

Minutes of the Explore Pahiatua Incorporated Society meeting held at The Bush Community Centre 98 Main Street, Pahiatua on Wednesday 7th December 2022.

1. Present

- 1.1 Committee Members: Louise Powick (Chairperson), Raylene Treder (Secretary), Gerry Parker (Treasurer) and Rhys Punler.

Attended on zoom: Ali Romanos, Karolyn Donald, Ingrid de Graaf and Fiona Stokes

: Tararua District Council Representative: Cr Alison Franklin.

2. Apologies

Nil

3. Conflicts of Interest

- 3.1 Nil

4. Notification of Items not on the agenda

4.1 Summer Concert to be held in the Town Centre either the 11th / 18th February. Louise to see if the band Brothers of Pap that played at Explore Christmas are available either of these dates. Food trucks Louise to organize.

4.2 Recycling – The Committee, rural residents and neighbours are concerned about the state of the recycling center since its closure. The bins are often overflowing, requiring to be emptied more regular, the excess recycling is being left when the bins are fill which is been blown onto neighbouring properties, leaving the site a mess, the slots to put the recycling in are too small and too high they are not user friendly and makes the process very time consuming.

The committee has asked Cr Franklin to find out what rates are being saved by having this facility closed, how often the bins are being emptied and what's the asset going to be used for now that it has been closed.

Explore Pahiatua would have appreciated Council having the discussion with Explore Pahiatua Committee before this decision was made.

4.3 Explore Pahiatua Committee Picnic to be held at Carnival Park Monday 23rd January 4pm. Ali and Graeme Franklin to organise Alliance mobile BBQ and food for the event

5. Confirmation of Minutes

Correction: Thicket Invoice \$30.00 not \$30.30

- 5.1 That the minutes of the Explore Pahiatua meeting held on 7th November 2022 (as circulated) be confirmed as a true and accurate record of the meeting.**

Rhys Pluner/Gerry Parker

Carried

6. Matters Arising

- 6.1 Rhys is close to completing the build of the garden shed at the community garden.
- 6.2 Mayor Tracey Collis unable to attend to talk about forestry due to other commitments

7. Tararua District Council Report

That the report from the Tararua District Council is received (as circulated via email)

Karolyn Donald/Ali Romanos

Carried

- 7.1 Written report circulated to the committee by Cr Alison Franklin.
- 7.2 Better Off Fund has been approved, Cr Alison to see when funds would be allocated for the PARS Strategy for the build of the new aquatic centre.
- 7.3 Two public meetings held in Dannevirke for Council to update the community about the Impounded Supply.
- 7.4 Cr Alison to explain any implications of Reserve Management Act on the proposed Dog Park in her next Council Report to EP.

8. Correspondence

8.1 Inwards

- Mail – Tararua District Council Rates Invoice for Youth Centre building

That the inwards correspondence be received.

Louise Powick

Carried

9. Financial Report

9.1 Invoices to pay (December):

Mitre 10	\$3,107.00	Community Garden (shed)
NZME	\$488.75	Explore Christmas
Info Centre	\$210.00	Advertising for Explore Christmas
Kenton and Hedges	\$490.00	Community Garden
Colliers	\$50.00	PDBG Account
Supreme Blast and Paint	\$7,475.00	Harvard Account
Meeting Fees		Payable 20/12/22
Yellow Plane Gallery	\$100.00	Explore Christmas
Thicket	\$637.54	Christmas and PDBG
BOP Band	\$2,000.00	Explore Christmas (Ban)
Ali Romanos	\$50	travel to PN for stage
Road closure volunteers	\$300	Explore Christmas



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Louise Powick	\$269.02 Poster/spade
TMNZ	\$3,100.00 Explore Christmas (Road Closure)
House of Laser	\$240.00 Explore Christmas (Baubles)
Airagarmi	\$381.90 Explore Christmas (Face painting / Balloon Twisting)
Arena	\$300.00 Explore Christmas (Candy Floss / Popcorn Hire)
Freedom	\$492.20 (Credit \$241.50 due to overpayment)
Louise Baker	\$446.33 Explore Christmas (Elfland costs)
Party up	\$590.00 Explore Christmas (Stage)
Prizes for Xmas Windows	\$600.00 Paid by Bisset Honda/reimbursement
Regent Pahiatua	\$560.00 Discretionary Grant (agreed previously)

- Approve and pay above invoices 20/12/22
- Transfer from Main Account to Harvard Account to cover costs
- Pay Meeting Fees 20/12/22

9.2 Tagged Funds

Community Garden Funds	Nil
Carnival Park	\$6,132.98
Swimming Pool Project	\$30,000.00
Explore Pahiatua-Signage	\$30,000.00
Harvard Plane	\$20,000.00

9.3 Discretionary Grant application

Bush Children’s Trust	\$2,622.00 (Stage and Sound System)
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Grant approved, Explore Pahiatua to offer branded gazebos for use on the day.

Ali Romanos/Fiona Stokes

Carried

9.4 That the financial report is received, and accounts approved for payment.

Gerry Parker/Karolyn Donald

Carried

10. Explore Christmas

10.1 Total cost for Explore Christmas \$8,893.00.

10.2 Gazebo’s arrived and look amazing, unfortunately the gazebo quote didn’t include bags for the gazebos. Louise to order bags.

11.0 Website

Derek Sims to be engaged to refresh the Explore Pahiatua website, with a budget of \$2,500. Louise to organize and advise Derek on how the committee would like to see the page upgraded.

Ali Romanos/Louise Powick

Carried

11. Portfolio Reports

11.1 Pahiatua Business Group

Pahiatua Districts Business Group

November was a very busy month with three events held:

- Cyber Security Workshop 10th November, no-one registered, a Zoom version with Ingrid, Ali R, Toni Chapman from Digital Spaces and the presenter from Advantage. Advantage very kindly waived the entire invoice, there was no cost to Digital Spaces or the PDBG in the end. Lack of interest put down to three things – time of year, subject matter and lack of advertising.
- BA5 at Colliers 17th November, only a few members were there alongside the Colliers staff and their partners. Again, time of year and lack of advertising probably contributed to low numbers.
- Women in Business Dinner 30th November, 57 attended and enjoyed a wonderful night including meal, guest speaker, goodie bags and spot prizes donated by sponsors. A huge amount of work was put in by Sarah Romanos. Event well publicised and very well supported by sponsors. Was a great networking opportunity. Looking at making this an annual event.
- Membership of Pahiatua Districts Business Group has increased dramatically since the Women in Business, numbers currently in the mid-thirties.

11.2 Explore Pahiatua Marketing

- A strong focus on Explore Christmas for the month of November, alongside marketing PDBG events and sharing a few other community events (Facebook).
- The November Bush Telegraph advert was for Explore Christmas, supported by some excellent free (pre-event) editorial.
- The December Bush Telegraph advert will cover off the Explore Christmas competition winners (float and Christmas window), as well as “thank yous” for the event. Ingrid had an interview with Steve Carle yesterday for an editorial in the Bush Telegraph about Explore Christmas (post event), including a photo collage.
- Ingrid to post on the Explore Pahiatua face book page a daily post featuring all the sub committees, informing the community what has been achieved in the last twelve months

11.3 Youth Centre

- Tararua Youth Services lease completed and increase of rental to start in January.

11.4 Carnival Park

Treasure Carnival Park

- DOC is going to provide drawings for the pavilion at Kaituna as a possible replacement for the current pavilion that is damaged and at end of life and to be replaced.
- Trees earmarked for removal and trimming due to safety risk to public and death of trees.

Carnival Park Playground Upgrade

- Meeting scheduled with TDC 8th December for update and next steps.
- Playground options provided by TDC (Marais) to be considered.
- Waireka Community Trust Chair has verbally expressed support for this project and willingness to be involved in funding it.

Pahiatua Pools 2023 Season

- Big pool full today and ready for filtration to be turned on and chemicals added. Potentially losing water which is a bit of a mystery as no apparent leaks, will be monitored.
- Learner's pool being cleaned and prepared this week and on schedule for opening 17th December weather permitting.

Waireka Community Trust AGM

- Karolyn attended on behalf of BAT and Pahiatua Swimming Baths to express gratitude for grants awarded.
- The Trust has lost two members during 2022 and will be advertising early 2023 for suitable replacements. Perhaps give thought to who might be suitable for this role.

11.5 Harvard Plane

- Structural and painting completed, the slide and stairs have been removed. Gerry to organize the plane to be sprayed with Wet and Forget.

11.6 Road Safety Committee

Nothing to report

11.7 Community Garden

- The water tank has been installed, awaiting on plumber Mike James to complete the connection to the Service Centre for rainwater collection.
- Rhys Punler is constructing a new purpose-built garden shed which will enable safe storage of tools and hardware at the garden.
- A lime path has been laid in front of the raised garden beds and underneath the picnic table.
- Lots of seasonal produce will be harvested from the garden over the coming months.

11.8 Explore Christmas

- Fantastic community feedback following Explore Christmas on Saturday 3rd December. A huge crowd with visitors from outside Pahiatua and the Tararua District.
- A very successful Pahiatua Railcar Society open day also attracted people to Pahiatua.
- 30 good quality market stalls and 6 food trucks. Unfortunately, one food truck withdrew because of Covid.
- The band, elf land and stage performances were excellent, and the upgraded Main Street created a beautiful environment and facilitated good use of space and seating.
- In partnership with Para Kore, recycling was set up to coordinate rubbish collection.



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- Road closure for the Christmas Parade went smoothly and there were no issues with safety and the road being open for the remainder of the event.
- An advertisement to announce the Christmas window and parade winners and thank volunteers is being organised for the Bush Telegraph.
- Feedback is being sought from stall holders and food vendors as the committee look to build on the event for next year.

11.9 Swimming Pool

- Buy a block campaign and cull cow community fundraisers are being planned.
- The building consent has been approved.

11.10 Rotary Dog Park

- Cr Alison and Raylene completed the neighbourhood consultation, and the feedback, together with the proposed plans for the Park, will be presented through a paper to Council. The paper will be included in the January Council Meeting Agenda for discussion and approval. Raylene and Ben Luders to present to Council in the Public Forum prior to the meeting.

Meeting Closed at 8:05pm

Chairperson _____