

Minutes of the Explore Pahiatua Incorporated Society meeting held at the Tararua District Council Service Centre 136 Main Street, Pahiatua on Wednesday 5 June 2024, 7:00pm

1. Present

- 1.1. Committee Members: Ali Romanos (Chair), Raylene Treder (Secretary), Marie Kissick (Treasurer), Ingrid de Graaf, Richard Hansen, Georgina Morrison and James Devoe.
- 1.2. Tararua District Council Representatives: Cr Alison Franklin and Cr Scott Gilmore.
- 1.3. Members of the public: Nil.

2. Apologies

- 2.1. Louise Powick (Deputy Chair).

Ali Romanos/Raylene Treder

Carried

3. Conflicts of Interest

- 3.1. Nil.

Ali Romanos/Raylene Treder

Carried

4. Notification of Items not on the agenda

- 4.1. Civil Defence (Georgina Morrison)
- 4.2. Community Plan (Kimberley Stevens)
- 4.3. Google Docs.

5. Confirmation of Minutes.

That the minutes of the Explore Pahiatua meeting held Wednesday 1 May 2024 (as circulated) be confirmed as a true and accurate record of the meeting.

Marie Kissick/James Devoe

Carried

6. Matters Arising

- 6.1. Ali Romanos thanked the committee for their input into the Long Term Plan Submission submitted to the Tararua District Council.
- 6.2. It was noted that since the previous meeting, the Committee had agreed to fund Tararua College's CACTUS programme, by paying for clothing and equipment that will be utilised in further years. The sum of \$1,014.85 was paid directly to One19, which also provided support to a local business.

7. Correspondence

Inwards

- From: Email: Ben Luders – Invoice from Sedco Engineering for the hire of the digger for the dog park project.
- From: Email: Eastern and Central Community Trust – Application received for the Youth Centre.
- From: Email: Central Energy Community Trust funding application grant approved for \$4,244 for heat pump for the Youth Centre.
- From: Email: Allie Dunn Tararua District Council – Acknowledgement of submission received for the Long Term Plan.
- From: Email: Tararua District Council – Cyclone recovery update.
- From: Email: Tararua District Council – Kimberley Stevens – Release of the Tararua Grant Finder.
- From Email: Tararua District Council – Update on the draft Urban Growth Strategy.
- From: Email: Tararua District Council – Angela Rule enquiring about the Saturday market.
- From: Email: Rocket Spark – Monthly Newsletter.
- From: Mail: Tararua District Council Rates Assessment Notice.
- From: Mail: Tararua District Council Rates Remission letter.

Outwards

- To: Eastern and Central Community Trust – Grant application for the Youth Centre.
- To: Tararua District Council - Submission for Long Term Plan.

That the inwards be received and outwards noted.

Ali Romanos/Georgina Morrison

Carried

8. Tararua District Council Report

Cr Alison Franklin spoke on the number of submissions received, 499, for the Long Term Plan, with the majority received in relation to the Pahiatua Pool. The submission hearing will be held next week and the plan will be adopted on 31 July 2024.

Urban Growth Strategy – The Council signed off on the final draft of the Urban Growth Strategy presented to Council last week. The Consultation process led to changes being made in each town based on the information gathered from residents who attended the meetings.

LGNZ Māori Wards – Tararua District Council joined with 49 other Councils in sending a letter to the Leaders of the Coalition Government opposing the changes they are proposing to Māori Ward and Constituency poll provisions. LGNZ's overall position is that Māori Wards and constituencies should be treated like all other Wards and that decisions should be made at a Council level.

That Cr Alison Franklin's Council Report be received.

Ali Romanos/Georgina Morrison

Carried

9.0 Financial Report

- The balance of the main account is \$104,551.75.
- The balance of the Business Group account is \$967.44.
- The Harvard Plane Account has now been closed.

The following invoices to be approved for payment on 20 June:

Payee	Description	Amount
1. NZME	Bush Telegraph feature	\$513.19
2. Freedom Design	Design for Bush Telegraph feature	\$151.80
3. Mitre 10	Community Garden	\$ 67.65
4. Aotearoa Biodiversity Conservation	Weed Management Carnival Park (to come from tagged funds)	\$1,471.25
5. Kevin's Tree Services	Tree felling in Carnival Park.	\$1,000.00
	TOTAL	\$3,203.89

The following invoices were paid during the month for retrospective approval:

- \$1,014.85 – to One 19 on 20 May for clothing for Cactus Programme (agreed earlier by email).
- \$444.36 to Tararua District Council for advertising the road closure for Christmas Parade – paid 20 May.
- \$260.00 to SEDCO Engineering for hire of the digger for the Dog Park Track.
- \$180.00 to the Hungry Giraffe for Platters for best Flag Day window participants.

9.1 Tagged funds

Project	Amount
1. Swimming Pool	\$30,000.00
2. Explore Pahiatua signage	\$20,000.00
3. Harvard Plane	\$20,000.00
4. Carnival Park (originally \$9,289.33 but reduced by \$1,736.25 for Jan invoice and \$985 for seedlings)	\$6,568.08
5. Youth Centre refurbishment	\$3,000.00
6. Committee meeting fees (until July \$6,900)	\$ 6,900.00
TOTAL	\$86,468.08

9.2 Other Financial matters

Request made from the Pahiatua Museum for funding of \$5,000 for the Polish 80th Memorial Event to be held in November.

Motion: Explore Pahiatua approves a grant of \$5,000.00 for the 80th Polish Memorial Event to be held in November 2024.

Ali Romanos/Raylene Treder

Carried

Motion: Explore Pahiatua to approve \$600.00 to the Community Garden to finish the infrastructure work.

Raylene Treder/Marie Kissick

Carried

That the financial report from Marie Kissick (Treasurer) for the preceding month be received and identified invoices approved for payment.

Marie Kissick/Ingrid de Graaf

Carried

10.0 Portfolio Reports

10.1 Pahiatua Districts Business Group (PDBG) (Ingrid de Graaf)

- Polish National Flag Day celebrations went well – there was very promising engagement from the businesses regarding the window decorating. Three really stood out – Brass Broughton Davey, Mills Bros and Pahiatua Pharmacy. They all received a platter from The Hungry Giraffe from the PDBG, paid for by Explore Pahiatua.
- The Combined Chambers event went well but a shame there weren't more locals in attendance.
- Business Resilience Event upcoming on 19 June in conjunction with Digital Spaces, TDC and Dannevirke Chamber. Bob Selden, Family Business Central will speak, accompanied by Ingrid de Graaf.
- Canva Workshop moved to new date of 24 July.
- Reserve Bank Community Cash Trials. Ingrid registered interest and then downloaded the application form. Pahiatua is technically ineligible because Kiwibank provides more than 40 hours over-the-counter cash bank services, but if they don't receive enough applications, they will revert back to Explore Pahiatua.

10.2 Explore Pahiatua Marketing (Ingrid de Graaf)

- Freedom Plus created advert to call for submissions for the new pool and this was published in the Bush Telegraph on 20 May.
- Business Resilience event to be the next feature for the Bush Telegraph.
- The Partnership Program with NZME is up for renewal. After discussion by the Committee, it was agreed to renew for another 12 months.

- Facebook: shared PDBG post regarding Polish National Flag Day window decorating advertisement; posted Happy Polish National Flag Day advert; shared TDC post about Polish National Flag Day; shared BATs post calling for submissions; shared PDBG post regarding Combined Chambers event; shared TDC's post regarding the LTP public meetings; updated cover photo to TDC "*It's Time To Have Your Say*"; posted advert calling for submissions; shared TDC post regarding new grant finder tool; Louise Powick shared TDC post regarding LTP reminder; and shared PDBG post of Business Resilience event.

10.3 Youth Centre (Ali Romanos)

- Application for funding sent to ECCT for the upgrade of the back room at the Youth Centre, The ECCT Trustees meeting was held at the end of May to assess applications received. Awaiting a decision.
- Application sent to Central Energy Trust for heat pump, with funding of \$4,244.00 approved for a heat pump.

10.4 Carnival Park (Richard Hansen)

- Possum trapping continues.
- Felling of exotic trees commenced Saturday May 25th. The way is now clear for repairs to the fence on the northern boundary / campground boundary.
- Repotting of 1000 Manuka plants is in progress.
- Fundraising shortfall for the proposed weed management work for the year - looking at options.

10.5 Community Garden (Emma Elliott)

- Marie Connolly-Kerapa will be re-joining the sub-committee in September.
- Committee working bees have been held to put timber edging around the beds, unfortunately, a mistake in a quote received meant the timber delivered for the bed edging is more expensive than was planned and consequently the grant for this has been fully spent before completion. A request was made to Explore Pahiatua for the shortfall of \$600.00 to cover, as discussed above.
- An application for funding will be submitted to Creative Communities for murals in the next funding round.

10.6 Swimming Pools (Louise Powick)

- A good number of LTP submissions from the community in support of the pool. Waiting on the outcome of the consultation process to determine next steps.

10.7 Rotary Dog Park (Raylene Treder)

- Perimeter track has been dug out, a huge thanks to the Lions Club for completing this. Awaiting matting ordered from the Tararua Alliance before the lime is laid. A community working bee will be advertised once ready to go.

- The mound of trees and dirt has been removed from Rotary Park. Thanks Cr Alison Franklin for organising this to be completed.

10.8 Road Safety Committee (Marie Kissick)

- No update, as no meeting held.

10.9 Harvard Plane Photo Attraction (James Devoe)

- Awaiting Waka Kotahi's response to an email sent about what would be required to get consent for the Photo Opportunity sign.
- Discussion was held about the non-feasibility and comparative community benefit of the photo opportunity. After discussion, it was agreed that, due to the constraints, this portfolio should be changed to the Harvard Playground Upgrade. The community would see more benefit from having the park upgraded with a new pieces of equipment yearly. James Devoe to contact and liaise with the Tararua District Council Facilities Team to discuss what plans they have for renewals and future plans at Harvard Park.

10.10 Polish memorial / 80th Reunion (Gilda McKnight)

- Planning for the new information boards at the Polish Memorial is nearing completion. Once quotes received Explore Pahiatua will apply to the Pahiatua Heritage fund held by the Tararua District Council. The Polish Embassy previously granted a contribution to the project of \$1,500, they will now provide a further \$2,129.00 for the installation, bringing a total of funds of \$3,629.00.
- Gilda McKnight suggested that Explore Pahiatua consider trialling a new approach by providing no rubbish bins – this was seen at a picnic site at the Blue Lake in Rotorua, which Stated on the sign:

TREASURE THIS PLACE

PLEASE TAKE YOUR RUBBISH HOME WITH YOU
- In the current event of that funds are obtained for the Hope Statue, Explore Pahiatua have agreed unanimously to be the commissioning agent for this project, provided that the requested funding applications are approved. Explore Pahiatua make no commitment to this project in the event such funding applications are declined, but in this event the matter can be re-addressed.

10.11 Incorporated Societies Act Compliance – Ali Romanos / Marie Kissick

- No updates, as Ali Romanos and Marie Kissick have been awaiting end of LTP consultation before putting the service delivery agreement before Council, given the pressures of the former.
- Discussion held on potentially having a Youth representation on Explore Pahiatua Committee. To be discussed in more detail closer to the AGM.

10.12 Explore Christmas

- Committee meeting to be organised for the end of June.

11.0 Items not on the Agenda

11.1 Google Documents

- Thanks to Georgina Morrision for setting this up and placing all the Portfolio reports in one document, this makes life easier for the Committee at meetings.

11.2 Community Plan

- Kimberley Stevens and Ali Romanos to meet to finalise the Community plan. Explore Pahiatua had been awaiting Census data, but the census data that was going to be in the document isn't going to be released now until November 2024. After discussion, it was agreed the plan should be completed now instead of waiting for these statistics, with shortcomings noted.
- Harvard photo opportunity to be replaced with the Harvard Playground Upgrade.

11.3 Civil Defence (Georgina Morrision)

- Georgina Morrision talked about the District Civil Defence meeting she attended. Georgina suggested a portfolio be added for Civil Defence to Explore Pahiatua. The committee agreed unanimously, with Georgina Morrision offered to be the portfolio holder.

Meeting Closed at 8:46pm.

Ali Romanos (Chair):  _____