

Minutes of the Explore Pahiatua Incorporated Society meeting held at the Tararua District Council Service Centre 136 Main Street, Pahiatua on Wednesday 6 December 2023, 7:00pm.

1. Present

- 1.1 Committee Members: Ali Romanos (Chair), Louise Powick (Deputy Chair), Raylene Treder (Secretary), Marie Kissick (Treasurer), Karolyn Donald, Ingrid de Graaf, Rhys Punler.

Tararua District Council Representative: Her worship the Mayor Tracey Collis, Cr Scott Gilmour, Kimberley Stevens TDC Communications Team.

Members of public: Richard Hansen

2. Apologies

- 2.1 Cr Alison Franklin.

Karolyn Donald/ Louise Powick

Carried

3. Conflicts of Interest

- 3.1 Nil

4. Notification of Items not on the agenda

- 4.1 Community Plan

Kimberley Stevens attended the meeting to discuss the draft community plan. The plan, now in its ninth draft, had been shared with the public at Explore Christmas, with consultation taking place.

Kimberley summarised the feedback received from the consultation regarding the various projects and portfolios.

Cr Scott Gilmour asked if the plan could clarify the type of support envisaged to be provided by Council e.g. financial, land, etc.

Karolyn Donald had a request from the Carnival Park Board Management to include in the draft plan the celebration of Pahiatua's 150 years in 2031. Agreed to be included.

It was agreed the plan requires some small changes before it can be finalised. Kimberley and committee members to amend the plan accordingly. Once complete, it will be printed, and presented.

Once finalised, the Plan is to be shared on Facebook, digitally, and a limited number of physical copies will be distributed in Pahiatua. QR codes may be provided in Welcome packs linking to the Plan. This document is envisaged to be a living document and subject to change. It can be distributed to stakeholders and potential funders.

Ali Romanos thanked Kimberley for her hard work in getting the plan to where it is today.

5. Confirmation of Minutes

That the minutes of the Explore Pahiatua meeting held Wednesday 1 November 2023 (as circulated) be confirmed as a true and accurate record of the meeting.

Ali Romanos/Rhys Punler

Carried

6. Matters Arising

Nil.

7. Tararua District Council Report

No report received, with Cr Franklin having unfortunately taken ill prior to the meeting.

In lieu of Cr Franklin's absence, Mayor Tracey Collis and Cr Scott Gilmour provided an update from Council.

Mayor Tracey noted Local Government Official Information and Meetings Act requests (LGOIMAs) received will be recorded in the monthly Council minutes.

At the Infrastructure meeting, the Council did a deep dive into the financial cost of our wastewater and water.

- Pahiatua water treatment plant operational costs \$199,000 annually.
- Pahiatua wastewater \$170,000 operational costs annually.

Annual report is in the process of being signed off, there is currently a shortage of auditors. The cost of the audit is costly to Council.

Regional Passenger transport is reviewing public transport in our communities.

The Pahiatua Pool is in the process of being repaired and hopefully if all goes well will be opened to the community at the start of January 2024.

New Pahiatua Pool to be included in the Long-Term Plan Consultation document.

Karolyn Donald / Ingrid De Graaf

Carried

7.1 Matters arising from Council report

- Nil

8.0 Correspondence

Inwards

- Warren Jones: Woodville Loins Club Woodville Coast to Coast and Christmas Parade flyer. Explore Pahiatua to share on Facebook.
- Pare Kore Marae Incorporated AGM notice.
- Keiran Scannell asking for ideas where he could complete community service.
- Raymond Styles wanting to explore the option of starting a tennis club.
- Council, Customer Management Request Query about the dog park.

That the inwards correspondence be received.

Ali Romanos/Karolyn Donald

Carried

Outwards

- Email response to a query at dog park
- Email response to NZTA Waka Kotahi

9.0. Financial Report

That the financial report from Marie Kissick (Treasurer) for the preceding month be received and identified invoices approved for payment.

Marie Kissick/Ali Romanos

Carried

9.1 **Additional invoices received and approved for payment:**

Lousie Powick: reimbursed \$43.47 Marker paint (Explore Christmas).

Lousie Powick: reimbursed \$242.84 Fertiliser blood and bone – tap (Community Garden).

Ingrid de Graaf: reimbursed: town signs for Explore Christmas.

Committee members: meeting fees (to be paid December).

9.2 **Tagged Funds**

- Explore Christmas 2023 and the Dog Park are to be removed from tagged funds, both projects have concluded.

9.3 **Budget**

- Ingrid de Graaf to provide a spreadsheet of the last two years expenditure for the Pahiatua Districts Business Group, to be able to gather insights for a figure to be placed in the tagged funds going forward.

- Explore Pahiatua to date hasn't received the annual grant from Council, this has previously been paid in July. Marie Kissick to follow up with Adele Small of Council.

9.4 **Harvard Plane bank account**

Marie Kissick suggested that the Harvard Plane account be closed, due to the project being completed that it was originally opened for.

Motion: Marie Kissick moved that the BNZ Harvard Park account is closed.

Marie Kissick/Ali Romanos

Carried

10.0 **Portfolio Reports**

10.1 **Pahiatua Districts Business Group (PDBG)** (Ingrid de Graaf)

- Quiz Night & Bush Telegraph Lunch held at Tonic held during the month both events were well attended, and great feedback received.
- CEDA Lunch at Thicket – only 2 registered from TDC and no other interest – postponed until next year.
- TDC Economic Development Workshops – also postponed until next year by Colin Yonge due to lack of interest, Ingrid de Graaf will help promote.

10.2 **Explore Pahiatua Marketing** (Ingrid de Graaf)

- Month spent promoting Explore Christmas, final marketing for this event will be an advertisement in the Bush Telegraph for acknowledgements and posts on Facebook with event photos, parade winners, Pahiatua District Business Groups with pictures of winners of window & display competition.
- Ingrid de Graaf to sign off the year with a post on Facebook with the portfolio reports highlighting achievements.

10.3 **Youth Centre** (Ali Romanos)

- Meeting held with Kimberley Stevens and Colin Yonge to discuss funding options. Kimberley Stevens has provided some helpful funding-application templates.

10.4 **Carnival Park** (Karolyn Donald)

- Peter Russell's renewed contract to be signed by Ali Romanos on behalf of Explore Pahiatua.
- Need to fundraise for the remainder of the contracted hours since we were declined by DIA. Fonterra funding application in the process of being applied for.
- Carnival Park sign at the southern entrance to town to be updated and maybe replaced in a new location.

- Karolyn Donald is looking to stand down from the committee. Richard Hansen of Carnival Park to take over the portfolio.
- Hiria Tua managing seedlings and saplings and potting up and caring for these at the Pahiatua Marae.
- New liaison appointed at DOC: Frances Walsh
- Kevin Nicholson has agreed to do the exotic tree removal outlined in the weed management plan. Quotes to come for that. Fundraising will need to be undertaken for that work to be completed in March/April.

10.5 **Community Garden** (Emma Elliott)

- Approval given for the Community Garden to purchase two hose reels.
- Discussion held around the end of funding through MSD for Emma's role as Tararua Kai Collective facilitator. Other funding avenues are currently being explored. Should these be unsuccessful, the Community Garden sub-committee have asked Explore Pahiatua to support a submission for a stipend to cover garden planning/management and social media work, totalling 4 hours per week at living wage of \$26 per hour.
- November working bees: 4th: 7 adults and 2 children; 18th: 9 adults and 2 children.
- New Sunday session for beginner gardeners took place 26th November. 6 attendees for 2 hours learning through hands on experience. Messenger group set up for on-going support and mentoring. Each attendee went home with seedlings, seeds and seaweed fertiliser starter kit. Emma will investigate future funding avenues through Wairarapa REAP and Bush Supergrans for tutor hours. Next Sunday Session January 2024.
- Volunteer BBQ planned for January 2024.
- Neighbours Aotearoa BBQ planned for March 2024.
- Community donations continue. This month we received free mulch from Lumber Processors, seeds from Alaina from Pahiatua Seed Library, sunflower seeds from Mangamaire Sunflower Field and weekly donations from Mitre 10 Pahiatua via Tararua Kai Collective.

10.6 **Swimming Pools** (Louise Powick)

- Building consent approved to be renewed for another 12 months, work will need to commence before December 2024, if not a new application will need to be applied for. Costing approx \$17,000.
- Mike Dunn Tararua District Council has been appointed project manager and is investigating options for funding.

10.7 **Rotary Dog Park** (Raylene Treder)

- Fence completed; extra wire placed around the bottom of the fence to stop smaller dogs escaping.
- Invoice received from Bang it Fencing, includes posts and labour to erect signage. Total cost being \$30,680.28 including GST. This project did go over budget due to changes to the original scope.
- Article to be placed in the Bush Telegraph to inform community the first stage has been completed.
- Explore Pahiatua approved for the signage to be paid for. Rules for the park for signage to be sent to Louise Powick for her to send to Freedom Designs to produce the sign.

10.8 **Road Safety Committee** (Rhys Punler)

- Concerns voiced about the state of Mangahao Road, Main Street, the Pahiatua Track and the pedestrian crossings will be raised with NZTA.
- Schools and metal roads to be reduced to 30 kph and 60kph respectively state highways will remain at 100kph following new govt announcement. Any roads reduced to 80 will return to 100 if safe to do so.
- Rhys Punler will be provided a contact from NZTA to discuss the Plane photo opportunity in regard to safety concerns before progressing to the next stage of obtaining quotes

10.9 **Harvard Plane Photo Attraction** (Rhys Punler)

- Little progress made to the amended design, Rhys Punler to follow up.

10.10 **Polish memorial / 80th Reunion**

- 15th December 2023 Ali Romanos meeting with the Committee.

10.11 **Explore Christmas** (Louise Powick)

- 36 stalls this year, three more than last year.
- Difficulty securing food trucks, competing with bigger towns, next year will grow local businesses rather than securing outside of the District.
- Concert to identify specific time for performers, thought of maybe dj next year.
- A voucher to be purchased for Santa as a token of our appreciation.
- Explore Pahiatua Committee members to have more awareness of this event as a committee.
- Jared Gardner to be sent a thank you card for all his help setting up.
- Mayor Tracey spoke about the lollies being thrown from vehicles and the risks involved to the Committee, next year registration forms to be completed with a disclosure form signed.

- Emma worked with Tararua College enviro leaders to manage recycling at Explore Christmas. It is estimated that the event created 1200 litres of rubbish. 240 litres of cans, plastic and clean cardboard were recycled along with 40 litres of glass bottles and 15 litres of food waste. 75% to landfill, 25% recycled.
- Really positive feedback received.

11.0 Items not on the agenda

- Appreciation gesture to Explore Pahiatua subcommittee members each to be given a \$100 New World voucher.
- Explore Pahiatua Christmas get together to be held at Ali Romanos house 21st January 2024 3.30pm.
- Ingrid left the meeting at 8.55pm

Meeting Closed at 9.28pm.

Ali Romanos (Chair): _____