

Minutes of the Explore Pahiatua Incorporated Society meeting held at The Bush Community Centre 98 Main Street, Pahiatua on Wednesday 7th June 2023 7pm.

1. Present

- 1.1 Committee Members: Louise Powick (Chairperson), Raylene Treder (Secretary), Marie Kissick (Treasurer), Ali Romanos, Karolyn Donald, Ingrid De Graff and Rhys Punler

Tararua District Council Representative: No representative.

Staff from Tararua District Council - Colin Yonge - Team Leader Community and Economic Development and Kimberly Stevens - Community Development

Members of the public: Nil

2. Apologies

Cr Alison Franklin

3. Colin Yonge and Kimberly Stevens – Community Plan

- 3.1 Louise Powick welcomed Colin Yonge and Kimberley Stevens to the Explore Pahiatua meeting.

Colin Yonge and Kimberley Stevens talked to the committee about the Pahiatua community developing a community plan. The Tararua District Council has been working with Norsewood developing one for their community. Norsewood has been the pilot. Tararua District Council would like all towns to produce their own plan, the plan is to be owned by the community not the Tararua District Council and is adaptable and flexible. The plan once developed will be presented to the Council and help inform decision making for the ten-year plan. Kimberley talked about the stages of the plan to get it to a finalized state. Explore Pahiatua have projects that have been consulted on in the community and are at the stage to have a written plan. The Explore Pahiatua committee agreed unanimously to write a plan for Pahiatua, with the history, key aspects, what's important to our community and a plan in place of what the community would like to see in the town. Kimberley Stevens to send a template to the committee to start filling in and once completed forwarded to Kimberley for beautification.

4. Conflicts of Interest

No conflicts declared.

5. Notification of Items not on the agenda

- 5.1 Paul Lea – Face book post

6. Confirmation of Minutes

- 6.1 **That the minutes of the Explore Pahiatua meeting held 3rd May 2023 (as circulated) be confirmed as a true and accurate record of the meeting.**

Maire Kissick/Rhys Punler

Carried

7. Matters Arising

7.1 Explore Christmas

Cr Alison Franklin and Graeme Franklin are happy to take a leading role in organising Explore Christmas. Cr Alison Franklin has met with Dan Snedden who is also keen to be involved.

Louise Powick to co-ordinate a meeting with Cr Alison and Graeme Franklin to provide them with direction and documentation from the 2022 Explore Christmas event.

7.2 Defibrillator

Defibrillator has arrived, but the case for the defibrillator isn't arriving until August. The defibrillator will be located on the outside wall of the public toilets (approval granted from Council). Once the cabinet arrives it will be installed, signage has been ordered and this will be located beside the defibrillator. The secretary will be responsible for checking each month before the committee meeting.

7.3 Bush Aquatic Trust sign

Sign to be located in the New World carpark, Louise Powick is working with the designer to finalise this.

7.4 Harvard Plane

No entries have been received to date for the design of a photo opportunity.

Louise Powick to send a letter to the Tararua District Council for the handing over of the Harvard Plane asset.

Discussion held over the face book posts on the Pahiatua and Districts pics old and new page. Recently there have been a lot of negative posts relating to the Harvard Plane and defamation of a poster Explore Pahiatua had posted for a competition. Ali Romanos to send Paul Lea an email explaining who the committee members are and what roles they undertake.

7.5 Help n hand signage

Signs have been completed and are to be hung next week on the building.

7.6 Minutes from Tararua District Council meetings

Explore Pahiataua no longer receive the monthly minutes from Tararua District Council meetings. The Explore Pahiataua committee request an email copy to be sent each month.

8. Tararua District Council Report

8.1 Monthly report received from Cr Alison Franklin.

8.2 Tararua District Council PARS Strategy – Final draft to be presented by the facilities manager. The Tararua District Council Play, Active Recreation and Sport Strategy will provide a recommended implementation plan to be considered during the Long-Term Plan process and alongside the Better Off Funding.

Update on Pahiataua Hillcrest School site and Dannevirke Hillcrest School site. Rangitane iwi (through Tū Mai Rā Investments working with Te Tahua o Rangitāne) are proceeding to the next step in developing housing on the settlement properties in Dannevirke (Hillcrest school), Matamau (another old school) and Pahiataua (another Hillcrest school). Together these sites have the potential for 100 new houses. The focus is on Whare for Whānau – Better Housing for Tararua. Tū Mai Rā Investments is about to apply for funding through the MHUD (Housing and Urban Development) He Taupae fund. The funding will be for all professional services to get the projects through to subdivision / building consent stages. The civil works and house construction will be subject to the findings of this first stage. The Pahiataua site is the subject of an already approved IAF funding to upgrade infrastructure downstream of the site that will enable the development. The council is currently tendering for professional services for this. The strategy at this stage is to focus on rental housing with a variety of house types and sizes – but all meeting today’s high standards for housing. A letter of intent and support was provided by TMRI for the Council application for the IAF funding in 2021/22. Council has been working in collaboration with TMRI on that project as well. The application will be for up to \$750,000 so is substantial. MHUD is very supportive of it and is wanting to see the application ASAP. Final approval will all be done within 6 weeks so it’s a fast-track path.

Regent Cinema Update - A meeting was held at the Regent Cinema on 28th May to discuss “where to from here” following the interim closure of the Cinema. Approximately 40 people turned up to the Meeting which was chaired initially by Derrick Sims and then taken over by the newly elected Chairman of the new Committee, Nick Perry.

No formal decisions were made at this meeting apart from the election of officers of the Committee, Chair, Secretary and Treasurer. A second meeting date was set for the new Committee to get together and start planning for the future.

9. Correspondence

9.1 Email received from Nigel Brewin answering questions from the Annual Plan meeting held at the May meeting.

9.2 Tararua District Council Annual Plan Submission emailed to Council from Explore Pahiataua.

9.3 Email received from Kimberley Stevens and Colin Yonge requesting that they both attend the June Explore Pahiataua meeting to discuss a Community Plan.

9.4 Bush Multisports discretionary grant letter sent.

That the inwards correspondence be received, and outwards be endorsed.

Louise Powick/Ali Romanos

Carried

10. Financial Report

10.1 Invoices to pay (20th June 2023):

KJ's Mitre 10	\$369.65	
NZME	\$488.75	
Freedom Signs	\$673.56	
Mike James	\$4,948.45	Connection of water tanks – To be reimbursed.
Tree removal	\$2,500.00	– Carnival Park
TDC Rates	\$423.36	Rates increasing to \$591.00
St John's	\$3,916.27	Defibrillator

Louise Powick to help Marie Kissick pay the meeting fees for the last six months.

9.2 Tagged Funds

Swimming Pool Project	\$30,000.00	
Explore Pahiatua-Signage	\$20,000.00	Reduced from \$30K
Harvard Plane	\$20,000.00	
Dog Park	\$22,000.00	
Carnival	\$985	

The Explore Pahiatua Committee is to reduce the amount of funds tagged for wayfinding signage from \$30K to \$20K.

9.3 **That the financial report is received, and accounts approved for payment.**

Louise Powick

Carried

10.0 Committee Membership

Discussion held about succession planning and roles of the committee. Louise Powick to write job descriptions for each role of the committee, with the intention of lightening the load of the Chairperson's responsibilities. An article and face book post to be written to inform the community of the upcoming AGM and the projects currently being undertaken.

11.0 Portfolio Reports

11.1 Pahiatua Business Group

- Meet the New Bush Tele Editor” and MCI event postponed due to Ingrid de Graaf being unavailable.
- Both events had extremely low response and there is a need to get out and about to promote events in person to try and attract better numbers.
- Toni Chapman at Digital Spaces has been in contacted about collaborating on a Business FUNdamentals workshop.
- Further event ideas are still in progress but need to clear backlog of postponed events first.
- PDBG member fees need to be re-invoiced at the end of June for the coming year.

11.2 Explore Pahiatua Marketing

- Facebook posts, sharing other events happening in the district.
- Bush Telegraph ½ page for June to promote the community garden.
- Started compiling the business directory for the Explore Pahiatua website.

11.3 Youth Centre

- JTD Building now intends to start the work for the new roof and internal guttering on 20 June.
- In view of the delay, Explore Pahiatua will provide storage for the Youth Centre while the work is being undertaken. Ali Romanos explored getting a shipping container on site, the container would have had to come from Masterton or Palmerston North, and indicative cost would be \$600 per week plus moving costs. Going with the cheaper option to hire a storage unit in Pahiatua for \$50 per week. Ali Romanos will help move the Youth centre items to and from the storage space.

11.4 Carnival Park

- Tree work was completed late May and it looks amazing.
- DOC have still not responded officially regarding the chainsaw competency but that will come eventually. Short staffing and priorities for DOC post Cyclone Gabrielle have meant it has been on the back burner.
- Carnival Park Board have declined to pay for the work completed, Explore Pahiatua agreed to pay if declined.
- Carnival Park Board have agreed in principle to commit to an annual amount for the length of the weed management plan (8 years). The exact amount is to be decided at the Carnival Park AGM in late July.
- Peter Russell is due back in July / August.

11.5 Community Garden

- Marie Connolly-Kerapa has joined the Pahiatua Community Garden committee. Marie has taken up the responsibility for front flower and herb bed. Marie is keen to run courses on herbs and balms in conjunction with Wairarapa REAP
- Winter vegetables are being harvested by community. Mitre 10 continues to donate seedlings.
- Funding secured from Food Secure Communities Implementation fund (DIA) for rainwater collection, noticeboard and signage.
- Pahiatua School Enviro Group are helping in the garden with their first session being Friday 19th May first working session.

11.6 **Swimming Pool**

- A meeting was held with Bryan Nicholson to discuss the Council process regarding the Long Term Plan
- Local funding contributions from The Trust Tararua, Bush Charitable Trust and Bush Rugby Park Trust have been confirmed.
- Buy A Block campaign at \$9,500. No uptake on Cull Cow scheme to date.
- Project manager required to support the Bush Aquatic Trust as per the MOU with TDC.

11.7 **Rotary Dog Park**

- Bang it Fencing has the contract to build the surrounding fence at the dog park. Farmlands and Turtons have agreed to provide the gates and fencing timber at cost. David Swansson has ordered all the materials needed and will be starting in a couple of months.
- Ben Luders, Cr Alison Franklin and Raylene Treder met with Leanne Warr Bush Telegraph for a photo at Rotary Park to go with the article that will be placed in the paper keeping the community updated.
- Ben Luders met with the Tararua District Animal Control team to update the team of the progress. They have provided Ben with contacts for agility equipment. Ben will design a plan showing this equipment in the park.

11.8 **Road Safety Committee**

Rhys Punler attended the Road safety meeting and talked about the condition of the Main Road in Pahiatua. This included the road markings and the condition of the road surface.

Rhys Punler to raise at the next meeting a concern of the Explore Pahiatua Committee about the lack of progress being made to have a pedestrian crossing outside Mills Bros in Pahiatua for the safety of Pahiatua children. This was first raised in 2021 at the time of the Main Street upgrade.

11.9 **Explore Christmas**

Discussed in matters arising.

12.0 **General Business**

- None

Meeting Closed at 9.40pm

Chairperson _____