

## PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held at The Black Stump Café, 106 Main Street, Pahiatua on Wednesday 8th September 2021 commencing at 7.00pm.

### 1. Present

**Committee Members:** Louise Powick (Chair), Jared Brock (Deputy Chair), Fiona Stokes (Secretary), Gerry Parker (Treasurer), John Arends, Rhys Punler, Leeroy Harris, Ingrid de Graaf

**Members of the Public:** Cr Raylene Treder, Cr Alison Franklin, Karolyn Donald, Stan Wolland, Peter Lindstrom

### 2. Apologies

2.1 Nil

### 3. Peter Lindstrom - Tararua Law

3.1 Peter Lindstrom gave the committee his professional opinion and review of the Department of Conservation community agreement with Pahiatua On Track. Discussion was held around the implications for Pahiatua On Track and liability issues. Peter is going to review the document again and will work with Karolyn Donald to organise a meeting with the Department of Conservation legal team to further discuss the agreement. This will then be brought back to the committee for consideration.

### 4. Notification of Items Not on the Agenda

4.1 Nil

### 5. Confirmation of Minutes

5.1 That the minutes of the Pahiatua On Track meeting held on 4th August 2021 (as circulated) be confirmed as a true and accurate record of the meeting subject to the below amendment.

Leeroy Harris / Gerry Parker

Carried

5.2 A correction be made to the minutes to change the wording of "fund" to "contract" regarding Xyst, as Council is funding this.

**6. Matters Arising**

- 6.1** Annual General Meeting nomination forms were circulated. Committee members are to follow up with individuals discussed who may like to join.
- 6.2** Keep New Zealand Beautiful Week - Fiona Stokes has met with the committee at Tararua College who are coordinating this event. Leeroy Harris is to follow up if this event is still going ahead next week and coordinate this with Fiona.
- 6.3** The story board funding issue has resolved itself. The project team had paid for the iwi design. Pahiatua On Track has now been invoiced for this.

**7. Tararua District Council Report**

- 7.1** Cr Alison Franklin and Cr Raylene Treder reported on the Council meeting held today.

A discussion was held around a dog park for Pahiatua. Ben Luders would like to present to the Pahiatua On Track committee on this proposal.

Council signed off on the loan agreement for Pukaha Mount Bruce.

An update was given around the three waters reform. Council was given eight weeks to get up to speed on this. Consultation is still expected to be undertaken before a decision is made.

There was no Council meeting held in July.

**8. Correspondence**

**Inwards**

- Tararua District Council rates assessment notice
- Tararua District Council invoice for iwi design
- Horizons Regional Council rates assessment notice

Jared Brock has submitted his resignation to Pahiatua On Track effective from the October Annual General Meeting.

- 8.1 That the correspondence be received.**

**Fiona Stokes / Leeroy Harris**

**Carried**

**9. Financial Report**

**9.1 Invoices to Pay**

Iwi design	\$28,750.00
Main Street signage	\$1205.53
MCI accounting fee	\$1572.05
Pahiatua Business Group - logo design	\$345.00
Horizons Regional Council - rates	\$224.38

**9.2 That the financial report is received, and accounts approved for payment.**

**Gerry Parker / Leeroy Harris** **Carried**

**9.3 That the balance of funds in the wheel park account be transferred to Bush Multisport Trust for repairs and maintenance of the wheel park.**

**Louise Powick** **Carried**

**10. Pahiatua On Track Promotion and Rebranding**

**10.1** Discussion of monthly article reporting on the committee's undertakings and advertisement of events. Alison Franklin has offered to write this and will follow up with Steve Carle at the Bush Telegraph.

Renaming of the committee was discussed. Further discussion and a decision are to be made at the Annual General Meeting.

**11. Portfolio Reports**

**11.1 Swimming Pool**

Louise Powick reported that Xyst is working on the business case and the committee is hoping to go out to funders in October.

**11.2 Main Street Upgrade**

The Main Street upgrade project is now complete, and the opening was a successful event. The storyboards are still to be placed.

**11.3 Harvard Slide**

Jared Brock is to follow up this matter again following the COVID-19 lockdown.

#### **11.4 Pahiatua Business Group**

Ingrid De Graaf gave a brief update. The business group was to meet on 31st August. This was postponed due to COVID-19 restrictions. The next meeting Ingrid is planning to discuss how to get local business involved in Explore Christmas. Ingrid is working with Kimberley Stevens around a marketing and communication plan for the business group.

#### **11.5 Carnival Park**

Gerry Parker has submitted a funding application to Horizons Regional Council and received confirmation of receipt.

#### **11.6 Explore Christmas**

Fiona Stokes reported that an advertisement is to go in the Bush Telegraph this week. The road closures application is still to be submitted. Louise Powick is following this up with the Rotary Club and Tararua Alliance.

#### **12. Items Not on the Agenda**

- 12.1** What Now TV will be in Pahiatua on 16th and 17th October at Bush Multisport complex.

The meeting closed at 9.04pm.

---

Chairperson - Louise Powick