

Minutes of the Positively Woodville Annual General Meeting held 1 October 2024, 6:30pm

at the Woodville Sports Stadium Supper room

1. Present:

C Wilton, J Kopa, M Carroll, A Sowry, Cr S Gilmore, J Lovett, P Bonser, S Bonser, V Tomlinson, P Tayler, R McMillan, B McMillan, B Swensson, A Hapuku, B Tomlinson, P Johns(arrived late)

2. Apologies

D Henman, N Lovett, Mayor T Collis

That the apologies be accepted

B Swensson/ A Sowry

Carried

3. Minutes of the previous meeting:

That the minutes of the previous AGM on 3 October 2023 be taken as read and accepted as a true and accurate record of the meeting

C Wilton / A Sowry

Carried

4. Correspondence NIL

5. Financial:

A financial report was presented by V Tomlinson

That the Financial Report be accepted

V Tomlinson / C Wilton

Carried

Ask Away Accounting have waived their fee. A thank you card to be sent

6. Annual Report: J Kopa / V Tomlinson

Carried

This years has been a year of progress, growth and process development.

The installation of the Community Noticeboard has been well received.

Annual events such as Mad Hatters Day and the Christmas Parade were very successful, thanks to the efforts to all those involved.

Work has commenced on our Community Plan with the consultation process completed and a draft document in development.

We have also reviewed, updated and approved our new Constitution and introduced a new reporting template for grant applications to improve transparency.

Projects such as the Skate Park are progressing well and we are looking forward to celebrating our Sesquicentennial in 2025.

We have welcomed new members and returning members and look forward to another year of achievements. I extend my thanks to all those who have helped to make 2024 a successful year we can all be proud of.

7. Nominations

Chairperson Joy Kopa
V Tomlinson / P Johns **Carried**

Vice Chair
No nominations

Secretary M Carroll
C Wilton / S Bonser **Carried**

Treasurer V Tomlinson
C Wilton / P Tayler **Carried**

Communications Officer: C Wilton
V Tomlinson / M Carroll **Carried**

Committee member J Lovett
V Tomlinson / A Hapuku **Carried**

8. General Business

8.1 Official Reviewer

8.2 That Ask Away Accounting be appointed as Reviewer for Positively Woodville Inc
V Tomlinson / B Swensson **Carried**

8.3 Membership fees

That the membership fee be set at \$5.00 per person
V Tomlinson/ B Swensson **Carried**

Meeting closed at 6.45pm

Positively Woodville
Financial Reports
For the Year Ended 30th June 2024

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Positively Woodville

Statement of Disclaimer

For the Year Ended 30th June 2024

We have compiled the financial statements of Positively Woodville in accordance with Service Engagement Standard No. 2: "Compilation of Financial Information", for the year ended 30 June 2024.

A compilation is limited primarily to the collection, classification and summarisation of financial information supplied by Positively Woodville and does not involve the verification of that information. We have not performed an audit on the financial statements and therefore neither we nor any of our employees accept any responsibility for the accuracy of the material from which the financial statements have been prepared.

Further, the statements have been prepared at the request of and for the purpose of Positively Woodville and neither we nor any of our employees accept any responsibility on any ground whatsoever, including liability in negligence, to any other person.

Ask Away Accounting

Reviewers
Woodville

3 September 2024

Positively Woodville

Statement of Financial Performance

For the Year Ended 30th June 2024

	2024 \$
LESS COST OF SALES	
Purchases	857
TDC - Xmas Parade	567
Float Prizes	1,400
Community Grants	<u>20,173</u>
Total	22,998
DIRECT COSTS	
Defibrillator	3,754
	<u>(26,752)</u>
GROSS DEFICIT FROM TRADING	
SUNDRY INCOME	
Subs	195
Grants Received	88,486
Interest Received	<u>1,045</u>
Total Income	62,974
Less Expenses	
Advertising	949
Bank Charges	0
General Expenses	138
Insurance	568
Printing, Stamps & Stationery	1,878
Rent - Plant & Equipment	2,393
Repairs & Maintenance	906
Travel - National	<u>47</u>
Total Expenses	6,879
NET SURPLUS/(DEFICIT)	<u><u>\$56,095</u></u>

*The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review, and should be read in conjunction with the attached
Compilation Report.*

Positively Woodville
Statement of Financial Position
As at 30th June 2024

	<i>Note</i>	2024 \$
CURRENT ASSETS		
Bank - Cheque Account		120,841
Total Current Assets		<u>120,841</u>
NON-CURRENT ASSETS		
Investments		
Term Deposit		6,002
		<u>6,002</u>
Total Non-Current Assets		<u>6,002</u>
TOTAL ASSETS		<u>126,844</u>
TOTAL LIABILITIES		<u>-</u>
NET ASSETS		<u>\$126,844</u>
Represented by;		
TRUSTEES FUNDS		
Reserves	10	70,748
Retained Earnings		56,096
TOTAL TRUSTEES FUNDS		<u>\$126,844</u>

The Financial Statements have not been audited. The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Committee:

.....
 Officer

.....
 Officer

.....

.....

Positively Woodville

Notes to the Financial Statements

For the Year Ended 30th June 2024

2024
\$

1. STATEMENT OF ACCOUNTING POLICIES

This Performance Report is Positively Woodville. Positively Woodville is domiciled in New Zealand and is a charitable organisation registered under the ICharities Act 2005.

Positively Woodville has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not for Profit) as established by the External Reporting Board for registered charities, on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000.

All transactions in the Statement of Financial Performance are reported using the accrual basis of accounting. The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

The Financial Statements are prepared under the assumption that the entity will continue to operate in the foreseeable future.

Specific Accounting Policies

In the preparation of this Performance Report the specific accounting policies are as follows:

(a) Investments

Share investments in listed companies are stated at their fair value. Initially they are recorded at cost, and are then valued at market bid price at the Statement of Financial Position date in subsequent periods. Any gains or losses generated as a result of revaluation is recognised in the Statement of Financial Performance

Other investments are stated at cost less any amortisation. Amortisation is recognised in the Statement of Financial Performance.

(b) Revenue

Interest income is recognised using the effective interest method.

(c) Fundraising and Grants

Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

(d) Going Concern

These financial statements have been prepared on the basis that the business is a going concern.

2. AUDIT

This Performance Report has not been audited.

3. CONTINGENT LIABILITIES

At balance date there are no known contingent liabilities (2023:\$0). Positively Woodville has not granted any securities in respect of liabilities payable by any other party whatsoever.

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Positively Woodville

Notes to the Financial Statements

For the Year Ended 30th June 2024

2024
\$

4. ADDITIONAL INFORMATION

2024
\$

<u>Revenue</u>	
Subs	195
Grants Received	88,486
Interest Received	1,045
	<u>89,726</u>
<u>Expenses</u>	
Advertising	949
Bank Charges	0
General Expenses	138
Insurance	568
Printing, Stamps & Stationery	1,878
Rent - Plant & Equipment	2,393
Repairs & Maintenance	906
Travel - National	47
	<u>6,879</u>

5. RELATED PARTIES

There were no transactions with related parties requiring disclosure.

6. SECURITIES AND GUARANTEES

The bank overdraft is secured by a floating charge over the whole of the entity's undertakings, up to a maximum of \$xx,xxx. The interest rate at balance date was xx.x% p.a..

The balance as at 30th June 2024 was \$120,841 (2023:\$0)

7. CASH FLOW INFORMATION

2024
\$

Net Operating Surplus	56,096
Add	
Depreciation	<u>-</u>
	-
Deduct	
	<u>-</u>
	-
Net Cash Inflow/(Outflow) from Operating Activities	<u>56,096</u>

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Positively Woodville

Notes to the Financial Statements

For the Year Ended 30th June 2024

	2024 \$
8. TAXATION	
	2024 \$
Operating surplus before taxation	56,096
9. INVESTMENTS	
	2024 \$
Term Deposit	6,002
- Term Deposit - Walkway	<u>6,002</u>
	<u>6,002</u>
Total	<u><u>6,002</u></u>
10. RESERVES	
Unrealised Capital Reserves	
Unrealised Reserve 1	
- Ex Woodville Community Committee	70,748
	<u>70,748</u>
Total Reserves	<u><u>70,748</u></u>

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**Meeting held 1 October 2024, 7pm
Woodville Sports Stadium Supper room**

1. Present:

C Wilton, J Kopa, M Carroll, A Sowry, Cr S Gilmore, J Lovett, P Bonser, S Bonser, V Tomlinson, P Tayler, R McMillan, B McMillan, B Swensson, A Hapuku, B Tomlinson, P Johns, K Stevens, B Tomlinson

2. Apologies:

D Henman, N Lovett

That the apologies be accepted

P Johns / V Tomlinson

Carried

3. Other General Business

Defibrillator

Tee Shirts

Update on lamp posts

Flower baskets

Te Ahu a Turanga Highway toll

5. Conflicts of Interest:

Nil

6. Minutes of previous meeting:

That the minutes are confirmed as a true and accurate record with the following amendments

- *P Johns was voted to chair the meeting in the Chair's absence*
- *J Preston was asked to leave the meeting after his comment*
- *M May to be changed to M Carroll*

P Johns / P Tayler

Carried

7. Matters Arising from the minutes:

Double Garage

Funding applications have gone to Meridian and Lions Foundation. The quote from Total Span was extended for a couple of months.

Flag Trax

A funding application was made to Lotteries, should hear during October 2024.

8. Correspondence:

Inward: TDC Invoices
J Preston

Outward: Funding applications
Christmas Parade letters

That the inwards correspondence be accepted and the outward approved
V Tomlinson / P Johns ***Carried***

9. Finance

That the Financial Report be accepted and accounts paid with the addition of \$19.00 for printing from TDC

V Tomlinson / C Wilton

Carried

9.1 ***V Tomlinson reported that TDC had granted \$200,000 towards the Skatepark project, this enables an application to be made to Lotteries Community. A meeting will be held in the community for feedback.***

Thank you to Vicky, Paul and Kimberley

10. TDC Report – Cr S Gilmore:

Direct Debit Error

Council management discovered that it has been following a faulty process for recalculating Direct Debit payments, over the last 6 years, for ratepayers who receive a rates rebate. This has impacted 602 households, with 281 being charged too much and 321 too little. This is entirely Council's error.

Council has resolved to create a rates postponement policy, which would give impacted households the option to not pay any arrears until their house ownership changes. There will be no interest charged or penalties. This is currently out for consultation.

Once submissions have been received and considered and a policy has been adopted, Impacted households will be able to choose to fully postpone the amount in arrears, enter a payment plan, make a lump sum payment or any combination of these options.

An independent, full, and transparent investigation will be conducted into this situation to find out exactly how it happened and to ensure it can never happen again.

Toll Free Tararua

Thank you to Positively Woodville for agreeing to submit against the toll and to hold a public meeting about proposal, and for allowing me to assist with that.

The meeting was a huge success. Well In excess of 500 people (I've heard estimates of between 500-700 from media). It allowed an outlet for Woodvillians and people from across the district and region and really kick started the fight against the proposal.

The main focus has been on encouraging people to submit against the proposal and to draw as much media attention to the cause as possible to show NZTA and government the public outrage.

Since the Woodville meeting there has been another in Dannevirke and there is one tomorrow evening in Ashhurst at 7pm. I encourage you to go if you can.

Skatepark funding

Last Wednesday council approved the funding requests for the proposed Woodville skatepark.

There are two reserve funds that were applied to.

The first is the district wide recreation fund. This is a fund that slowly builds up, almost like a savings account, for similar community projects. In the past Eketāhuna and Pahiatua have had money approved from this fund for their skateparks. Positively Woodville was granted \$50,000 from this fund.

The second is a reserve fund, that derived from a land sale several years ago, specifically for Woodville's benefit. \$150,000 was granted from this fund which came out of interest earned over time.

Rationalisation of land and buildings

Council flagged in our Long-term plan that we would be looking to rationalise some of our land and buildings.

We have a large number of buildings and parcels of land, and it comes at a cost to hold them all. Maintenance, insurance, rates, and there may be some value in some pieces of land. This has an impact on rates.

There is a significant amount of work required to do this to ensure our communities have what they want and need, and to check the status of land. Council has engaged with experts to get this moving and I'll provide updates when they become available.

Draft Bylaws Review and Consultation

Council have approved three updated bylaws to go out for consultation.

The Trade Waste, Waste Management and Minimisation and Traffic and Road Use Bylaws.

Legally bylaws must be reviewed 5 years after they were first made and every 10 years after that, so we have a number to work through.

Consultation will be advertised on the council website, Facebook page and in the Bush Telegraph and we encourage you to read the proposed changes and give your feedback when consultation opens.

Mayor and Councillor Drop in Meetings

The next Woodville session will be on 21 October from 2:30 to 4:30. You can drop in anytime that suites between these times. I'm also available to catch up on the phone or in person at other times if this doesn't suit.

11. General Business:

Christmas Parade

A budget of \$6038 was presented.

That the Christmas Parade budget be set at \$6038.00

C Wilton / V McMillan

Carried

Community Plan

K Stevens reported that the plan is in draft form and ready to go out to the community. A meeting date will be set.

Removal of PW assets

J Kopa will speak to Bryce at 4 Square in regards to storing assets in his building as J Lovett needs them removed.

Community Gardens

No update

Lamp posts

These need to be sandblasted, treated and painted with commercial grade paint.

Moved that we approve up to \$500 to get this work done.

J Kopa / P Johns

It was suggested to increase this to \$1000

The motion was carried with the amendment for up to \$1000

Carried

J Kopa to talk to TDC re traffic management

Mad Hatters

Plans progressing well.

Defibrillator

This was used last weekend and the pads need replacing, the cost for this is over \$500.00.

There is \$246.01 in reserve.

That we purchase new pads with the \$246.01 with the balance from the general fund

V Tomlinson / A Sowry

Carried

We will seek funding from Waireka Trust to purchase more and have a spare on hand

Flower baskets

J Kopa to talk to local businesses and report back to next meeting

Te Ahu a Turanga Highway toll issue

A group of concerned people are organising a Hikoi on 5 October, departing Fountaine Square at 12pm. V Tomlinson attending Ashhurst meeting

That V Tomlinson & Cr S Gilmore prepare a submission to NZTA and email through to committee for approval

C Wilton / P Tayler

Carried

Meeting closed at 8.12pm

Signed:

Chairperson

Date: