

Minutes of the Explore Pahiatua Incorporated Society meeting held at the Bush Community Centre, 98 Main Street, Pahiatua on Wednesday 7<sup>th</sup> September 2022 at 7.00pm.

**1. Present**

**Committee Members:** Louise Powick (Chair), Fiona Stokes (Secretary), Gerry Parker (Treasurer), Ali Romanos, Rhys Punler

**Members of the Public:** Mayor Tracey Collis, Cr Alison Franklin, Cr Raylene Treder, Graeme Franklin

**2. Apologies**

2.1 Ingrid de Graaf, Karolyn Donald, Stan Wolland

**3. Conflicts of Interest**

3.1 Nil

**4. Notification of Items Not on the Agenda**

4.1 Graffiti on road signs

4.2 Second cenotaph in Main Street needs cleaning - a CRM is to be submitted

4.3 Police in town - youth crime

**5. Confirmation of Minutes**

5.1 **That the minutes of the Explore Pahiatua meeting held on 3<sup>rd</sup> August 2022 (as circulated) be confirmed as a true and accurate record of the meeting.**

**Ali Romanos / Gerry Parker**

**Carried**

**6. Matters Arising**

**6.1 Iwi Design - Main Street Upgrade**

Cr Alison Franklin and Mayor Tracey Collis have been following this up. The Committee will be being refunded \$25,000 + GST for the iwi design.

**6.2 Youth Centre Lease**

A meeting is to be held on Monday with Roland Ellis and Jeanne O'Brien to further discuss this matter.

**6.3 Vaping Epidemic in Pahiatua**

Police have followed up on this matter and delivered letters to the vape retailers in town.

## **6.4 Waireka Aged Care Home**

Bupa has sold Waireka Aged Care Home to New Zealand Aged Care Services.

## **6.5 Earthquake-prone Buildings**

A meeting of building owners is to be held tomorrow night.

Ali Romanos has spoken to those who cannot attend, and they will be sent a summary of the meeting minutes.

## **7. Tararua District Council Report**

### **7.1** A written report was circulated to the committee by Cr Alison Franklin.

The Bush Aquatic Trust Eastern and Central Community Trust application has been deferred to January 2023. To meet funding criteria Council needs to provide operational budgets and a management contract. A building contract for construction is requested also.

Discussion was held around the graffitied road signs on the Pahiatua Track, in particular at the Ballance turn off. Cr Alison Franklin has submitted an online complaint to Waka Kotahi NZ Transport Agency.

## **8. Correspondence**

### **8.1** Inwards

- Horizons Regional Council rates bill
- Bupa has confirmed the sale of Waireka Aged Care Home to New Zealand Aged Care Services
- Council has emailed questioning what is planned for Pahiatua's 150th anniversary - this anniversary does not occur for another nine years
- Email from Council regarding a funder's forum
- The road closure has been confirmed for the Christmas event

**That the correspondence be received.**

**Louise Powick**

**Carried**

## **9. Financial Report**

### **9.1** Invoices to Pay

NZME	\$488.75	Business Group page
Social Smarty	\$805.00	PDBG
JTD	\$115	
Alexia Clark	\$215	
Horizons rates	\$232.92	

Discretionary Grants

NZ Police	\$600.00 (School patrols reward)
Pahiatua Fishing Carnival	\$847.75 (advertising for 50th Carnival and engraving)

**9.2** This month:

- Annual grant paid \$62,245.00 (including GST) - Follow up with Mark Maxwell is to be undertaken around the lack of an inflationary index with the annual grant
- Upload bank statements from BNZ to MYOB for the PDBG (statements 1 and 2 available)

**9.3** That the financial report is received, and accounts approved for payment.

**Gerry Parker / Ali Romanos**

**Carried**

**10. Discretionary Grant Applications**

**10.1 Pahiatua Trout Fishing Carnival**

Application from the Pahiatua Trout Fishing Carnival to cover costs of advertising the 50th Trout Fishing Carnival event and engraving of the trophies.

**That the committee agree to cover the cost of \$847.75 for the Pahiatua Trout Fishing Carnival.**

**Gerry Parker / Rhys Punler**

**Carried**

**10.2 School Patrol Treat \$600**

Application from local Police to fund the annual school road safety patrol movie treat.

**That the committee agree to fund \$600 for the school road safety patrol movie treat.**

**Gerry Parker / Rhys Punler**

**Carried**

**10.3 Help n Hand**

Louise Powick has been in discussion with Kathy Braddick regarding updating the signage at the Help n Hand service. The Community Garden will be removed from their signage.

**That the committee approve expenditure of up to \$500 for the design and printing of new signage for Help n Hand.**

**11. Meet the Candidates - Local Government Elections**

A meet the candidates event is to be held on 14<sup>th</sup> September 2022 at 7.00pm in the Bush Community Centre.

## **12. Explore Pahiatua Annual General Meeting**

Explore Pahiatua Community Committee Annual General Meeting is to be held on 5<sup>th</sup> October 2022 before the monthly meeting. An advertisement will be placed in the Bush Telegraph.

Nominations to the committee are to be completed by 25<sup>th</sup> September 2022 and returned to Fiona Stokes. Committee members are encouraged to approach new people to join.

## **13. Portfolio Reports**

### **13.1 Pahiatua Business Group**

The social media workshop was a great success.

Discussions are being held regarding a Tararua wide Business Network and how PDBG can be part of this.

### **13.2 Explore Pahiatua Marketing**

Louise Powick and Ingrid de Graaf have been putting together a plan for the NZME Partners Programme monthly spread.

### **13.3 Youth Centre**

A meeting with Tararua Community Youth Services representatives is to be held on 12<sup>th</sup> September 2022 to discuss the ongoing lease of the Youth Centre building.

Joss Tua-Davidson has undertaken a basic building report of the Youth Centre.

Joss is still to replace the gib in the kitchen.

Ali Romanos has been in discussion with Chelsea from Mills Brothers regarding a potential vinyl waterproofing solution for the south wall/floor leak issues.

### **13.4 Carnival Park**

A working bee is set for 28<sup>th</sup> September to clean up the pond area to inhibit spring weed growth. Health and safety paperwork will be in place prior to this event for toolbox talk and a register of the volunteer hours.

A First Aid Kit has been purchased for these events and is to be held at the Carnival Park Office. Suzanne and Richard Hansen (custodians at the campground) are to be first aid trained.

St Anthony's School wants to hold an event at the park to wind up a nature studies project.

The project to redesign and rebuild the playground and pavilion in the campground kicks off mid-October with an on-site meeting including Jessi from Council. Educational storyboards are to be the main feature and a barbecue shall be included. Some external funding will be required.

### **13.5 Harvard Plane**

Gerry Parker reported on a meeting held with the Council's asset manager.

Currently the slide does not meet playground compliance and the new proposed design does not meet compliance either.

There is a need to review the design and cost the repair, then a decision can be made about the future of the slide.

### **13.6 Road Safety Committee**

Rhys Punler was unable to attend the last meeting and is awaiting the meeting minutes to be circulated.

### **13.7 Community Garden**

Progress at the community garden continues to be impressive.

A gardening course has started with approximately 20 attendees expected at its peak. Knowledge ranges from learners to experienced gardeners. Comprehensive gardening notes are being compiled.

Plans are being made for a produce exchange for spring, summer and autumn.

### **13.8 Explore Christmas**

Fiona Stokes gave a progress report on the organisation of Explore Christmas.

The road closure is complete.

Discussion was held around the stage in the Main Street centre. This stage design does not meet the needs of such events (especially for dancers at Explore Christmas). Therefore, the Explore Christmas subcommittee is having to look at bringing in extra staging for the event. In future the Explore Pahiatua Community Committee may look to redesign the stage, so it is fit for purpose.

To be added to previous costings:

White picket fencing from festival hire approximately \$250

Candy cane decoration \$130

Discussion was held about the purchase of two 6 x 3 metre gazebos. Raylene Treder shall complete follow up on this matter.

### **13.9 Swimming Pool**

The Memorandum of Understanding between Bush Aquatic Trust and Council has been countersigned by Chief Executive Bryan Nicholson, following the agreed changes to the project structure.

The Bush Aquatic Trust is now represented in both the Project Steering Group and the Project Control Group.

Waireka Trust's donation of \$800,000 brings the total raised to date to \$2.14million.

### **14. Items Not on the Agenda**

**14.1** Graffiti on road signs - addressed in Council report. A complaint has been submitted.

**14.2** Police in town - youth crime

It is noted there is a greater police presence in Pahiatua at the moment.

The meeting closed at 8.50pm.

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Chairperson - Louise Powick