

MINUTES OF THE WOODVILLE DISTRICTS VISION SPECIAL GENERAL MEETING
Held on Wednesday 6th April 2022 at 7pm, Sports Stadium, Ross Street, Woodville

PRESENT:

Paul Tayler (Deputy Chair), Geoff Haglund (Treasurer), Evan Natrass, Janice Wiri, John Preston, Peter Thornton, Vicky Tomlinson

APOLOGIES:

Concillor Peter Johns, Brent Tomlinson, Councillor Raylene Treder, Malcolm Stuart, Turia Brackenbury, Carole Wilton, Denise Quinney, Rosita Karena

P Tayler welcomed everyone and noted the purpose of the Special General Meeting - to work through and approve the proposed new Constitution. He noted that this is a governing document and is not intended to be so detailed it locks in every possible scenario that may arise within the society.

P Tayler advised he would work through each section ensuring everyone present was agreeable to it, and/or seek feedback/input. He noted if at the end the proposed new constitution was rejected then the current one would stand.

P Tayler noted some background points as to why some of the changes were undertaken, namely the proposed Incorporated Societies Bill which is currently before Parliament and is set to become an Act in 2022. The document would put the society 'ahead of the game' in regards to the required legal changes.

Section One: Name and Registered Office – Ingoa me te Tari rēhita

No changes to the circulated version. All agreed.

Section Two: Region of Interest – Nga rohe whaipānga

No changes. All agreed.

Section Three: Vision, Mission Statement and Objectives – Tirohanga whakamua

P Tayler noted the substantive changes compared to the 2001 (current) Constitution.

No changes. All agreed.

Section Four: How the Society will Operate – Nga mahi ō te hāpori

No changes. All agreed.

Section Five: Membership – Mēmatanga

P Tayler highlighted the legal requirements now related to the Secretary role recording membership details.

No changes. All agreed.

Section Six: Procedures for Resolving Disputes Between Members and Between Members and the Society – Nga tikanga mō tapetupetu

P Tayler highlighted the substantive changes to this section compared to the 2001 (current) Constitution.

No changes. All agreed.

Section Seven: Powers – Nga Mana

No changes. All agreed.

Section Eight: Personal Financial Benefit – Painga Matawhaiaro

No changes. All agreed.

Section Nine: Executive Committee – Komiti Whakarae

P Tayler talked through the roles and responsibilities noting the staggered election approach (to ensure consistancing), which is similar to the current constituion.

The meeting discussed the need of a Media Coordinator role and the potential cross over with the Secretary role and Chair role. It was noted that within a small communtiy, like Woodville, it was not always easy to get volunteers who had the skill set/s required to assist with social media and other online applications. It was discussed and agreed that the Executive Committee (going forward) could always co-opt individuals onto the Committee with the required skills. Agreement was gained to remove the role, from this section and throughout the document.

P Tayler moved that the Media Coordinator role is removed from the Section and any references throughout the document.

V Tomlinson / Carried

Section Ten: Election or Appointment of Executive Committee Members – Nga poua o te komiti whakarae

J Preston noted the potential risk of holding positions with no incumbents for long periods of time. The meeting discussed position solutions.

G Haglund moved that bullet point 10.4 is amended to read *....act in the role until a replacement is elected as per point 10.1.* and remove 'at a special general meeting'.

P Tayler / Carried

P Tayler moved the inclusion of a new bullet point, 10.6 The Secretary must call for nominations for a vacant role, that hasn't been elected, no longer than three months from the point it is made vacant.

J Preston / Carried

The meeting discussed the need for clarity that a member can't hold two positions.

P Tayler moved that a new bullet point be inserted (10.5) A member may not be elected to hold more than one position within the socociety.

G Haglund / Carried

Section Eleven: Functions and Powers of the Executive Committee – Nga mana me te mahi o te Komiti whakarae

As per above, removal of 'Media Coordinator'.

V Tomlinson noted that with the removal of the Media Coordinator role it was important to include two important duties, whether they get undertaken by the Secretary or if the person in the role decides to delegate it.

V Tomlinson moved that bullet point 11.4 is amended to *.....issue notices of meetings when directed including advertisements, manage all correspondence, media articles and perform such secretarial work that may be necessary.*

G Haglund / Carried.

Section Twelve: Grounds for Removal – Whakakoretia Mēma

G Haglund noted that this section was only in reference to the Executive and recommended changing the title to reflect that.

G Haglund moved that Section Twelve is renamed: Grounds for Removal from The Executive Committee

P Tayler / Carried

All agreed on the section.

Section Thirteen: Annual General Meeting – Hui a Tau

No changes. All agreed.

Section Fourteen: Meetings Generally – Nga Hui

No changes. All agreed.

Section Fifteen: Special General Meetings – Nga hui motuhake

No changes. All agreed.

Section Sixteen: Substantive Motions – Whaiwhakaaro Motini

P Tayler noted this is a new section compared to the 2001 (current) Constitution

No changes. All agreed.

Section Seventeen: Voting – Pōti

P Tayler noted that this now includes the use of electronic means, so covers the society moving forward (i.e. in case we have another 'Lock Down' scenario).

No changes. All agreed.

Section Eighteen: Financial Arrangements – Tātai pūtea

No changes. All agreed.

Section Nineteen: Common Seal – Tōhu ture

No changes. All agreed.

Section Twenty: Winding Up – E mutu te hapori

G Haglund noted that for consistency instead of stating 'Woodville' it should reflect Section Two – Region of Interest.

G Haglund moved that 'Woodville' is replaced with 'in region of interest as defined in Section Two'.

P Tayler / Carried

Section Twenty One: Rules – Nga Tikanga

No changes. All agreed.

Section Twenty Two: Mediation – Takawaenga

No changes. All agreed.

Section Twenty Three: Disclaimer of Liability – Taumahatanga

No changes. All agreed.

Section Twenty Four: Matters Not Provided For – Nga take hāunga

No changes. All agreed.

P Taylor moved that the Woodville Community Committee Constitution is adopted, with the amendments included (noted above).

J Preston / Carried

V Tomlinson noted next steps – the new Constitution and minutes will be signed and lodged with the Companies Office (who administers the Incorporated Societies Website). The Register will review the document and if they approve will load the document to the website. Once loaded and live, it means the Constitution is then 'live'.

This could take up to 10 working days from date of lodgement.

P Tayler thanked everyone for their attendance and support through this long process.

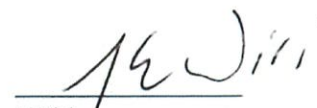
Meeting Closed at 8.27pm

 17/5/22

P Tayler
Deputy Chair

 17/5/22

G Haglund
Treasurer

 17.5.22

J Wiri
Executive Member

The Rules of the
Woodville Community Committee Incorporated

(under the Incorporated Societies Act 1908)

1. Name and Registered Office

Ingoa me te Tari rēhita

- 1.1. The name of the Society shall be Woodville Community Committee Incorporated ("the Society") and notified to the Registrar of Incorporated Societies.
- 1.2. The Registered Office of the Society will be a location determined by the Society. Notice of any change to the registered office shall be submitted as soon as practicable to the Registrar.

2. Region of Interest

Nga rohe whaipānga

- 2.1. The region of interest of the Society is the Woodville postal district.
- 2.2. The region of interest may be varied from time to time by a two-thirds majority vote of a special general meeting of the Society.

3. Vision, Mission Statement and Objectives

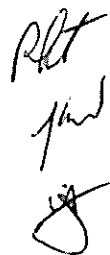
Tirohanga whakamua

- 3.1. The vision is:
A vibrant, inclusive, sustainable and diverse community that takes the lead in its own future.
- 3.2. The mission statement is:
Empowered by our strengths as a community, we will build a place to live, learn, work and play that engenders pride and inspires us.

Woodville will be a model community - with a focus on resources, capacities, strengths and aspirations. The community will encourage people to take pride in where they live and/or work. The pride will be built through working together to create a community atmosphere through care and maintenance of the surroundings and participation in activities. The people will have a sense of belonging because they live and/or work in a community that will be resilient, connected, safe, and inclusive and where our people and our resources are valued.

- 3.3. The steps we will take to get us to our Vision are through our objectives:

- To fulfil the obligations to Tararua District Council as set out in the "Agreement for Delivery of Community Services".
- To support local community initiatives that help fulfil the vision.

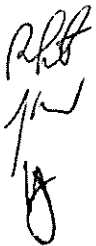


- To promote a positive image of Woodville and the district.
- To support residential retention and expansion – undertake/support activities/initiatives that encourage existing residents to remain in Woodville.
- To support activities/initiatives that encourage new residents to Woodville.
- To actively encourage evaluation and research for furthering local community initiatives and supporting research by any other organisations considered likely to help fulfil the Vision of the Society.
- To seek and obtain funding and other resources necessary for the Society to function and achieve its objectives and vision.
- To actively manage and/or participate in community events.

4. How the Society will Operate

Nga mahi o te hāpori

- 4.1. To ensure an inclusive and consistent approach to our objectives, the Society will use the following community-led development key principles and elements:
- a) Place is the focus.
 - b) Local voice, vision and leadership in all sectors of the community are valued and empowered.
 - c) Working together across sectors and boundaries is essential to tackle complex community issues.
 - d) A strengths and asset based planning and development approach is powerfully motivating – building and leveraging off what communities do well.
 - e) Growing collaborative community leadership so that leading comes from every corner of the community and creates communities filled with connected leaders.
 - f) Being intentional, adaptable, accountable and demonstrating progress are core ingredients of effective community.
 - g) Whole system change – working on big and small picture changes to effect long lasting change.
- 4.2. The Society is committed to attaining its vision through:
- a) Respecting and implementing the dual heritage of the partners of Te Tiriti o Waitangi (The Treaty of Waitangi).
 - b) Respecting the diversity of people and encouraging people from all cultures to utilise the Society's community facilities and services.
 - c) Inspiring people to reach their full potential.
 - d) Maintaining the highest standards of professionalism and integrity.



5. Membership

Mēmatanga

- 5.1. Any person who is resident in the Region of Interest may become a member of the Society by paying the annual subscription fee, which shall be set at the Society's Annual General Meeting and consenting to become a member, by a written form. Each person who wishes to join the Society will complete an application form and supply any other information the Executive Committee requires. That member will then have the right at meetings of the Society to participate in discussions and to propose, second and vote on resolutions.
- 5.2. A member may cease to be a member by giving written notice to the Secretary.
- 5.3. The Executive Committee or Chair may terminate a member's membership if the member has not paid fees by the due date, which is 31st October.
- 5.4. The Executive Committee may suspend or terminate a member's membership if, after a grievance or complaints procedure under Section six has been undertaken, the Executive Committee considers that termination is appropriate. The termination takes immediate effect.
- 5.5. A person who ceases to be a member must return to the Society all Society property as soon as possible, and no later than 28 days from when their membership ceased.
- 5.6. The Secretary must keep a register of members, recording each member's name, residential address, and postal if different, an email address and telephone number.

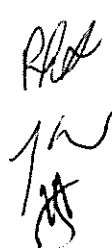
6. Procedures for Resolving Disputes Between Members and Between Members and The Society

Nga tikanga mō tapetupetu

Complaints about a member

Amuamu mema

- 6.1. The Executive Committee must consider a complaint, or institute a disciplinary procedure, regarding alleged misconduct of a member when received in writing.
- 6.2. An oral hearing of a complaint will be held if the Executive Committee decides that an oral hearing is needed to ensure an adequate hearing or is otherwise desirable.
- 6.3. The member has a right to be heard before the complaint or procedure is resolved or any outcome is determined.
- 6.4. The member will be fairly advised (in writing) of all allegations concerning the member, with sufficient details and time given to enable the member to prepare a response (in writing).
- 6.5. The member will be given a reasonable opportunity to be heard in writing or at an oral hearing (if one is held).
- 6.6. The member's written statement or submissions will be considered by the Executive Committee.



A Member's Grievance Against the Society or Another Member

Nga amuamu ki te hapori

- 6.7. A member can raise with the Executive Committee an allegation of damage (caused by the Society or a member) to a member's rights or interests (as a member) or to members' rights or interests generally.
- 6.8. An oral hearing of the grievance will be held if the committee decides that an oral hearing is needed to ensure an adequate hearing or is otherwise desirable.
- 6.9. The member will be heard before the grievance is resolved or any outcome is determined.

Investigating and Determining Complaint or Grievance

E whakawā nga amuamu

- 6.10. The Executive Committee must, as soon as is reasonably practicable after receiving a complaint or grievance, investigate and determine the complaint or grievance.

Executive Committee May Decide Not to Progress Complaint or Grievance

Kaore whakamārari

- 6.11. Despite rule 6.10 the Executive Committee may decide not to proceed with a matter further if the committee determines that:
 - a) the matter is trivial, or
 - b) the complaint or grievance does not appear to disclose:
 - i.) in the case of a complaint, any material misconduct, or
 - ii.) in the case of a grievance, any material damage to a member's rights or interests, or
 - c) the complaint or grievance appears to be without foundation or there is no apparent evidence to support it, or
 - d) the person who makes the complaint or brings the grievance has an insignificant interest in the matter, or
 - e) the conduct, incident, event, or issue has already been investigated and dealt with by or on behalf of the Society.

Executive Committee May Refer Complaint to Subcommittee or Other Investigator

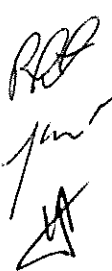
E rangahautia nga amuamu ki nga ohu

- 6.12. The Executive Committee may refer a complaint or grievance to:
 - a) a subcommittee or an external person to investigate and report, or
 - b) - an arbitral tribunal, or an external person to investigate and make a decision.

Decision Makers

Whakataunga Tangata

- 6.13. A person may not act as a decision maker in relation to a complaint or grievance if two or more members of the Executive Committee or a complaints subcommittee consider that there are reasonable grounds to believe that the person may not:
 - a) be impartial, or
 - b) be able to consider the matter without a predetermined view.In this instance a mediator or arbitrator will be brought in.



7. Powers

Nga Mana

- 7.1. The purchase, lease, acquisition, sale, letting, or other disposal of property for purposes- in furtherance of- or consistent with- the Vision and objectives of the Society, and without limiting the general power:
- a) To levy members of the Society for a subscription fee.
 - b) to invest any monies not immediately required for the objectives in a manner the Society deems appropriate,
 - c) to raise funds to allow the Society to further its objectives including by borrowing money,
 - d) to erect, maintain and improve or make alterations to any land or buildings or other property in the Society's control,
 - e) to reimburse members of the Society as authorised for reasonable expenses incurred in the business of the Society.
- 7.2. To do all such other things as the Society deems necessary to further its objectives and exercise the above powers.

8. Personal Financial Benefit

Painga Matawhaiaro

- 8.1. Members of the Society may be reimbursed for legitimate actual expenses, as pre-approved of the Society.
- 8.2. Where a member or that member's family may benefit financially from a decision of the Society the member must not participate in or influence that decision.
- 8.3. Any payments to members or their families cannot be more than market rates but may be less than market rates.

9. Executive Committee

Komiti Whakarae

- 9.1. The Executive Committee shall consist of the Society's Chairperson (Contact Officer), Deputy (Vice) Chairperson, Secretary, Treasurer, and three members of the Society elected at the Annual General Meeting. The Chairperson and Treasurer will each be elected for a two-year term. The Deputy Chair and Secretary will be elected for a one-year term at the first Annual General Meeting (or Special General Meeting) and thereafter for a two-year term. Member representatives will be elected annually. Office holders and members will be eligible for re-election.
- 9.2. Only a member of the Society that is a natural person can be an Executive Committee member.
- 9.3. The Chair will act as the Contact Officer (point of contact for the Registrar).
- 9.4. Given the conflict of interest, real or perceived, an elected official from a local authority within the area of interest will not be eligible to hold an office and/or elected position within the Society.

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9.5. The Executive Committee will determine the day and time of the monthly general meeting.

10. Election or Appointment of Executive Committee Members

Nga poua o te komiti whakarae

- 10.1. Nominations for members of the Executive Committee must be called for by the Secretary at least 28 days before an annual general meeting, or a special meeting at which nominations will be considered.
- 10.2. In response, each candidate must be proposed and seconded by members in writing to the Secretary at least five days before the meeting.
- 10.3. If an officer or member of the Executive Committee resigns, a special general meeting may be called of the Society to elect a new member or officer.
- 10.4. When an office of the Society becomes vacant through death, resignation or expulsion the Executive Committee may appoint any member of the committee to act in that role until a replacement is elected as per point 10.1.
- 10.5. A member may not be elected to hold more than one position within the society.
- 10.6. The Secretary must call for nominations for a vacant role, that hasn't been elected, no longer than three months from the point it is made vacant.

11. Functions and Powers of the Executive Committee

Nga mana me te mahi o te Komiti whakarae

- 11.1. The Executive Committee shall exercise all powers of the Society between meetings of the Society and shall take such measures as the Executive Committee may deem necessary to further the vision of the Society. The Executive Committee may co-opt additional members for specific projects.
- 11.2. The Executive Committee's functions are to manage, direct or supervise the operation and affairs of the society, including:
 - a) carrying out the Vision and Objectives of the Society, and using money or other assets to do that
 - b) controlling and managing the Society's financial affairs, including meeting the Executive Committee's record keeping and reporting obligations under the Act
 - c) delegating powers and duties of the Executive committee, where necessary or desirable
 - d) ensuring that the rules of the Society are available to members and
 - e) Setting the agenda for meetings.
- 11.3. The Chairperson shall attend every meeting of the Society and Executive Committee. If unable to do so, the Deputy Chair will chair the meeting. If both Chair and Deputy Chair are unavailable/absent then one of the remaining officers will undertake the role for the meeting. The Chairperson shall present a report to the Annual General Meeting of the activities of the Society for the preceding year.



- 11.4. The Secretary shall attend every meeting of the Society and Executive Committee, keep minutes of all meetings, keep action points of all meetings (and ensure they are kept up-to-date), ensure the Conflict of Interest Register is kept up-to-date, read and file all communications and other papers, issue notices of meeting when directed, manage all correspondence and perform such secretarial work that may be necessary, media articles and advertisements.
- 11.5. The Secretary will manage and keep up to date the register of membership, which will contain the name and contact details of each member, the date when each person became a member and any other prescribed information required by the Society.
- 11.6. The Secretary shall forward to the Registrar of Incorporated Societies any changes to the rules, including name changes. They will also, on behalf of the Treasurer, file annual financial statements with the Registrar of Incorporated Societies.
- 11.7. The Secretary will liaise with any Sub-Committee/Team formed to ensure all in/outgoing correspondence is formally documented and any other documents are submitted to the Executive Committee when required.
- 11.8. The Treasurer shall collect and account for all monies, dues and funds and disburse all monies under the authority of the Society.
- 11.9. The Treasurer shall present a set of financial statements of the Society for the financial year to the Annual General Meeting. The financial statements shall be prepared by an independent chartered accountant.
- 11.10. A meeting of the Executive Committee may be called at any time by any officer with a minimum of 24-hours' notice. The minutes of that meeting should be presented at the next general meeting and endorsement of the decisions made. The minutes of that meeting will be attached to the Society minutes for publication.
- 11.11. A quorum at a meeting of the Executive Committee shall be four members of the Executive Committee.
- 11.12. Each Executive Committee member shall have one vote. The Chairperson shall at all times have a casting vote.

12. Grounds for Removal from the Executive Committee

Whakakoretia Mēma

- 12.1. If any Executive Committee member is absent from three consecutive meetings without leave of absence the Chair may declare that the person is no longer an Executive Committee member.
- 12.2. The Chair must declare that an officer of the Society (including an Executive Committee member) is no longer an officer if the officer is disqualified under any applicable statutory provision.



13. Annual General Meeting

Hui a Tau

- 13.1. The Annual General Meeting shall be held within three (3) months of the end of the financial year.
- 13.2. Notice of the Annual General Meeting shall be issued to Society members at least 28 days beforehand by more than one method to ensure widest coverage, i.e. email, newsletter, telephone, social media, digital sign or in a locally registered newspaper.
- 13.3. The quorum for the Annual General Meeting shall be a minimum of 25 percent of financial members of the Society including three officers of the Executive Committee.
- 13.4. If a quorum is not present 30 minutes after the scheduled start of the meeting, the meeting will be adjourned. The meeting will be rescheduled for the same time and place one week hence unless the Executive Committee specifies an alternative time and place. In any case the meeting must be held within 14 days after the original meeting. The members attending the adjourned meeting would be deemed to constitute a quorum, regardless of the numbers.
- 13.5. The business shall be the election of the Executive Committee members as set out above, the adoption of the annual report, receipt of the financial statements, the appointment of an independent chartered accountant for the following financial year, the setting of the annual subscription fee and other business that may be properly put before the meeting.
- 13.6. The Chairperson of the Society shall chair all annual or special meetings. In the absence of the Chairperson the Deputy Chairperson shall chair the annual or special meetings. If neither the Chair nor the Deputy Chair can be present at the meeting, the annual or special meeting is to be postponed.
- 13.7. All members shall have equal speaking rights on all matters.

14. Meetings Generally

Nga Hui

- 14.1. A general meeting of Society members shall be held monthly, at a day and time agreed by the Executive Committee and then communicated to the Society.
- 14.2. The quorum for a monthly general meeting shall be eight persons, three of whom shall be from the Executive Committee.
- 14.3. The Secretary must provide the following required information to all members at least seven days before a meeting:
 - a) An agenda
 - b) Minutes of the previous general meeting
 - c) Action Points (up-to-date) from previous meeting
 - d) Conflict of Interest Register

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- 14.4. If not provided prior to the meeting, the following documents must be supplied at a general meeting:
- a) Monthly Financial Report
 - b) Chairperson's Report
 - c) Executive Committee Report
- 14.5. A meeting can be held by a quorum of the members:
- a) Meeting together at the appointed time and place (face-to-face)-
 - b) participating in the meeting by means of audio, audio and visual, or electronic communication, (if agreed to by the Executive Committee) or
 - c) by a combination of both methods described in paragraphs (a) and (b) (if agreed to by the Executive Committee).
- 14.6. If a quorum is not present 30 minutes after the scheduled start of the meeting, the meeting will be adjourned. The meeting will be rescheduled for the same time and place one week hence unless the Executive Committee specifies an alternative time and place. In any case the meeting must be held within 14 days after the original meeting. The members attending the adjourned meeting would be deemed to constitute a quorum, regardless of the numbers.

15. Special General Meetings

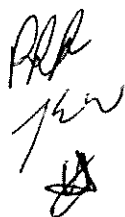
Nga hui motuhake

- 15.1. Other than already specified, the Executive Committee may call a special general meeting at any time. The Executive Committee must call a special general meeting if the Secretary receives a written request, with justification/purpose/reason clearly outlined and signed by at least 10 members of the society. Twenty-eight days notice of this meeting and the agenda/supporting documentation, would be given to Society members.
- 15.2. The quorum for a Special General Meeting shall be a minimum of 25 percent of financial members of the Society including three officers of the Executive Committee.
- 15.3. If a quorum is not present 30 minutes after the scheduled start of the meeting, the meeting will be adjourned. The meeting will be rescheduled for the same time and place one week hence unless the Executive Committee specifies an alternative time and place. In any case the meeting must be held within 14 days after the original meeting. The members attending the adjourned meeting would be deemed to constitute a quorum, regardless of the numbers.

16. Substantive Motions

Whaiwhakaaro Motini

- 16.1. Members of the Society can communicate potentially substantive motions prior to a general meeting and before the agenda is circulated (as per the timeframe noted above) to the Secretary and Chair with the appropriate supporting information.
- 16.2. If the Chair deems a motion, put to a general meeting from the floor, to be too substantive to vote on at that meeting, the Chair has the right to delay the vote



until the next general meeting, which will allow the Society to consult on the matter presented.

17. Voting

Pōti

- 17.1. Resolutions to be voted on can be decided by a voice vote or by a show of hands including via electronic means.
- 17.2. The Chair or 25 percent of the members present can call for and demand a vote by way of a secret ballot.
- 17.3. Voting by way of proxy shall not be permitted.

18. Financial Arrangements

Tātai pūtea

- 18.1. No person shall commit the Society to any expenditure without prior approval at an Executive Committee Meeting or monthly general meeting of the Society.
- 18.2. All accounts for payment shall be presented for approval at either an Executive Committee meeting or a general monthly meeting of the Society.
- 18.3. All monies received for the Society shall be paid into its bank account(s) within seven (7) working days.
- 18.4. All payments shall be made by Internet banking. Each Internet transactions shall be authorised by two officers and the corresponding paperwork signed by two officers.
- 18.5. The financial year of the Society shall end on 30 June each year. A statement of income and expenditure and balance sheet shall be drawn up each year as soon after 30 June as possible. The annual financial statements of the Society shall be prepared by an independent chartered accountant and circulated to members in accordance with Section 13.

19. Common Seal

Tōhu ture

- 19.1. The Common Seal of the Society will be kept in the custody of the Secretary and shall not be affixed to any deed, instrument, contract, document or paper without the authority of the Society. The affixing of the Seal to any deed or instrument creating legal obligation upon the Society shall be attested by the Chairperson, and two other officers.

20. Winding Up

E mutu te hāpori

- 20.1. The Society shall be wound up if a due notice is given for a general meeting and a two-thirds majority of those members personally present vote to pass such a resolution.
- 20.2. Prior to winding up the Society, monies held that have been received from a sponsor shall be refunded to that sponsor.

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20.3. If monies and/or property remain after all debts and liabilities have been discharged upon the winding up of the Society, those monies and/or property shall be transferred to another charitable organisation or body as defined in Section Two - the region of interest, that has similar objectives or a clear charitable purpose.

21. Rules

Nga Tikanga

- 21.1. The rules governing the Society may be altered, added to or revoked by a two-thirds majority of the members present at the annual general meeting or a special general meeting. The amendments that are to be considered need to be circulated in accordance with Section 15. If the approved amendments are to the personal financial benefit clauses or the winding up clauses, then the approval of Inland Revenue is required before the amendments are submitted to the Registrar of Incorporated Societies.
- 21.2. Amendments shall be submitted (in duplicate) to the Registrar of Incorporated Societies as soon as possible after they have been approved and shall be accompanied by a statutory declaration that the amendments have been made in accordance with the Rules of the Society.
- 21.3. In the Rules, as long as it is consistent with the context where a singular noun is used, plural forms of the noun are also to be inferred. Questions of interpretation are to be decided by the Executive Committee [or jointly by the officers of the Society].

22. Mediation

Takawaenga

- 22.1. Any dispute or difference arising out of or in connection with these Rules, will be referred to mediation in accordance with the Mediation Rules of the New Zealand Dispute Resolution Centre.

23. Disclaimer of Liability

Taumahatanga

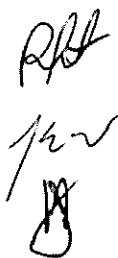
- 23.1. Officers of the Society will be liable to the extent defined in the current legislation.

24. Matters Not Provided For



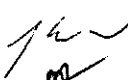


Nga take hāunga

- 24.1. Matters not provided for in the Rules shall be dealt with by the Executive Committee who shall handle the matter in accordance with the general principles and vision of the Society, and their decision thereon shall be final.

*Ko Nga paemaunga o Ruahine e haropaki a mātou
Ko te awa o Manawatū e whaipanga mai a mātou
Ko nga hapori whānui nei nga kaitiaki*



The mountain ranges of Ruahine surround us
The river of Manawatū brings us nourishment
We are the guardians of our community

	PAUL TAYLOR	
ACTING CHAIR		
	Janice Willis	
	GEORGEY HAGGARD	