

- Working with park supplies to get another quote.

### **Stage** (James Devoe)

- The Committee noted we need to discuss hireage fees. This will move to an email discussion given some Committee members are away.

### **Civil Defence** (Georgina Morrison)

- Attended TDC Emergency Management Welfare Group Meeting
- Civil Defence Business Focused Lunch 6th March upcoming
- Planning for April 1st – Don't be a Fool, be prepared

### **Community Garden** (Emma Elliot)

- Emma has been busy supporting Help N Hand and moving but will be back with the garden from this weekend. All Explore Committee members are welcome to attend a BBQ evening this Friday night.

### **Explore Christmas** (Bex)

- To meet with Ingrid in the coming month to do handover

### **Carnival Park** (Karolyn)

- As per earlier discussion.

**12. Social Meeting** – The Committee agree to move this event to Midwinter party.

**Action:** Georgina to add to the May agenda for the Committee to allocate a date.

### **13. TDC & Explore Service Agreement**

Georgina has been following up with Sarah Fountaine and is awaiting a reply.

### **15. Event Traffic Management (Cr Corlett)**

Chris raised the issue of the financial burden of Traffic Management on communities. The cost of a TMP is large and could be reduced by a qualified person. Chris is trying to understand the system and interested options to reduce the financial costs such as the Community Board's purchasing equipment collaboratively or investigation supporting a local to become a qualified in this area.

**Action:** Ingrid to request this be discussed at the upcoming Road Safety Committee

**Next meeting date:** 7.00pm 1st April 2026 at Tararua District Council Service Centre, 136 Main Street, Pahiatua.

Meeting closed at 8.09pm.

Raylene Treder (Chair): -----

(CAMERA SIGN)

## Actions

- Committee Members to fill in Conflict of Interest Tab in Meeting documents
- Action:** Add Emma and Karolyn to the meeting documents list.
- Action:** James to add the Pavers into the tagged funds.
- Action:** Georgina to seek evaluation from The Pahiatua Shears around usage and add these to a document tab in the Meeting Documents.
- Action:** Georgina to record the grants process and check where the form is made available.
- Action:** Georgina to add to the May agenda for the Committee to allocate a date.
- Action:** Ingrid to request this be discussed at the upcoming Road Safety Committee
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