

**MINUTES OF THE WOODVILLE COMMUNITY COMMITTEE MEETING**  
**(Previously known as Woodville Districts' Vision)**  
**Held on Tuesday 5<sup>th</sup> July 2022 at 7.00pm, Sports Stadium, Ross Street, Woodville**

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**PRESENT:**

Paul Tayler (Acting Chair), Jenny Lovett, John Preston, Peter Thornton, Evan Nattrass, Geoff Haglund, Janice Wiri, Brent Tomlinson, Vicky Tomlinson (Acting Secretary), Councillor Peter Johns

**IN ATTENDANCE:**

Paul Cocks, Glen McDean, Katrina Tayler, Councillor Raylene Treder

**APOLOGIES:**

Rosemary McMillan, Leigh-Ann Powell, Nigel Lovett, Denise Quinney, Carole Wilton

*P Tayler moved* that the apologies be accepted.

*P Johns / Carried*

**CONFLICTS OF INTEREST:**

No new conflicts of interest were noted regarding the items noted on the agenda.

**MINUTES:**

*P Tayler moved* that the minutes from the general meeting on 7<sup>th</sup> June 2022 be taken as read.

*J Wiri / Carried*

**ACTION POINTS:**

Action points updated as per attached.

Action 25: With recycling bins now in place in the district. Closed.

Action 27: Meeting discussed and agreed that the concept tree would be well displayed at the Medicine Depot at different times of the year. Closed.

**EXECUTIVE MEETING MINUTES:**

P Tayler talked through the Executive minutes of 21<sup>st</sup> June 2022. G Haglund talked through the process for 'paid up' members for the election process for officer roles (for the AGM).

*P Tayler moved* that the Executive minutes are received.

*G Haglund / Carried*

**CORRESPONDENCE:**

**Inwards:**

June – Tararua District Council, requesting agreement to replace 'Wood' sign with new 'Welcome to Woodville' sign.

June - Malcolm Stewart – noting T Brackenbury is interested in restarting a community newsletter.

1 July – Richard Taylor, TDC: Council Minutes and Mayor/Councillors Report.

4 July – Brad Cassidy, Sport Manawatu: Meeting request re Woodville Recreation Grounds.

5 July – Basil Wharehoka, Tararua Alliance: Re road closures for Christmas Parades.

**Outwards:**

22 June – WCC Statement of Reply to Human Rights Tribunal.

June – Email to M Stewart re newsletter.

**FINANCE REPORT:**

G Haglund talked to the finance report.

**G Haglund moved** that the invoice to Vista of \$220.00 for the WDV domain name is paid.

**P Tayler / Carried**

**G Haglund moved** that the report be accepted.

**P Johns / Carried**

G Haglund noted that a Discretionary Grant Application had been received from 'The Friends of the Historic Gorge Cemetery'. They requested funds for rebuilding/repairing the plinths (and materials), and plaques. As per the Discretionary Grants guidelines, 50% was funded (as per the Executive Minutes). They have now requested the remaining 50% is funded from the general funds.

The meeting discussed the request and did not support that the remaining 50% is funded from general funds.

**CHAIR'S REPORT:**

P Tayler gave a verbal update. He noted that the 'legal matter' has taken up a considerable amount of time by members of the Executive Committee. P Tayler talked through the positive aspects of the Woodville Community Committee and that we as a committee, and community, need to focus on the positive.

**P Tayler moved** that his report be noted.

**P Johns / Carried**

**COUNCIL REPORT:**

Councillor Johns noted that a lot of work is going into the collation of the District Strategy. Once this strategy is formed the remaining strategies will be able to be linked and progressed, i.e. Economic, Recreational. The District Strategy is focusing on now till 2050.

He noted the Chorus installation is going well but it is best to check the website to see if your street is ready to have it connected/installed.

Councillor Treder noted that Local Body Elections are this year with nominations opening on 15<sup>th</sup> July. There will be information presentations in Pahiatua and Dannevirke about the elections.

**GENERAL BUSINESS****Legal Matter**

P Tayler briefed the meeting on the history of the item. He noted that after receiving some informal legal advice a 'statement of reply' was logged with the Human Rights Tribunal for the society. He noted that if any further we will await to hear from them. If further responses are required, then a lawyer will need to be formally engaged.

### **Communities Initiatives Update**

V Tomlinson gave a verbal update on the Community Initiatives. She noted the wonderful work being undertaken by all the volunteers involved, but we are always looking for more to assist, especially for the Gymnastics Club.

### **Christmas Parade**

V Tomlinson noted the piece of correspondence received from Tararua Alliance regarding road closures for 2022 Christmas Parades and that they need to be received by mid-August due to Council 'rising early' because of Local Body Elections later in the year. The society discussed possible options around Christmas, noting the potential to spend the money on gifts again (as per last year) for local children instead of traffic management. The meeting supported strong decorations of the main street as well as a Christmas Market. Agreement was gained to obtain a quote for road closures around Fountaine Square as an alternative to have a parade down the main road. Depending on the costs involved a stationary parade might be an option.

**The meeting closed at 8.29pm.**

**Woodville Community Committee – ACTION LIST**

**As at: 5 July 2022**

#	Date of Meeting	Action	Owner	Due Date	Status/Update
1	<del>7/7/2020</del> 3/11/20	Clarification is sought from Richard Taylor, Governance Manager regarding <b>honorary payments</b> .	V Tomlinson	June 2022	Chair and Treasurer to follow up.  Chair and Treasurer agreed to defer until constitution has been finalised. 5/7: V Tomlinson to follow up.
9	<del>7/7/2020</del> <del>6/10/20</del> <del>3/11/20</del>  <del>1/12/20</del> <del>5/4/22</del>  5/6/22	<b>Induction Pack</b> for new members to cover historic items and ongoing projects.	V Tomlinson	<del>Ongoing</del>  June 22  July 22  Aug 22	Chair and Secretary to produce. A draft has been produced. To be edited before circulating to members for review. On hold till some historic issues are resolved. If new Constitution is voted in at SGM (6/4) then only awaiting resolution of historic issues, which currently sit with TDC. A new registration form was circulated for review. This will form part of a larger induction pack for WCC, for existing and new members. 5/7: Recommendation to defer till appointment of new committee, meeting agreed. V Tomlinson to hand over draft document to new committee once elected.
16	<del>4/8/2020</del> <del>6/10/20</del> <del>3/11/20</del>  1/12/20	Mayor to investigate whether <b>Chorus Scan Power boxes</b> can be painted.	<del>Mayor</del> V Tomlinson	          2024	Noted in TDC meeting.  It is not a Chorus box; it belongs to Scanpower. L Gray-Stuart to make enquiries. Permission has been granted to paint boxes, in consultation with Scanpower. Chair to contact Scanpower to get details.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	6/4/21  1 Feb 22  5 July 22			<del>June 22</del>  Aug 22	Chair has spoken with Scanpower and they are happy for the box to be painted in consultation with them. Chair suggested a competition with local school children. Matter to be further discussed in 2021. <b>V Tomlinson moved</b> that this item is managed by the Events Team. <b>Second T Brackenbury/Carried</b> Chair advised that a competition will be run for school children to enter ideas of what to paint the box. Due May 2022 5/7: Awaiting to hear back from ScanPower to ensure they are still happy with a competition being run at Woodville School. Panel of Judges to be convened also, if all ok to go ahead.
35	<del>3/8/21</del> 2/11/21  <del>7/12/21</del> 1/3/22    5 July 22	<b>Tree Sculpture:</b>          Removal of tree:	WDV Exec	<del>Nov 21</del>  <del>Feb 22</del> Mar 22       April 22    <del>June 22</del> July 22	M Stuart advised that he was still awaiting an updated quote as the main person was currently away. Chair to follow up. Resolution required. As per Exec Mtg minutes discussion took place at general meeting. The decision was voted on and carried to dispose of the tree due to the uneconomic nature of repair. Please see minutes for full notes. J Preston to seek a letter from member of public in Woodville who is interested in tree. V Tomlinson also to seek written confirmation of another offer to take the tree away. J Preston confirmed he had not received any letter of confirmation. V Tomlinson confirmed she had from an interested party. Will forward to Exec for final decision. 5/5: E Natrass now working through offers received regarding the Tree.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
					7/6: P Johns advised that a quote should be received within the next two weeks. 5/7: P Johns advised no quote had been received. Meeting agreed to give one more month, and then other disposal options will be worked through with August being the drop-dead date for a decision.
36	3/8/21  5/6/22	<b>WDV Website/s:</b> Work required on WDV website.	WDV Exec	<del>Oct 21</del> April 22  June 22 July 22  Aug 22	5/10: The Chair noted this will be an item for the new Executive Team to discuss going forward. 1/3: As per Exec Minutes, investigatory work is underway to find a new website platform. Funds already available to assist with upgrade. Will investigate quotes and bring back to April meeting. 5/4: Will wait now to see if new constitution is past, as that will affect website design/decisions. 5/6: Please see Exec Mins. It noted the possible costs involved. P Tayler will discuss with TDC re options of linking with their website/I-Site. 5/7: Deferred to August
39	5/4/22	<b>Business Forum:</b> D Henman to work with WDV Exec and TDC to form a Woodville Business Group.	Exec/D Henman	<del>June 22</del> Aug 22	
40	5/7/22	<b>New Recycling Bins:</b> P Johns to investigate why some people living at commercial premises (but don't own that premises) did not receive a recycling bin.	P Johns	Aug 22	
41	5/7/22	<b>Christmas Parade Traffic Quote:</b> Obtain a quote for road closures purely around Fountaine Square for Christmas activities.	V Tomlinson	Aug 22	

## WOODVILLE COMMUNITY COMMITTEE

Treasurer's report 30 June 2022

Discretionary Fund	Opening Balance	Income	Expenditure	\$ 14,934.67
		<u>Income</u>	<u>Expenditure</u>	
20/06/2022 TDC	Photocopying		\$43.50	
30/06/2022	Reverse error	\$ 43.50		
		<u>\$ 43.50</u>	<u>\$ 43.50</u>	
	<b>Closing Balance</b>			<b>\$ 14,934.67</b>
General Working A/c	Opening balance	Income	Expenditure	\$ 61,466.86
		<u>Income</u>	<u>Expenditure</u>	
3/06/2022 CONTACT ENERGY	Gymnastics-Power		\$288.42	
11/06/2022 Bouncy Castles Field	Matariki-		\$220.00	
17/06/2022 Woodville Recreation	T Gym Sport-Evnt Centre Lease		\$433.33	
20/06/2022 TARARUA DISTRICT COU	Xmas Pde-Traffic mgmt		\$150.00	
20/06/2022 TARARUA DISTRICT COU	Hall Hire-multi		\$128.00	
20/06/2022 TARARUA DISTRICT COU	Hall Hire-multi		\$92.00	
20/06/2022 TARARUA DISTRICT COU	photocopying-General		\$31.50	
20/06/2022 TARARUA DISTRICT COU	photocopying-DIA Kidz Club		\$6.00	
22/06/2022 Geoff Haglund	Honorary-Treasurer 2022		\$1,800.00	
22/06/2022 J M Taylor	Com Garden-DIA		\$300.00	
28/06/2022 Laura Wood	Matariki-Face Paint		\$480.00	
28/06/2022 Paul Tayler	Postage-Reimburse		\$27.60	
30/06/2022 TARARUA DISTRICT COU	photocopying-General		\$43.50	
	<b>Closing Balance</b>	<u>\$0.00</u>	<u>\$4,000.35</u>	<b>\$ 57,466.51</b>

**Committed funds (Including GST)**

ongoing	Secretary	Honorarium	\$1,050.00
ongoing	Chair	Honorarium	\$500.00
	5/07/2022	GST to IRD	\$211.21
ongoing	Event - 1950's Refund	Event - 1950's Refund	\$30.00
ongoing	DIA Community Initiative - Kidz Club		\$1,361.21
ongoing	DIA Community Initiative - Community Garden		\$0.00
ongoing	DIA Community Initiative		\$11,500.00
complete	WDV Community Initiative - Gymnastics		\$0.00
reserved	Com Garden Grant		\$2,794.75
reserved	Rippa Rugby		\$30.00
reserved	Gym Fees	\$3,680.72	\$3,680.72
ongoing	Lease Gym Area until 17/1/2023 (No GST)	\$2,599.98	\$0.00
<b>Total Committed:</b>			<b>\$21,157.89</b>

Note: The Gym Fees, less GST, are used to pay the Lease of the Gym area.

The Gym Fees are required to be reserved in order to pay the Lease of the Gym area.

**Approved Projects (Balance)**

	Date Approved:		
Recreation and Play Park (1000)	2/02/2021	1000	
Website Development (1,200)	4/06/2019	1200	
Events 21/22	4/05/2021	1281.51	

**Total Approved:** \$ 3,481.51

**Expected Projects**

Tree sculpture repairs	Verbal Discussion	8,336.92
Annette Nepe legal action - Defence fund		20,000.00
<b>Total Expected:</b>		<b>\$ 28,336.92</b>

**Accounts to be approved for payment on 7/6/2022**

Vista Interactive DNS Names and website hosting 220.00

**Total for Payment:** \$ 220.00

**TOTAL AMOUNTS Committed / Approved / Expected / Received:** \$53,196.32

**Potential Available General Funds 2021/22** \$ 4,270.19

<b>Term Deposits</b>	#008	Grant fr Meridian for	Walkway	\$	5,828.07
	#011	Funds allocated to	150 Year celebration	\$	5,653.73
<b>Total funds in reserve</b>				<b>\$</b>	<b>11,481.80</b>

**Notes:**

\* Items is for a reimbursement

If your koha is an unconditional gift you do not have to pay GST on it.  
An unconditional gift is a voluntary payment to a non profit body that does not benefit the payer or giver in the form of goods or services.



# MINUTES OF THE WOODVILLE COMMUNITY COMMITTEE EXECUTIVE TEAM MEETING

Held on Tuesday, 21<sup>st</sup> June 2022, 7.00pm, Anglican Church Hall

## PRESENT:

Paul Tayler, (Acting Chair), Geoff Haglund (Treasurer), Evan Natrass (Acting Secretary), Janice Wiri.

## APOLOGIES:

Rosie McMillan, Vicky Tomlinson.

**Annette Nepe – Legal Matter:** Paul advised that he had sent off WDV's response to Annette Nepe's claim against the organisation to the Human Rights Commission. We now have to wait to see if the HRC decide that there is a case to answer.

**G Haglund moved** that Paul be reimbursed the cost of the courier postage for the documents.

**E Natrass/Carried**

P Tayler abstained from voting.

**Grant Application from Friends of the Cemetery:** Friends of the Cemetery applied for a grant of \$3,308.55 to assist with the repair of existing and installation of new graveside signage. After discussion:

**G Haglund moved** that we recommend the approval of a grant of \$1,658.28 to the Friends of the Cemetery, this being 50% of the grant, in accordance with our guidelines. **P Tayler/Carried**

## Letter from TDC re Woodville Town Entrance Signage

**P Tayler moved** that we support replacement of the "Would You" sign on the southern approach to Woodville with one of the new "Welcome" signs, as a better use of the site. **E Natrass/Carried**

## Annual General Meeting

**P Tayler moved** that Vicky Tomlinson be asked to place an advertisement in the Bush Telegraph, for the Annual General Meeting to be held at 7.00pm on 2<sup>nd</sup> August, immediately prior to the normal general meeting. **G Haglund/Carried**

**Woodville Wire:** Paul advised that we had received an email from Malcolm Stewart, advising that Turia Brackenbury was interested in restarting the newsletter.

**Gift to Lawyer:** Paul proposed that we make a gift to the lawyer who gave advice on the Human Rights Commission case and WDV's response gratis.

**G Haglund moved** that we give the lawyer a \$100 Prezzy Card as a thank you for their assistance.

**E Natrass/Carried**

The meeting closed at 8.30pm.