

**Meeting held 5 December 2023, 7pm  
Woodville Sports Stadium Supper room**

**1. Present:**

J Kopa, C Wilton, A Sowry, A Small, P Cox, S Silvester, D Stokes V Tomlinson, R McMillan, R Murray, Cr S Gilmore, G Pryde, Cr P Johns, G Murray, N Lovett, P Wimsett (TDC), Mayor Tracey Collis

**2. Apologies:**

J Lovett, Mayor Tracey Collis for lateness

*That the apologies be accepted*

*J Kopa/ R McMillan*

*Carried*

**2. Conflicts of Interest:**

None declared.

**3. Minutes of the previous meeting**

*That the minutes are confirmed as a true and accurate record with the following additions:*

*Add S Silvester to those present.*

*N Lovett asked about campgrounds and rubbish/toilets over Christmas period.*

*J Kopa / V Tomlinson*

*Carried*

**4. Matters Arising from the minutes.**

- **Community Garden**  
Mel Reiri has other commitments now and Woodville School would like to take it over as it is on School land. Positively Woodville would retain the equipment. Discussion on a new community garden will be on the agenda for the New Year. The equipment is in the possession of V Tomlinson.
- Campground and toilet facilities over Christmas period. Campground will be open and toilet cleaning will be upgraded.

**5. Correspondence**

Nil

**6. Financial**

No financial report this month as new signatories still awaiting authorisation.

Three accounts to be paid.		
TDC	Photocopying	\$10.50
TDC	Supper room hireage	\$42.00
V Tomlinson	Armistice Day wreath	\$142.80
Joy Kopa	Travel/Xmas decs	\$70.60

***That the accounts be paid  
C Wilton / P Johns***

***Carried***

### **6.3 Grant applications**

NIL

Name		Project	Amount	Approved

### **7. TDC Report – Cr S Gilmore**

#### **Armistice Day**

Armistice Day in Woodville was well attended with Cr Johns representing Council.

#### **Woodville Services over Christmas**

Following a request at the last meeting, our GM Strategy & Community Wellbeing has confirmed that the ISITE and Library will close at 3pm on 22 December and reopen on 3 January.

The campground and toilet facilities will remain open with toilet cleaning provision increasing.

#### **Communications Survey**

Our communications team are conducting a survey to find out how council can improve with sharing information. The survey runs until 15 January.

You can take part here: [www.surveymonkey.com/r/XLHYC73](http://www.surveymonkey.com/r/XLHYC73)

#### **District Strategy**

Council's Strategy, Growth and Planning Committee adopted Council's District Strategy on 7 November 2023. This document aims to give vision to our decision making over the next 30 years. It's available on council's website: <https://www.tararua.govt.nz/publications/plans-and-reports>

#### **Thank you and Merry Christmas**

I offer my thanks to Positively Woodville for your work this year. You have achieved a lot to be proud of and I'm excited to see what's to come.

I'm looking forward to working with you all next year!

## **8. Chairpersons Report**

- Funding – Anyone who has received funding from Positively Woodville will be required to come to a PW meeting and report on the outcome, expenditure, success, lessons learnt etc. Those who have received grants will be contacted in the New Year.
- Sub committees – What events do members want to be involved in. We cannot have the same people doing everything. This will be discussion for the New Year.

## **9. Christmas Parade Report - V Tomlinson**

All is under control for this Saturday.  
Best retail window competition has been added.

***That \$400 be added to the Christmas Parade budget and for the window competition.***

***V Tomlinson /J Kopa***

***Carried***

## **10. General Business**

### **a. Woodville Community Noticeboard**

Vicky awaiting a meeting with Paul to organise, this will be actioned in the New Year

### **b. Shelter at Fontaine Square**

G Pryde presented the design of the shelter. Positively Woodville had previously asked for a new design which has not been forthcoming. G Pryde asked for a letter of support to go to A Small for the design. There was some discussion on the design tying in with the look of the park.

***That Positively Woodville write a letter of support for the picnic shelter with the discussed embellishments'***

***V Tomlinson / R McMillan***

***Carried***

A new design will need to be sighted before the letter is sent.

### **c. Community Plan**

This will be actioned in the New Year.

### **d. TDC Service Agreement**

This has been distributed to members.

***That Positively Woodville accept and sign the agreement with Tararua District Council for Service Delivery.***

***J Kopa/ Tomlinson***

***Carried***

- e. **CCTV Cameras**  
Peter Wimsett (TDC) gave an update on CCTV cameras. Stage 2 is proposed for Woodville if Positively Woodville will support the cost of purchase and installation. Ongoing maintenance will be TDC's cost. Peter will supply an estimate of costs.
- f. **Storage options**  
New storage is needed. Next year various options will be investigated which include: looking to see if we can lease space, purchasing of a double garage. Those delegated to investigate are P Johns, N Lovett, J Kopa and Cr S Gilmore
- g. **Defibrillator for Sports Stadium**  
Joy will investigate if Mid Central has any spare ones. Alternatively, to apply to Waireka Trust or Fonterra Grass Roots fund.
- h. **Mayor Tracey Collis** gave congratulations to the group for successful events and great achievements this year and wished all a Merry Christmas

**The meeting was declared closed at 8.15pm**

**Chairperson**

**Date**

-----

-----