

**Minutes of the Explore Pahiatua Incorporated Society meeting held at The Bush Community Centre 98 Main Street, Pahiatua on Wednesday 5<sup>th</sup> October 2022 following the AGM**

**1. Present**

1.1 Committee Members: Louise Powick (Chairperson), Raylene Treder (Secretary), Gerry Parker (Treasurer), Ali Romanos, Rhys Punler, Karolyn Donald

Members of the Public: Cr Alison Franklin, Stan Wolland

**2. Apologies**

Ingrid de Graaf, Fiona Stokes

**3. Conflicts of Interest**

3.1 Nil

**4. Notification of Items not on the agenda**

4.1 None

**5. Confirmation of Minutes**

5.1 That the minutes of the Explore Pahiatua meeting held on 7<sup>th</sup> September 2022 (as circulated) be confirmed as a true and accurate record of the meeting.

Ali Romanos/Gerry Parker

Carried

**6. Matters Arising**

**6.1 Tararua District Council Annual Grant**

It was acknowledged the lack of an inflationary index was an oversight. This will be remedied when next year's budget is considered.

**6.2 Main Street Iwi Design**

A refund has been received from Tararua District Council

**6.3 Explore Pahiatua Gazebos**

That two 6m x 3m gazebos are purchased from Acute Promo costing \$3668.50.

Louise Powick

Carried

**7. Tararua District Council Report**

That the report from the Tararua District Council is received (as circulated via email)

Karolyn Donald/Ali Romanos

Carried

7.1 Written report circulated to the committee by Cr Alison Franklin.

7.2 Louise Powick thanked Alison Franklin for her hard work and dedication in supporting the activities of the Explore Pahiatua Community Committee.

7.3 Louise Powick thanked Ali Romanos for his role as MC at Meet the Candidates in Pahiatua.

## **8. Correspondence**

### 8.1 Inwards

- Email from Richard Taylor – Draft District Strategy for public consultation

**That the inwards correspondence be received.**

**Louise Powick**

**Carried**

## **9. Financial Report**

### 9.1 Invoices to pay (October):

- KJ Mitre 10 - \$364.74 (community garden)
- Playsafe - \$575.00 (harvard slide design review)
- NZME - \$488.75 (partner programme)
- Signbox - \$442.75 (community garden)
- The Tank Guy - \$3768.00 (community garden)
- TDC Rates - \$243.38 (direct debit)
- Party Up - \$200.00 (stage deposit for Explore Christmas)

### 9.2 Invoices paid (September):

- Thicket - \$108.00 (gift)
- Landscape Supply Yard - \$584 (community garden)
- Freedom Design \$69.00 (BT advertisement)
- Freedom Design \$172.50 (community garden/August)

### 9.3 Tagged Funds

- Community Garden Funds - \$2990.41
- Carnival Park - \$6132.98
- Swimming Pool Project - \$30,000.00
- Explore Pahiatua-Signage - \$30,000.00
- Harvard Plane - \$ 20,000.00

**9.3 That the financial report is received and accounts approved for payment.**

**Gerry Parker/Ali Romanos**

**Carried**

**10. Youth Centre rent and lease agreement**

10.1 Ali Romanos and Louise Powick met with Jeanne O'Brien and Tama Mulins from Tararua Community Youth Services to discuss the renewal of lease.

10.2 Discussion to increase the rental to offset future repairs and maintenance requirements of the building and cover insurance and rates.

**That the rent for the Youth Centre is increased to \$250/week.**

**Ali Romanos/Louise Powick**

**Carried**

**11. Portfolio Reports**

**11.1 Pahiatua Business Group**

**BA5 @ Thicket**

A BA5 was held at Thicket on 15 September, hosted by Sarah & Ali Romanos.

**REAP/Manawatu-Whanganui Regional Skills Leadership Group Business Breakfast**

This was held at the Tararua Club on the 27 September. Unfortunately, attendance by business owners was low.

**Meeting with Colin Yonge and Mark Maxwell**

Ali Romanos met with Colin Yonge and Mark Maxwell of TDC. The district wide "Chamber of Commerce" was discussed, as was the funding for a part time administration position. Ali suggested that perhaps the funding would be better put towards providing quality workshops and training for members rather than supplying a paid resource.

**Cyber Security Workshop**

Ingrid de Graaf is currently making enquiries to find out if Dr Bryce Anthony of Advantage in Palmerston North can host a cyber security workshop in October. This will possibly be in collaboration with Digital Spaces in Woodville and TDC may assist with costs involved.

**Women In Business Night**

Ingrid de Graaf and Sarah Romanos are beginning to plan this event for late November at Tui HQ. Seeking an affordable inspirational guest speaker for the evening.

**Involvement with Explore Christmas**

Ingrid de Graaf and Glynis de Castro will make sure all businesses in Pahiatua are aware of the following:

- New format for Explore Christmas
- Food outlets opportunity to be involved with Explore Christmas

- All businesses have opportunity to have a stall
- Parade and float competition (commercial category)
- Christmas window competition

## **Member Recruitment**

Active member recruitment is currently on hold until more time can be made for this. It is hopeful that membership will increase with our next two events. Ingrid to confirm if all members have paid their subs.

### **11.2 Explore Pahiatua Marketing**

Explore Pahiatua Bush Telegraph Advertising plan for the remainder of the year is as follows:

- October – Christmas parade float competition and Christmas window competition
- November – Explore Christmas, including editorial if possible
- December – debrief on Explore Christmas and winners announced

In October, Explore Pahiatua will also pay for the full-page advert for the Pahiatua Trout Fishing Carnival. The advert was booked last year but the event was cancelled due to COVID.

### **11.3 Youth Centre**

Louise Powick and Ali Romanos attended a meeting with TCYS representatives. Both parties agreed on the need for a rental increase and clarified that TCYS is responsible for ensuring gutters remain unblocked.

It was also agreed that ahead of next winter Explore Pahiatua would try and have renovations undertaken for the rear garage and roof, and the courtyard roof.

Capital expenditure for renovation of the garage is to be sourced from external funding. JTD Builders to provide a quote for this building work.

### **11.4 Carnival Park**

#### **Working bee to clear pond area of weeds and debris.**

4 volunteers helped with a working bee on the 28th September - Wendy Gray (DOC), Colin Yonge (TDC), Stan Wolland and Karolyn Donald. Although it was a good start, there was more silt than first expected so the job was not completed.

All the material was bagged up into black rubbish bags for transport and dumped into a local farm pit which will be covered to kill all weed seeds as intended.

While the turnout was disappointing, it was the first time work was carried out under the Health and Safety framework in the Community Agreement. With DOC on site to monitor proceedings, it provided an opportunity to set a precedent for how to operate going forward.

### **Update from Peter Russell - Weed Management Progress**

Peter Russell has outlined his progress to date and plan for the next six months. Funding is required for the next stage of weed management and other operational costs.

Potting mix and kanuka seedlings will be grown in conjunction with the Marae and schools.

### **School Projects**

St Anthony's school is wanting a follow up from the open day to finish their modules for the students. Various topics relating to the bush history, its importance for Maori, and how to survive in it will be presented.

Pukaha Predator Team have been approached to help on the day and expressed an interest in helping monitor different predators, the trapping options and supporting the next phase of trapping for rats. At a site visit last week they were impressed by the amount of birdlife present in the bush which will be in part a reflection of the possum control that has already had an impact.

### **New playground / Education Centre**

Carnival Park Management Board have upgraded the project to replace the playground equipment on the Campground side of the fence. It will hopefully include a new pavilion for shelter, education, barbeque, and storyboards, with new playground equipment alongside. The initial planning meeting is scheduled for mid-October and will include Jessi McKenzie from TDC.

#### **11.5 Harvard Plane**

The plane is required to meet NZS5828:2015 Playground Equipment and Surfacing Standards.

A was meeting was held with Jeremy (Jackson's Engineering) and Marais (TDC) and a 2m protection fence has been arranged with the Tararua Alliance while work is undertaken. The public has been notified of the Harvard Plane's closure to undertake remedial work on the site.

The cage which Jackson's Engineering have built to hang under the Harvard does not comply to playground standards. A new slide can be sourced for \$10,732 plus GST and transport. No quote for building stairs to access the cage/slide yet.

Playsafe has been engaged to check the latest drawing and came back with 10 points to address. An engineer's report is needed to modify the existing stairwell or support structure of the plane.

#### **11.6 Road Safety Committee**

Nothing to report

#### **11.7 Community Garden**

A site meeting was held with plumber Mike James to plan the rainwater catchment system. Tank delivery is due early to mid-November.

The DIA grant has been spent. Other costs to be covered over the next 6 months include:

- Secure garden shed
- Security camera and light
- Tunnel house
- Track lime for new path
- Refencing stock pound
- Plumbing for rainwater collection

### **11.8 Explore Christmas**

A small number of stall holders and food retailers have registered from the extensive list of those that indicated interest in the event.

Staging for dancers continues to be an issue. The Tararua College stage is not level so a stage will be hired from Party Up for \$690.

Fencing for Elf Land is still being investigated and a \$700 application to the Creative Arts Fund has been completed for art and craft workshops.

The Railcar Society have planned their own event to run alongside the day.

Louise Powick will take over event co-ordination of Explore Christmas with Fiona Stokes on maternity leave.

### **11.9 Swimming Pool**

Positive meetings have been held with ECCT and Mercury Energy about potential funding.

### **11.10 Rotary Dog Park**

Ben Luders is not keen to consult with neighbours of the dog park because of his role as a local police officer. This will need to be undertaken by others on the subcommittee and is the next step to move this project forward.

Meeting Closed at 8:59 pm

Chairperson \_\_\_\_\_