

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 7th April 2021 commencing at 7.00pm.

1. Present

Committee Members: Jared Brock (Deputy Chair), Fiona Stokes (Secretary), Gerry Parker (Treasurer), Rhys Punler, John Arends, Leeroy Harris and Ingrid de Graaf

Members of the Public: Cr Raylene Treder and Stan Wolland

2. Apologies

2.1 Louise Powick (Chair), Cr Alison Franklin and Karolyn Donald

3. Ian Argyle and John Doolan - NaeNae Road Walking Track

3.1 There was no report presented to this meeting.

4. Notification of Items Not on the Agenda

4.1 Tararua Sports Awards

4.2 Community Agreement Project Development Plan regarding Carnival Park

4.3 Letter regarding Smith's Track

5. Confirmation of Minutes

5.1 Amendment to be made to Ingrid's last name "Ingrid Bissett" to "Ingrid de Graaf".

5.2 **That the minutes of the Pahiatua On Track meeting held on 3rd March 2021 (as circulated) be confirmed as a true and accurate record of the meeting.**

Gerry Parker / Rhys Punler

Carried

6. Matters Arising

6.1 Youth Centre Maintenance

The doors have been fixed. Mills Brothers have been approached for a quote for the carpet. Sandra Bradley is to undertake repairs to the roof.

6.2 Pahiatua Town Signage - Tararua District Council

Colours and pictures for the town entrance signs were discussed. Colours chosen are number 64 for northern side, number 19 for west entrance, and number 50 for southern side.

6.3 Mangahao Road Entrance

This matter is addressed in Cr Alison Franklin's Council report. A CRM has been filed with Tararua District Council. Current maintenance is undertaken by residents.

6.4 Pahiatua Shears

Return of extra funds paid is to be followed up.

7. Tararua District Council Report 31st March 2021

7.1 A written report on the Council meeting was received from Cr Alison Franklin and circulated. Alison gave follow ups on CRM's filed for the road out to the Pahiatua Track and maintenance of the western entrance to town.

John Arends will pass on his thanks to Terry Cox for maintaining the lawn.

The draft Long Term Plan was discussed, and key areas highlighted. Community consultation is to begin this month and barbecues will be held in each town of the district.

Anzac Day services will be held this year, and the area around the cenotaph is expected to be ready in time for this event.

That the report of the Tararua District Council meeting held on 31st March 2021 (as circulated) be received.

Leeroy Harris / Gerry Parker

Carried

8. Correspondence

- Letter to Tararua District Council regarding Sedcole flagpole funding. The letter has been sent to Council requesting funding support for the Sedcole flagpole. The letter is to be tabled at the next Council meeting.
- Email from Peter Russell requesting confirmation of the committee operating name.
- Email to Jared Brock regarding Tararua Sports Awards requesting a representative for judging.
- Original copy of CACTUS discretionary grant.
- Polish Festival invitation for Pahiatua Museum in Lower Hutt has been forwarded along with a request for signage for this event.

That the committee fund the printing of an advertising sign for this event.

Jared Brock / Gerry Parker

Carried

9. Financial Report

9.1 That the financial report be received, and accounts approved for payment.

Gerry Parker / Rhys Punler

Carried

9.2 Invoices to be Paid

Ricks Fix It \$322.50 (Youth Centre repairs)

Greenhouse Creative \$1,366.20 (Explore Pahiatua signage)

10. Swimming Pool

10.1 Council are writing an article for the Bush Telegraph to be published on 17 April 2021.

10.2 The pool will now be located back further on the site due to Geotech testing outcomes. Entrance is to still to be from Huxley Street with parking at the front.

10.3 Still waiting for the site survey to be completed and two cost estimates.

10.4 Next stage is for The Bush Aquatic Trust to open a bank account.

That Pahiatua On Track supply a memorandum of understanding to The Bush Aquatic Trust to support its funding applications.

John Arends / Jared Brock

Carried

11. Main Street Upgrade

- 11.1 Discussion was held around the wayfinding signage, with locations to be finalised. The committee have decided on coloured backgrounds for the signs. Discussion occurred around the slogan on the signs, and it is suggested this be revisited. Minor changes are to be made to some sign graphics.

12. Harvard Slide

- 12.1 Jared Brock continues to work on this project, and a further meeting was held with Jeremy from Jackson's.

13. Pahiatua Business Group

- 13.1 Ingrid de Graaf reported she is working on developing the business group for Pahiatua. Ingrid plans to follow up with several people, including past chamber members, Council staff, the Dannevirke Chamber of Commerce leader, and local retailers to get some support with this matter. Ingrid is working to put together some timeframes around this project.

14. Portfolio Reports

14.1 Explore Christmas

Fiona Stokes reported she has set up a subcommittee with members of Pahiatua On Track, Rotary Club and Erin Green. The first meeting was held on 31st March 2021. Plans are being put in place for a night market, parade, teddy bears picnic and concert. Fiona is working on putting together a timeline for this project and allocating tasks.

14.2 Smith's Track

Rhys Punler presented a letter from Council which was in response to a request for closure of Smith's Track to vehicular traffic. Closure to vehicles denied with reasoning taken from the "Guidelines for the Management of Unformed Legal Roads". There was no mention of the proposed cycleway/walkway in the closure request.

That Pahiatua On Track submit a letter to Council in support of the closure to vehicular traffic for Smith's Track outlining the proposed walkway and cycleway.

Jared Brock / Rhys Punler

Carried

15. Notification of Items Not on the Agenda

15.1 Tararua Sports Awards

Jared Brock has been elected as the representative of Pahiatua On Track to help judge the sports awards.

15.2 Community Agreement Project Development Plan Regarding Carnival Park

The agreement with Department of Conservation is in development. A vision has been outlined for the direction and developments at Carnival Park. Consultation is to be undertaken offering an opportunity for multiple community groups to be involved.

The meeting closed at 8.41pm.

Chairperson - Jared Brock